



<b>Meeting</b>	The Scrutiny Committee
<b>Date and Time</b>	Monday, 8th September, 2025 at 6.30 pm.
<b>Venue</b>	Walton Suite, Guildhall, Winchester and streamed live on YouTube at <a href="http://www.youtube.com/winchestercc">www.youtube.com/winchestercc</a>

**Note:** This meeting is being held in person at the location specified above. Members of the public should note that a live video feed of the meeting will be available from the council's YouTube channel ( [youtube.com/WinchesterCC](http://youtube.com/WinchesterCC) ) during the meeting.

A limited number of seats will be made available at the above named location however attendance must be notified to the council at least 3 working days before the meeting (5pm Tuesday, 2 September 2025). Please see below for details on how to register to attend. Please note that priority will be given to those wishing to attend and address the meeting over those wishing to attend and observe.

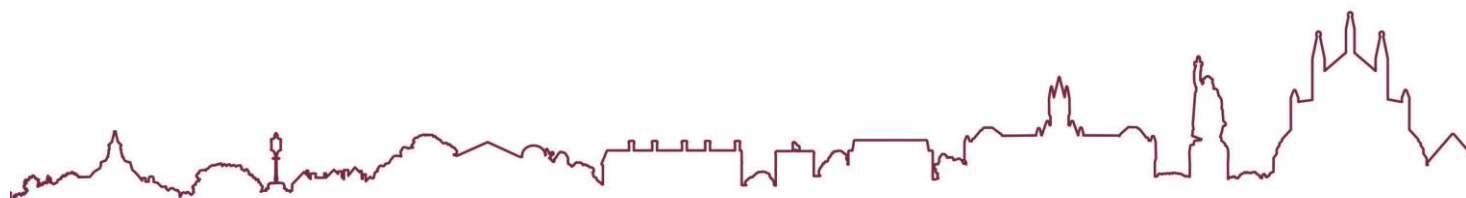
## **AGENDA**

- 1. Apologies and Deputy Members**  
To note the names of apologies given and deputy members who are attending the meeting in place of appointed members.
- 2. Declarations of Interests**  
To receive any disclosure of interests from Councillors or Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests (DPIs), other registerable interests (ORIs) and non-registerable interests (NRIs) in accordance with the Council's Code of Conduct.

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

- 3. Chairperson's Announcements**
- 4. Minutes of the meeting of the 5 June 2025** (Pages 5 - 12)  
That the minutes of the meeting be signed as a correct record.



5. **Public Participation**

To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee.

Members of the public and visiting councillors may speak at the committee, provided they have registered to speak three working days in advance.

Please complete [this form](https://forms.office.com/r/Y87tufaV6G) (<https://forms.office.com/r/Y87tufaV6G>) by 5pm on 2 September 2025 or call (01962) 848 264 to register to speak and for further details.

6. **Housing Revenue Account Outturn 2024/2025** (Pages 13 - 36)

**RECOMMENDATION:**

It is recommended that the committee scrutinise and comment on the proposals within the attached draft cabinet report, ref CAB3516 which is to be considered by cabinet at its meeting on the 10 September 2025.

7. **General Fund Outturn 2024/2025** (Pages 37 - 72)

**RECOMMENDATION:**

It is recommended that the committee scrutinise and comment on the proposals within the attached draft cabinet report, ref CAB3514 which is to be considered by cabinet at its meeting on the 10 September 2025.

**NOTE**

This report contains an exempt appendix (appendix 7), if members wish to discuss any part of this exempt appendix, then the procedure under agenda item 7a (below) applies.

7a **General Fund Outturn 2024/2025 Exempt Appendix 7** (Pages 73 - 74)

To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

8. **Q1 Finance & Performance Monitoring** (Pages 75 - 124)

**RECOMMENDATION:**

That the Scrutiny Committee raises with the Deputy Leader or relevant Cabinet member any issues arising from the information in this report, ref CAB3513, which is being presented to Cabinet on the 10 September 2025 and considers whether there are any items of significance to resolve or to be drawn to the attention of Cabinet.

9. **Work Request from a Committee Member: The Planning Enforcement Service** (Pages 125 - 128)

**RECOMMENDATION:**

Following a request from Councillor Laming, a work programme request has been drafted and attached to this agenda. The Scrutiny Committee is asked to consider the request and if supported to establish a time-limited Task & Finish Group to conduct a focused review of Winchester City Council's Planning Enforcement Service as set out.

10. **To note the committees current Work Programme.** (Pages 129 - 130)

The latest version of the committee work programme can be found here:

<https://democracy.winchester.gov.uk/mgPlansHome.aspx?bcr=1>

11. **To note the latest Forward Plan of Key Decisions** (Pages 131 - 138)

Attached to this agenda is the Forward Plan of Key Decisions for the period 1 September 2025 – 30 November 2025. An update for the period October 2025 to December 2025 will be added to this agenda on the 1<sup>st</sup> September.

**Laura Taylor**  
**Chief Executive**

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



29 August 2025

Agenda Contact: Matthew Watson, Democratic Services Officer  
Tel: 01962 848 317 Email: [mwatson@winchester.gov.uk](mailto:mwatson@winchester.gov.uk)

*\*With the exception of exempt items, agendas, reports and previous minutes are available on the Council's Website <https://www.winchester.gov.uk/councillors-committees>*

## **THE SCRUTINY COMMITTEE – Membership**

**Chairperson:** Councillor: Brook

**Vice Chairperson:** Councillor Wallace

### **Committee Members.**

**Councillors:** Batho, Laming, Pett, Clear, Power, Murphy, Bolton

**Quorum** = 3 Members

### **Relevant Cabinet Members**

Having regard to the content of the agenda, the Chairperson requests that The Leader and all relevant Cabinet Members attend meetings of the committee

### **Public Participation**

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 at least three days in advance of the meeting (5pm Tuesday, 2 September 2025) for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

### **Filming And Broadcast Notification**

This meeting will be recorded and broadcast live on the Council's YouTube site and may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#). Please note that the video recording is subtitled, but you may have to enable your device to see them (advice on how to do this is on the meeting page).

### **Voting**

1. Apart from the Chairperson, every member has one vote when a matter before the meeting requires a decision.
2. In the event of an equality of votes, the Chairperson may exercise a casting vote and that vote may be exercised in any way seen fit.
3. A member may abstain from voting or vote differently from how they may have indicated during the debate, without further explanation.
4. The way each member voted will not be recorded in the minutes, unless a motion to have a recorded vote has been passed.

### **Terms Of Reference**

Included within the Council's Constitution (Part 3, Section 2) which is available [here](#)

## **THE SCRUTINY COMMITTEE**

**Thursday, 5 June 2025**

Attendance:

Councillors  
Brook (Chairperson)

Batho  
Laming  
Pett

Clear  
Bolton  
Wallace

Apologies for Absence:

Councillors Power and Murphy

Deputy Members:

Councillor Gordon-Smith (as deputy for Power)

Other members in attendance:

Councillor(s) Cutler and Reach

[Video recording of this meeting](#)

---

1. **APPOINTMENT OF VICE-CHAIRPERSON FOR MUNICIPAL YEAR 2025/26.**  
RESOLVED:

That Councillor Wallace be appointed Vice-Chairperson for the 2025/26 municipal year.

2. **APOLOGIES AND DEPUTY MEMBERS**  
Apologies for the meeting were noted as above.

3. **DECLARATIONS OF INTERESTS**

1. Councillor Wallace declared a disclosable pecuniary interest due to his role as a Hampshire County Councillor. However, as there was no material conflict of interest, he remained in the room and spoke under the dispensation granted by the Audit and Governance committee.
2. Councillor Batho and Councillor Pett declared an Other Registerable Interest as they were both Non-Executive Directors of Venta Living Limited.

4. **CHAIRPERSON'S ANNOUNCEMENTS**

The Vice-Chair made several announcements relating to actions from the [previous meeting](#).

4.1. The Corner House. Referencing minute 4 of the previous meeting, the Vice-Chair proposed that after the public speaker, that Councillor Reach respond to both the outstanding action and any new points raised.

4.2. Annual Community Safety Performance Update. The Vice-Chair reported on a number of follow-up actions from minute 6 of the previous meeting as follows.

Members had received:

- a) Information from the Local Resilience Forum (11 March).
- b) Figures on Stop Domestic Abuse (14 March).
- c) Data on road safety and speed camera enforcement (25 March).
- d) Officers also committed to providing urban and urban-rural crime data splits in future reports where possible.

4.3. Development Delivery Plans – Central Winchester Regeneration.

Regarding minute 7 of the previous meeting, the Vice Chair noted that officers had circulated the summary development agreement and that an update with key dates and timelines would be added to the council website once Jigsaw's programme was finalised.

In addition, the Vice-Chair requested an update on the outstanding action, that the Cabinet Member to consider increasing the CIL budget and to discuss highways investment with Hampshire County Council.

4.4. Q3 Performance Report Follow-ups. The Vice-Chair updated members on actions from the Q3 Performance Report.

- a) A member sub-group had met in April to review Key Performance Indicators (KPIs); and a verbal update would be given under agenda item 7.
- b) Officers were forming a cross-party task and finish group on public toilets. Nominated members were Councillor Laming, Councillor Clear, Councillor Pett, and Councillor Bolton, with a fifth place held open.

4.5. Nutrient Neutrality. The Vice-Chair reported that, at Councillor Power's request from the previous meeting, the public website has been updated regarding nitrates and phosphates. A meeting between Councillor Porter, Councillor Power, and officers was scheduled for further discussion, and an update would be sought from Councillor Power at a future meeting.

RESOLVED

- a) That the actions relating to Development Delivery Plans – Central Winchester Regeneration noted above be taken forward.
- b) That officers establish the Public Toilets task & Finish group as above.
- c) That Councillor Power be invited to update the Committee regarding her meeting with the Cabinet Member concerning nutrient neutrality.

5. **MINUTES OF THE MEETING OF THE 5 MARCH 2025**

Councillor Batho stated that he felt that the police speeding data provided did not meet the Committee's previous request for granular data on specific locations and wanted to request further information. Councillor Batho also felt that a commitment to include this information in the next community safety review, as requested, had not been made.

Councillor Pett believed that the response received to his query regarding the effectiveness of average speed schemes on the A272 and A32 had been insufficient. He requested a more formal review of how information be presented to the Committee.

Councillor Wallace raised a point regarding a previous action that requested Councillor Tod to provide an update on The Corner House acquisition process. This had been raised and minuted originally at the Scrutiny Committee on 4 February 2025 and then raised and minuted subsequently at the Committees meeting in March 2025. It was agreed that this point remained unresolved.

RESOLVED:

1. Regarding the Community Safety Partnership, whilst it was acknowledged that there could be limitations to the data available from partner organisations, officers were asked to request more detailed data on local speeding issues be provided for consideration at a future meeting of the committee and in future annual reports.
2. That the Cabinet Member provide an update regarding the outstanding issues concerning The Corner House (ref: [Minutes of the Scrutiny Committee 4<sup>th</sup> February 2025 item 6](#) (Housing Revenue Account (HRA) Budget - Resolved item 3)
3. That the minutes of the previous meeting be approved as a correct record and signed by the Chair.

6. **PUBLIC PARTICIPATION**

Mr Quentin Brook addressed the committee, raising concerns regarding the 2020 purchase of The Corner House property. He referred to a discussion concerning this at a previous meeting of the committee. He believed that the Cabinet Member had previously agreed to provide the business case for the acquisition. Mr Brook felt that this action had not been correctly minuted or

followed up on by Committee members and questioned when the committee would properly scrutinise the matter.

Councillor Reach and Councillor Cutler responded. They advised that a paper regarding The Corner House was scheduled for the Cabinet meeting in June 2025 and felt that these questions could be answered at that point. In addition, all were encouraged to review the available papers regarding this acquisition including the Cabinet meeting in March 2020.

Members felt that an outstanding action remained concerning The Corner House (see agenda item 5 (2)).

Mr Ian Tait addressed the committee regarding a £90,000 grant paid to the Winchester Housing Group (Keystone) in 2017. He explained that the grant, from Section 106 funds, was for converting offices into four move-on units for homeless households. Mr Tait believed that the charity which took over Keystone was now liquidating its assets, including currently auctioning the flats. He questioned whether the £90,000 grant would be repaid to the council or lost. He also asked if the council would ensure clawback provisions were included in similar future grant agreements.

In response, Councillor Reach advised that he understood that a full clawback mechanism was not included in the original 2015 agreement. He stated that approximately £35,000 was expected to be recovered through a separate commercial mortgage arrangement, but this was less than the grant amount. He agreed it was sensible to include such conditions in future grants and would take that point away as an action.

## 7. **Q4 FINANCE & PERFORMANCE MONITORING**

Councillor Neil Cutler, Cabinet Member for Finance and Performance introduced the report ref CAB3505 - Q4 Finance and Performance Monitoring report for the year to March 2025. The introduction included the following points.

1. The report followed the established format of six sections covering the themes of the Council Plan, showing both project delivery and Key Performance Indicators (KPIs).
2. Since the previous quarter's report, a new section on the highlights of the Tier 1 River Park Cricket Pavilion project had been added.
3. The report had also been updated to include a quarterly highlight report for the Housing Compliance Tier 1 project.

Councillor Wallace provided an introduction regarding the KPI Task & Finish group that had met following a previous committee resolution. Notes of this meeting ([available here](#)) had been presented at a recent cabinet meeting which had agreed on several actions as a result. The minutes of the cabinet meeting [were available here](#). Councillor Wallace advised of the following points.



1. A meeting was held on 14 April to review the proposed Key Performance Indicators (KPIs) for the 2025/26 year.
2. Two minor changes to the KPIs were accepted, and it was agreed that officers would investigate two new potential KPIs: one measuring greening and biodiversity, and another on planning enforcement.
3. The basis for the annual KPI targets would be included with the first quarterly performance report to provide clarity on how goals were set.
4. It was proposed that the Scrutiny Committee would consider using future meetings for periodic in-depth reviews of key service areas or council policy priorities.
5. It was proposed that updating the forward plan for the committee be postponed until the in-depth reviews could be discussed with officers.

The committee initially discussed the meeting of the Task and Finish group and subsequent issues, and then moved to the Q4 Report. The committee was asked to raise with the Deputy Leader or relevant Cabinet member any issues arising from the information in this report, which was being presented to Cabinet on the 18 June 2025 and to consider whether there are any items of significance to resolve or to be drawn to the attention of Cabinet. In summary, the following matters were raised.

1. A request was made to include historical RAG statuses to show whether issues are new or long-standing, for example the Carbon Neutrality status (p. 19).
2. It was suggested that simple graphical indicators, like arrows, be used to show performance trends since the last report.
3. The committee agreed to discuss the performance reporting framework and in-depth reviews offline, with the outcome to inform the next Committee Chairs' meeting
4. Further information on the two completed nutrient mitigation pilot plants was requested.
5. Whether there was an inconsistency between the green RAG status for the retrofit programme (p.23) and the red status for related housing items (p.25).
6. Further information was sought regarding the delay in the EV strategy.
7. Clarification was sought over the slow reduction of corporate building gas usage and its impact on targets.
8. Reasons for the retrofit programme's (p.25) red status and whether there was any resident reluctance.
9. A request to more clearly highlight the positive budget RAG status change for waste and recycling.
10. Why the carbon neutrality action plan timeline (p.19) was rated green when the narrative suggested it was not.
11. Whether the green energy procurement process also considered conventional suppliers to ensure the most competitive rate.
12. The impact of the council's ethical procurement policy for solar PV on the cost or acquisition of panels.
13. A request to define scope one, two, and three carbon emissions in future reports for public clarity.
14. A request for gas consumption data to be broken down between the main council offices and the Guildhall.

15. Information was sought regarding a recent incident involving council contractors cutting back hedges.
16. How the visitor target for the Winchester Sport and Leisure Park related to the original business plan.
17. The reasons for the delay in the community and well-being strategy.
18. Whether the council had foreseen the housing compliance issues subsequently highlighted by the regulator.
19. The report's reference to changing demographics and housing preferences in relation to homelessness and voids.
20. Whether challenges in tackling homelessness were still predominantly related to individuals with complex needs.
21. A request for more information on the reduction in stage one accommodation.
22. A request for a strategy paper on the future of the Guildhall.
23. The wider impact of local government reorganisation on the council's work and major projects.

These points were responded to by Councillor Neil Cutler, Cabinet Member for Finance and Performance, Councillor Mark Reach, Cabinet Member for Good Homes, and Laura Taylor, Chief Executive accordingly.

**RESOLVED:**

The committee noted the report and agreed:

1. That a meeting be held between committee members and officers in advance of the next Committee Chairs' meeting to discuss the objectives of the council's scrutiny and policy committees.
2. That the cabinet member and officers consider the following points regarding future quarterly performance reports:
  - a. That definitions for scope one, two, and three (ref Page 24) be included in future performance reports.
  - b. That the report should separate the gas consumption data for the main council offices from that of the Guildhall and West Wing.
3. That the cabinet member responds to the question regarding the circumstances of an alleged incident concerning hedge cutting during bird nesting season.
4. That the cabinet member considers tabling a strategy paper for the committee's consideration regarding the future of the Guildhall following the completion of the condition surveys and market assessments.
5. That the cabinet member provides clarification on whether the council's ethical procurement policy was impacting the cost and acquisition of solar PV panels.

8. **APPOINTMENTS OF EXTERNAL BODIES RELATED TO SCRUTINY**

RESOLVED:

That the following appointments be made to the external bodies listed below:

1. Portsmouth City Council – Health Overview and Scrutiny Panel: Councillor Bennett (deputy: Councillor J Williams).
2. Centre for Governance and Scrutiny – Southeast Regional Network: Councillor Brook.
3. Partnership for South Hampshire Overview and Scrutiny Committee: Councillor Power (deputy: Councillor Batho).

9. **ANNUAL SCRUTINY REPORT 2024/25**

The Chairperson introduced the report, which set out proposals for the Annual Scrutiny Report, (available here). The committee was recommended to consider the report and make any necessary comments on the content before its submission to the full council.

RECOMMENDED TO COUNCIL:

That Council note the annual scrutiny report for 2024/25.

10. **ANNUAL REPORT - EXCEPTIONS TO FORWARD PLAN 2024/25**

The Chairperson introduced the report which set out the annual report concerning exceptions to the forward plan, (available here). The committee considered the report and noted that during the 2024/25 municipal year, the Chairperson of The Scrutiny Committee was informed of one key decision which was not included in the forward plan.

RESOLVED:

That the report be noted.

11. **TO NOTE THE LATEST FORWARD PLAN OF KEY DECISIONS**

RESOLVED

That the latest Forward Plan of Key Decisions be noted.

12. **TO NOTE THE COMMITTEE'S CURRENT WORK PROGRAMME.**

RESOLVED:

That the latest version of the work programme (which can be found here <https://democracy.winchester.gov.uk/mgPlansHome.aspx?bcr=1> ) be noted.

13. **TO NOTE THE DATE AND TIME OF FUTURE MEETING OF THE COMMITTEE**

The dates of future meetings were noted.

The meeting commenced at 6.30 pm and concluded at 8.40 pm

Chairperson

## SCRUTINY COMMITTEE

REPORT TITLE: HOUSING REVENUE ACCOUNT (HRA) OUTTURN 2024/2025

8 SEPTEMBER 2025

REPORT OF CABINET MEMBER: CLLR REACH – CABINET MEMBER FOR GOOD HOMES

Contact Officer: Liz Keys Tel No: 01962 848226 Email lkeys@winchester.gov.uk

WARD(S): ALL

### RECOMMENDATION:

It is recommended that the committee scrutinise and comment on the proposals within the attached draft cabinet report, ref CAB3516 which is to be considered by cabinet at its meeting on the 10 September 2025.

This page is intentionally left blank

REPORT TITLE: HOUSING REVENUE ACCOUNT (HRA) OUTTURN 2024/25

10 SEPTEMBER 2025

REPORT OF CABINET MEMBER: CLLR REACH – CABINET MEMBER FOR GOOD HOMES

Contact Officer: Liz Keys Tel No: 01962 848226 Email lkeys@winchester.gov.uk

WARD(S): ALL

### PURPOSE

This report provides an update to members on the financial performance of the Housing Revenue Account (HRA), and the HRA capital programme, in 2024/25. It requests approval for revised budget forecasts to the 2025-26 HRA capital programme to reflect slippage, to take account of delays to some schemes and reflect the likely revised spend profile in the capital programme.

The 2024/25 outturn was a surplus to the HRA of £1.855m for 2024/25, compared to the originally budgeted deficit of £1.704m; a favourable movement of £3.559m. This has increased the current working balance to £15.951m (£14.096m as at 31 March 2024). The Capital programme outturn was £13.237m against the revised budget of £22.995 presented to Cabinet in February 2025.

RECOMMENDATIONS:

That Cabinet

1. Notes the HRA Outturn figures for 2024/25 as detailed in Appendices 1 and 2;
2. Notes the Housing capital programme outturn for Major Works and New Build as detailed in Paragraph 10.5 and 10.6 and Appendices 3 & 4;
3. Notes the funding of the 2024/25 HRA capital programme as detailed in Paragraphs 10.7 to 10.10 and Appendix 5; and
4. Approves the reforecast capital programme budget of £48.8m for 2025/26 as detailed in paragraphs 10.11 to 10.15 and Appendix 6 & 7 that takes into account potential programme slippage and the reprofiling of expected spend.



IMPLICATIONS:1 COUNCIL PLAN OUTCOME

## 1.1 Greener Faster

The capital programme provides for carbon reduction measures across the existing housing stock, included within the design and construction of new properties, and included within the feasibility assessment when considering the purchase of properties. This includes the Council's retrofit programme for existing properties.

## 1.2 Thriving Places

Delivery of affordable accommodation allows people to live and work in the community and contribute to the local economy.

## 1.3 Healthy Communities

The wellbeing of residents is considered within the design of new properties, and new homes are designed to be energy efficient and to meet tenants needs. Any substitute properties are assessed according to these criteria.

## 1.4 Good Homes for All

Providing good quality housing and new affordable homes is a strategic priority for the Council. Effective management of the resources available to the Council enable it to take advantage of new opportunities and ensure that satisfaction levels remain high amongst tenants in relation to their home and community.

## 1.5 Efficient and Effective

One of the key objectives of the Housing Strategy is to modernise the customer service offer through the development of a digital first customer journey, improving communication and self-service options for tenants/residents, and efficiency of services.

## 1.6 Listening and Learning

Housing tenants are directly involved in decisions regarding service provision, both through the work of TACT and through regular tenant and leaseholder digital surveys, to capture wider tenant views. The service continues to review options to provide an improved customer experience, increase opportunities for engagement and to ensure satisfaction with services provided by the Council.

2 FINANCIAL IMPLICATIONS

## 2.1 Full details are included in section 10. In summary, the Council had a net surplus on its HRA revenue account of £1.855m for 2024/25, a favourable

variance on the original deficit budget of £1.704m. This increases the HRA general balance at 31<sup>st</sup> March 2025 from £14.096m to £15.95m. Current HRA reserves and balances as at 31<sup>st</sup> March 2025 are shown in Appendix 5, together with current HRA borrowing.

- 2.2 Total expenditure in the Housing capital programme for 2024/25 was £13.237m, which was £9.758m lower than the revised forecast in February of £22.995m. The original budget for the year was £26.295m. The key movements between February and outturn relate to Kings Barton, of which a £3m land transfer was anticipated by March (see 10.6c), and slippage on Climate Change (para 10.5d)
- 2.3 It is proposed to carry forward to 2025/26 £3.382m of capital budget slippage from 2024/25. In addition, the approved budgets for 2025/26 are being re-profiled to realign them with anticipated activity. The ten-year HRA indicative approved capital programme will be amended in the forthcoming business planning process for 2025/26 -2035/36 to reflect these changes in the timing of expected project milestones.

### 3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 The Council, as a local housing authority, is required to maintain a Housing Revenue Account (HRA) with a positive working balance and keep borrowing levels within prudential rule guidelines, in accordance with s74 of the Local Government & Housing Act 1989 (the “1989 Act”) prohibiting the Council to operate its HRA at a deficit. Effective management of the HRA is necessary to ensure that statutory requirements are met.
- 3.2 HRA capital projects will ensure that approvals required are in compliance with the Council constitution which includes that a project with costs in excess of £0.250m will be subject to a financial appraisal, Financial Procedure Rules and the subject of a Member decision.

### 4 WORKFORCE IMPLICATIONS

- 4.1 As at the end of the financial year 2024/25, further changes to the restructure implemented in 2023/24 were being assessed in response to ongoing regulatory requirements. Proposed changes were being consulted on at the time of writing this report.

### 5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 In order to meet one of the key principles of the Council’s strategy, the HRA is required to provide sufficient financial resources to both maintain the Council’s existing housing stock to decent homes standard and to enable new affordable housing to be built to help meet local demands.

### 6 CONSULTATION AND COMMUNICATION

- 6.1 The Outturn Report will be shared with the TACT Board.

## ENVIRONMENTAL CONSIDERATIONS

- 6.2 The Housing Service considers environmental and ecological factors when developing new build properties and preparing major works plans including estate improvements, working closely with planning officers and the Council's Landscape Team where appropriate. Additional costs for meeting these responsibilities are included in project appraisals and scheme budgets.
- 6.3 The Council is working towards the goal to achieve energy performance certification (EPC) at C or above on all the housing stock by 2030. During 2024/25, 57 properties previously at an EPC- D rating were certified at EPC-C rating, following works undertaken. As at the end of 2024/25, approximately 64% of the stock is now rated at EPC-C or above

## 7 PUBLIC SECTOR EQUALITY DUTY

- 7.1 Whilst there are no actions which arise directly from this report, officers have regard to the considerations as set out in the Equalities Act 2010 and whether an equality impact assessment will be required to be undertaken at the time of implementation on any specific recommendations.

## 8 DATA PROTECTION IMPACT ASSESSMENT

- 8.1 None required.

## 9 RISK MANAGEMENT

<b>Risk</b>	<b>Mitigation</b>	<b>Opportunities</b>
Financial Pressures <i>Continuing inflationary pressures affecting materials, labour and energy costs, combined with rises in borrowing costs, the impact of the cost of living crisis impacting on costs of reactive and planned repairs and new build, reducing capacity and viability of the HRA</i>	The annual process of constructing a robust base HRA 30-year business plan and its underlying key assumptions and sensitivity analysis will help to identify and quantify the potential financial consequences and impact	Allowing better informed resource allocation decisions to be made.

Exposure to Challenge <i>The provision of social housing is a statutory requirement, with increased focus on regulation and compliance. Failure to comply with relevant legislation will lead to challenge from Regulator of Social Housing</i>	Statutory legislation is being monitored to identify any new risks or opportunities that they may bring. Policies are being updated. Action plans are in place to address gaps in compliance. Close working relationship with Regulator of Social Housing.	
Reputation <i>Failure to complete major housing projects due to lack of resources would have a direct impact on both customer satisfaction and the Council's reputation.</i>	Business planning tools with regular updates are utilised to make sure resources are available to complete projects.  A whole of life approach to developing affordable high quality sustainable housing is considered from the outset	
Achievement of outcome		
Property <i>That council owned dwellings fail to meet decent home standards.</i>  <i>Insufficient stock condition data may mean that future capital spend assumptions are inaccurate</i>  <i>That changes to Decent Homes standards currently being consulted on add significant cost to the capital programme</i>	Full stock condition surveys are programmed to commence in 2025/26.  The outputs will inform the programme of future works within the business plan, taking account of changing requirements. sound financial planning ensures that standards are maintained in future.	Investment in stock will reduce future pressure on reactive repairs costs within the revenue budget,
Community Support	Regular communication and consultation are	Positive consultation brings forward alternative

<i>Lack of consultation will affect tenant satisfaction and cause objections to planning applications for new build developments.</i>	maintained with tenants and leaseholders on a variety of housing issues. The Council consults with local residents and stakeholders on proposed new build schemes.	options that may otherwise not have been considered.
<p>Timescales</p> <p><i>Delays to new build contracts may result in increased costs and lost revenue.</i></p> <p><i>Delays to major works may result in the loss of decent home status for individual properties.</i></p>	<p>New build contracts contain clauses to allow the Council to recover damages if the project is delayed due to contractor actions.</p> <p>Continual updating of asset management plans and major works budgets allows potential issues to be addressed quickly.</p>	
<p>Project capacity</p> <p><i>The HRA can borrow funds in addition to utilising external receipts and reserves, but it must be able to service the loan interest arising and repay debt in the future.</i></p> <p><i>Staffing resources (not always in Housing) reduce the ability to push forward new schemes at the required pace.</i></p>	<p>Regular monitoring of budgets and business plans, together with the use of financial assessment tools enables the Council to manage resources effectively.</p> <p>Staffing resources have been reviewed to support the delivery of the enhanced new build programme.</p>	Recent changes to the guidance for the use of RTB receipts gives more flexibility. Potential Grant funding opportunities
Other		

## 10 SUPPORTING INFORMATION:

### HRA Outturn 2024/25

Details of the 2024/25 financial performance are analysed in Appendix 1 (subjective summary) and Appendix 2 (service summary).

- 10.1 Overall, the HRA produced a surplus of £1.855m. The outturn surplus represents a £3.31m favourable variance to the original deficit budget of £1.704m (CAB3445).
- 10.2 Within the subjective summary (Appendix 1), the material variances were:
- a) **Employee costs:** £0.556m favourable variance, representing an underspend against the overall original employee budget of 8.6%. A new structure was implemented in early 2024/25, which delivered a budget saving of £0.3m, which is reflected in this variance and has been baselined into the business plan. The remainder relates to one-off vacancy savings. Vacancies were high in the first half of the year as a result of restructuring.
  - b) **Premises costs:** £0.561m adverse variance. The adverse variance is predominantly due to demand led repairs and maintenance. The Budget Options and 2025/26 budget reports (CAB3478) outlines the step change in repairs costs resulting from high inflation between 2021/22 and 2023/24, set the expectation that there would be a significant adverse variance on repairs in 2024/25 and made provision in budgets for additional costs from 2025/26. The overall adverse variance on repairs in 2024/25 was £1.8m, which includes an underestimate in 2023/24 cost accrual of £0.4m, and additional compliance costs for fire safety works of £0.1m in addition to the expected baseline increase of £1.2m.
- Adverse variances have been offset by a favourable variance of £0.4m on utility costs and cleaning contract costs, for which the budget estimate was significantly increased following spikes in energy costs in 2022/23. The 2025/26 budget report (CAB3490) also set the expectation that energy budgets would be overstated, and energy budgets (and associated service charge income budgets) have been revised accordingly.
- During 2022/23, an Extension of Time claim of £0.835m in respect of Winnall flats was accounted for and has been accrued as a revenue cost each year since, pending settlement. The claim was settled as a capital cost during 2024/25 and as it related to works costs rather than penalties, has generated a favourable variance of £0.8m.
- The quarterly forecast report identified a potential revenue cost of £0.9m for fire safety and asbestos compliance inspections and fire safety works. As at 31<sup>st</sup> March compliance inspections were well advanced for fire safety, and for asbestos were commencing in April 2025. Inspections were procured below the forecast expectation by £0.3m and likely spend in 2025/26 can be accommodated within the 2025/26 budgets.
- c) **Other costs:** £1.01m Favourable variance. This is made up of a number of variances. The key variance is the investment budget for

repairs procurement contract and upgrades to Housing IT systems, for which £1m was allocated for investment in the 2024/25 original budget. The quarterly monitoring reports and 2025/26 HRA budget report and business plan (CAB3490) identified that this would not be fully spent in 2024/25 and provided for a revised profile of spend between 2025/26 and reprofiled to future years to reflect current expectation.

The budget report also identified a likely underspend on consultancy costs on New Homes as an ongoing saving from 2025/26, which is predominantly due to an increasing focus on acquisitions in the short term. There was a corresponding underspend of £0.12m on the consultancy budget in 2024/25.

The favourable variances have been offset by an increase in disrepair costs. A number of historic disrepair claims are being settled, and the Council continues to receive new claims, in part due to increased awareness of ability to claim. A provision has been set up to provide for the settlement of these claims, which has led to an adverse variance of £0.17m.

The catering provision at Chesil Lodge is run at a significant subsidy, an issue that was identified within 2025/26 budget setting process. Charges have been increased for 2025/26 in order to mitigate cost to the HRA, however for 2024/25 the budget did not reflect the level of subsidy provided and an adverse variance of £0.08m resulted.

- d) End of year depreciation charges were £0.57m over budget. There is a requirement to transfer a sum to the Major Repairs reserve each year, based on the annual depreciation charge. For budgeting purposes, depreciation is an estimate based on the prior year, and actual depreciation is affected by several factors such as the annual valuation of the council's housing stock, and underlying component costs and will therefore vary from forecast. The charge is transferred to the Major repairs Reserve and, from there, used to support the capital programme. There was no new external borrowing in 2024/25, and associated costs were in line with budget. However, internal borrowing costs were higher than forecast by £0.16m as the 3-month PWLB rate used to calculate the internal cost of borrowing averaged 5.45% across the year, compared to a budgeted rate of 5%.
- e) External Income: Favourable variance of £0.565m, of which £0.27m relates to rents on shared ownership properties. Sales of Shared ownership sales of properties at Goatsbeard house commenced during 2024/25. The trend in shares sold so far indicate that the share of property purchased was lower than anticipated, which means that rental income was higher and capital shared ownership receipts lower than originally anticipated. Communal service charges were £0.1m favourable, reflecting increased cost recovery specifically for communal energy costs, dwelling rents was favourable by £0.05m on a £35m

income budget, and bad debt provision contribution was £0.05m lower than budget estimate due to improvements in the debt recovery rate in 2024/25.

- f) **Interest receivable £2.77m:** Interest payable and receivable: Because the capital programme has been significantly underspent against the original budget in 2024/25, cash balances that would otherwise have been used to finance the capital programme have been retained; and the interest rate applicable to internal balances has been much higher than budgeted, resulting in a favourable variance of £2.8m.

10.3 Within the service summary (Appendix 1), the material variances were:

- a) **Estate Management:** The favourable variance of £0.26m relates to staff management savings, of which £0.08m relates to ongoing staff restructure savings that have been baselined from 2025/26, and £0.17m to one-off vacancy savings in year.
- b) **New build programme support:** Favourable variance of £0.278m. Of this variance, £0.12m is due to ongoing vacancies within the programme support team, and £0.12m underspend on consultancy budget. Both of these variances have been crystallised as ongoing savings in the 2025/26 business plan and budgets. In addition, £0.03m income was received from the sale of nutrient credits, which have been set aside to fund appropriate capital expenditure.
- c) **HRA General** – Favourable variance of £1.176m. The key variance is the investment budget, for which £0.6m was allocated for IT investment, and was reprofiled to future years as part of the agreed 2025/26 HRA business plan. Other favourable variances included savings arising from housing restructuring £0.4m, which has been baselined in 2025/26 budgets; one off favourable variance of £0.05m from the closure of a historic insurance provision no longer required, £0.04m unspent training budget as a result of high staff turnover, and £0.08m on service charge income.
- d) **Communal Services:** Favourable variance of £0.11m. This relates to utilities costs and the cleaning contract and is explained in more detail in paragraph 10.2b above. More realistic budget estimates have been put in place for 2025/26
- e) **Estate Improvements:** Favourable variance of £0.121m – The level of reactive grounds works undertaken in 2024/25 was slightly lower than in previous years, which has resulted in a favourable variance to budget.
- f) **Temporary Accommodation:** Favourable variance of £0.16m. Of this variance, £0.06m relates to staff restructure costs, baselined in 2025/26, and the remainder is due to cleaning and utilities costs lower than budgeted.
- g) **Home Ownership:** Favourable variance £0.17m. This is due to higher than budgeted income on shared ownership rents, explained in paragraph 10.2e.



- h) **Sheltered Housing:** Favourable variance of £0.138m. An adverse variance of £0.08m in respect of the cost of catering at Chesil Lodge is offset by lower than budgeted utility costs of £0.2m.
- i) **Responsive repairs, voids and cyclical maintenance:** The adverse variance on repairs costs is explained in paragraph 15.2b.
- j) **Repairs administration:** The overall favourable variance of £0.202m relates to an overall increase in staff resource within restructure of £0.25m, offset by favourable variance of £0.27 on repairs contract procurement, which was funded by the investment budget built into the HRA and reprofiled within the 2024/25 HRA business plan, and one-off vacancy savings of £0.18m.
- k) **Interest receivable:** Favourable variance of £2.77m is explained at paragraph 10.2f

#### 10.4 HRA Revenue Carry Forwards from 2024/25 to 2025/26

The HRA business plan of 2024/25 reprofiled the HRA investment budget from 2025/26 onwards, based on the knowledge that the spend in 2024/25 would be low and that the unspent budget would be returned to the working balance.

#### HRA Capital Programme Outturn 2024/25

- 10.5 Appendices 3 & 4 detail the expenditure in 2024/25 for both the Housing Services and New Build capital programmes against both the Original Budget and the Revised Budget position.

Overall, within Housing Services (Appendix 3), £9.185m was spent against a Revised Budget of £14.457m, a variance of £5.269m on the year.

The material variances to the revised budget were as follows:

- a) Major repairs £1.68m favourable variance: this variance predominantly relates to mechanical engineering and in particular boiler replacements of £0.5m (to be carried forward to 2025/26), roofing replacements of £0.5m, windows and door replacements £0.4m and kitchens and bathrooms £0.2m. The variance is partially due to key staff vacancies in the first half of the year, which meant that commencement of planned programmes for 2024/25 was delayed and will result in a carry forward of budget into 2025/26 of £0.659m. Reactive capital works, which relates to unplanned major works to properties, was lower than forecast by £1m.
- b) Sheltered housing upgrades £0.174m. The programme to digitise telecare has been delayed, as a result of staff turnover. The budget will be carried forward and reassessed in 2025/26.

- c) Fire Safety provision £0.5m favourable variance. The budget for 2024/25 allowed £0.25m for emergency lighting upgrades, which was under contract and in progress but not complete as at 31st March and will be subject to carry forward.
- d) Climate Change emergency £2.3m favourable variance. This is largely due to delays in procuring the Swedish cottages contract, which went live in Q3 of 2024/25. The budget will therefore require reprofiling to future years.
- e) Sewerage treatment works £0.4m favourable variance. The capital budget was sufficient to undertake upgrade works to four sites and allowed for the purchase of replacement tanker. As at year end, one site was in progress whilst works at other sites were either undergoing feasibility works or were due to start in early 2025/26. This will require reprofiling of budgets to future years.

10.6 For the New Build Capital Programme (Appendix 4), £4.049m was spent against a Revised Budget of £8.538m, a variance of £4.489m

The material variances were as follows:

- a) Winnall Flats £0.9m; The budget forecast for Winnall was amended in the Outturn report for 2023/34 to provide additional contingency, however this was not utilised and therefore created a favourable variance of £0.9m
- b) LAHF £0.25m underspent. The budget assumed a fixed amount per property for repairs. However, anticipated overall repair costs on property acquisitions were lower than budgeted.
- c) Kings Barton acquisition. The initial deposit for land was expected to be paid in late March 2025. However, this was delayed by the developer, resulting in a favourable variance of £3.169m which will require reprofiling to 2025/26.

#### HRA Capital Programme Funding

- 10.7 Appendix 5 details the actual funding for the capital programme in 2024/25.
- 10.8 The average HRA cost of capital is shown here together with current HRA reserves/resources position. These resources are largely constrained in their use, with the exception of the general reserve, but provide a degree of mitigation against future new homes development and sales risk and provide a cheaper form of internal financing for the capital programme.
- 10.9 The proposed funding of the programme firstly applies 1-4-1 RTB funding of £0.632m to maximise the council's position on these resources. Capital

receipts from other retained RTB receipts of £0.532m, new build shared ownership sales and staircasing receipts of £1.984m, and other disposals £0.025m are then applied. Grant funding of £0.34m, including Local Authority Housing Fund (LAHF), Homes England, and Hampshire County Council Ukraine funding are then applied, along with a Community Infrastructure Levy contribution of £0.534m for environmental works at Winnall flats. A contribution of £8.745m was drawn from the Major Repairs Reserve towards Decent Homes capital works.

- 10.10 The capital programme was fully financed in 2024/25. This meant that there was no change to the Capital Financing Requirement of £212.546m, which represents the underlining borrowing requirement for capital purposes.

#### HRA Capital Programme Re-Forecast for 2024/25

- 10.11 Within the capital programme, there is an increase due to slippage from the 2024/25 programme into the 2025/26 budget of £6.880m, combined with an increase due to reprofiling between 2025/26 and future years, which is proposed in appendices 6 & 7
- 10.12 The proposed Housing Services programme has slippage from 2024/25 of £3.362m and 2025/26 budgets reprofiled to 2026/27 of £4.616m, resulting in a net decrease of £1.254m. This reflects the current anticipated delivery on planned major works programmes and the carry forward of funding for key Council priorities such as climate change and fire safety
- 10.13 The profiling of all the New Homes scheme capital projects has also been reviewed in light of current progress against agreed projects. In particular, the profiling of spend for the acquisition at Kings Barton has been reviewed based on current build progress and updated cash flows received from the developer. The scheme is not expected to overspend but a carry forward of £3.2m from 2024/25 and reprofiling of £13.7m budget from future years back to 2025/26, reflecting the latest cashflow forecasts.
- 10.14 In February 2025, the Council applied for funding for Local Authority Housing Fund round 3. The budget report confirmed that, should the bid be successful, match funding would come from the unallocated pot and delegated decisions to officers with respect to property purchases. The proposed profiling has been adjusted to reflect decisions made as at July 2025.
- 10.15 In July 2025, the Cabinet agreed to the disposal of Cornerhouse, with the allocated budget returning to the unallocated pot. This has been reflected in the revised Capital budget.

## 11 OTHER OPTIONS CONSIDERED AND REJECTED

- 11.1 No other options have been considered. There is a statutory requirement to approve the HRA outturn.

### BACKGROUND DOCUMENTS:-

#### Previous Committee Reports:-

CAB3465 HRA Outturn report 2023-24	11 Sept 2024
CAB3432 HRA Budget Options 2024-25	21 Nov 2023
CAB3445 Housing Revenue Account Budget 2024-25	8 Feb 2024
CAB3478 HRA Budget Options 2025-26	20 Nov 2024
CAB3490 Housing Revenue Account Budget 2025-26	12 Feb 2025

#### Other Background Documents:-

None

### APPENDICES:

Appendix 1 – Housing Revenue Account Outturn 2024/25 – Subjective Summary

Appendix 2 – Housing Revenue Account Outturn 2024/25 – Service Summary

Appendix 3 – Housing Capital Programme 2024/25 – Housing Services Outturn

Appendix 4 – Housing Capital Programme 2024/25 – New Build Outturn

Appendix 5 – Housing Capital Programme 2024/25 - Funding, Resources and Debt

Appendix 6 – Housing Capital Programme 2024/25 – Re-forecast Budget Major Works

Appendix 7 – Housing Capital Programme 2024/25 – Re-forecast Budget New Build

## APPENDIX 1

## HRA OUTTURN 2024/25

	Original Budget	Outturn	Variance Outturn to Original Budget	Report Notes
	£000	£000	£000	
Employees	(6,124 )	(5,568 )	556	10.2a
Premises	(8,953 )	(9,514 )	(561 )	10.2b
Other Costs	(5,850 )	(4,838 )	1,012	10.2c
Net Interest and Depreciation	(18,075 )	(18,808 )	(733 )	10.2d
External income	36,882	37,447	566	10.2e
<b>(Deficit) / Surplus for year on HRA Services</b>	<b>(2,120 )</b>	<b>(1,281 )</b>	<b>840</b>	
Right to Buy Admin Fees	31	17	(14 )	
Interest receivable	385	3,157	2,771	10.2f
Assets Funded by HRA	0	0	0	
Net increase/(decrease) in HRA Balance before transfers to or from reserves	(1,704 )	1,894	3,598	
Transfer to/from Reserves	0	(39 )	(39 )	
<b>(Decrease)/Increase in HRA Balance</b>	<b>(1,704 )</b>	<b>1,855</b>	<b>3,559</b>	
<b><u>HRA Working Balance</u></b>				
Opening Balance	14,096	14,096	0	
Add Projected (Deficit)/Surplus	(1,704 )	1,855	3,559	
<b>Projected Balance at Year End</b>	<b>12,392</b>	<b>15,951</b>	<b>3,559</b>	

## APPENDIX 2

## HRA OUTTURN 2024/25

	Original Budget	Outturn	Variance Outturn to Original Budget	Report Notes
	£000	£000	£000	
<b>Service Summary</b>				
<b>Housing Management General</b>				
Estate Management	(1,708)	(1,447)	(261)	10.3a
HRA General	(4,329)	(3,153)	(1,176)	10.3c
Tenancy Sustainment	(475)	(385)	(90)	
Downsizing	(70)	(49)	(20)	
Rent Accounting	(79)	(92)	13	
Tenants Involvement	(110)	(44)	(66)	
Vacant Dwellings	(120)	(168)	48	
New Build Programme Support	(1,027)	(749)	(278)	10.3b
	(7,918)	(6,088)	(1,357)	
<b>Housing Management Special</b>				
Communal Services	209	319	(110)	10.3d
Disabled Adaptations	(159)	(167)	8	
Estate Improvements	(661)	(539)	(122)	10.3e
Homelessness	(229)	(67)	(161)	10.3f
Home ownership	349	523	(174)	10.3g
Sewage Works	(430)	(383)	(47)	
Sheltered Housing	(1,204)	(1,066)	(138)	10.3h
	(2,125)	(1,380)	(149)	
<b>Repairs</b>				
Responsive Maintenance	(3,541)	(3,540)	(1)	
Voids	(1,768)	(2,339)	571	
Cyclic	(1,135)	(1,653)	517	
Sub - total Repairs Works	(6,444)	(7,531)	1,087	10.3i
Repairs Administration	(2,061)	(2,117)	(202)	10.3j
	(8,505)	(9,648)	885	
<b>Debt Management Expenses</b>				
Debt Management Expenses	(9)	(9)	(0)	
Interest Payable	(8,102)	(8,266)	164	
Depreciation of Fixed Assets	(9,973)	(10,542)	569	
	(18,084)	(18,817)	733	10.2d
<b>Rents and Other Income</b>				
Dwelling Rents	33,649	33,742	(92)	
Garage Rents	64	79	(14)	
Other Income	188	192	(4)	
Investment Properties	51	83	(32)	
Sheltered Charges	559	580	(21)	
	34,511	34,676	(723)	
<b>(Deficit) / Surplus for year on HRA Services</b>	<b>(2,120)</b>	<b>(1,258)</b>	<b>(611)</b>	

## APPENDIX 2

## HRA OUTTURN 2024/25

Original Budget	Outturn	Variance Outturn to Revised Budget
£000	£000	£000

Report Notes

## Service Summary

Right to Buy Admin Fees	31	17	14	
Interest Receivable	385	3,157	(2,771)	10.3k
Assets financed by HRA	0	(23)	23	
<b>Net increase / (decrease) in HRA Balance before transfers to or from reserves</b>	<b>(1,704)</b>	<b>1,893</b>	<b>(3,346)</b>	

Transfer (to)/from Reserves	0	(38)	38
<b>Increase / (decrease) in HRA Balance</b>	<b>(1,704)</b>	<b>1,855</b>	<b>(3,308)</b>
	0	0	0

<b>HRA Working Balance</b>			
Opening Balance	14,096	14,096	0
Add Projected (Deficit)/Surplus	(1,704)	1,855	(3,308)
<b>Projected Balance at Year End</b>	<b>12,392</b>	<b>15,951</b>	<b>(3,308)</b>

## Appendix 3

## HRA CAPITAL PROGRAMME OUTTURN 2024/25

2024/25 Original Budget	2024/25 Revised Budget	2024/25 Outturn	2024/25 Variance Outturn to Revised Budget
£000	£000	£000	£000

Report Notes

**Housing Services Programme****Major Repairs**

External Envelope Works	(277)	(2,053)	(1,527)	(526)
External Ground Works	(2,390)	(100)	(73)	(27)
External Window/Door/Screens	(1,410)	(867)	(375)	(492)
Internal Structure & Finishes	(137)	(137)	(186)	49
Kitchen & Bathroom Renewals	(1,093)	(958)	(798)	(160)
Mechanical & Electrical Services	(850)	(3,068)	(2,538)	(530)
	<b>(6,157)</b>	<b>(7,183)</b>	<b>(5,497)</b>	<b>(1,686)</b>

10.5 a)

**Improvements & Conversions**

Estate Improvements	(534)	(350)	(174)	(176)
Sheltered Housing Upgrades	(154)	(174)	0	(174)
	<b>(688)</b>	<b>(524)</b>	<b>(174)</b>	<b>(350)</b>

10.5 b)

**Other Capital Spending**

Disabled Adaptations	(815)	(700)	(660)	(40)
Fire Safety Provision	(1,176)	(750)	(225)	(525)
Climate Change Emergency	(4,906)	(4,636)	(2,357)	(2,279)
Victoria Court sewerage upgrade	0	(15)	(3)	(12)
Sewage Treatment Works	(659)	(650)	(273)	(377)
Total Housing Service Capital Programme	<b>(14,401)</b>	<b>(14,458)</b>	<b>(9,188)</b>	<b>(5,270)</b>

10.5 c)

10.5 d)

10.5 e)



## Appendix 4

## HRA CAPITAL PROGRAMME OUTTURN 2024/25

	2024/25 Original Budget	2024/25 Revised Budget	2024/25 Outturn	2024/25 Variance Outturn to Revised Budget	
	£000	£000	£000	£000	Report Notes
<b>New Build Programme &amp; Other Capital</b>					
Winnall	0	(2,958)	(2,057)	(901)	10.6a
Barton Farm	(189)	0	0	0	
CornerHouse	(986)	0	0	0	
Southbrook Cottages	0	(600)	(594)	(6)	
Woodman Close		(41)	(10)	(31)	
Hazeley Road Twyford	0	(300)	(302)	2	
Kings Barton Acquisition	0	(3,200)	(31)	(3,169)	10.6c
Property Buybacks	0	(380)	(312)	(68)	
Nutrient Mitigation	(600)	0	0	0	
LAHF Property Acquisitions	0	(1,100)	(744)	(356)	10.6b
New Build Major Repairs	(46)	0	0	0	
Unallocated	(13,703)	0	0	0	
	<b>(15,524)</b>	<b>(8,579)</b>	<b>(4,050)</b>	<b>(4,529)</b>	
<b>Total HRA Capital Programme</b>	<b>(29,925)</b>	<b>(23,037)</b>	<b>(13,238)</b>	<b>(9,799)</b>	

## Appendix 5

## HRA CAPITAL PROGRAMME FUNDING 2024/25

	Original Budget £000	Revised Budget £000	Outturn £000	Variance Outturn to Revised Budget £000
<b>Funding Source</b>				
Right to Buy Other Retained receipts	3,360	610	532	(78)
Right to Buy 1-4-1 Receipts	4,475	6,994	635	(6,359)
Shared Ownership Capital Receipts	4,114	3,000	2,257	(743)
Other Capital Receipts	1,042	50	26	(24)
S.106 Contributions	7,878	0	0	0
CIL	0	755	535	(220)
Homes England Grant	0	61	61	0
LAHF Grant	0	300	199	(101)
Other grants	0	521	247	(274)
New Build Sales	0	0	0	0
HRA Borrowing	0	0	0	0
Major Repairs Reserve	13,304	10,704	8,746	(1,958)
<b>TOTAL</b>	<b>34,173</b>	<b>22,995</b>	<b>13,238</b>	<b>(9,757)</b>

HRA Usable Reserves/Resources

	Bal 31.3.2024 £000	Bal 31.3.2025 £000	Change £000
HRA Revenue Reserves	14,096	15,951	1,855
Earmarked Reserves	182	220	38
Major Repairs Reserve	32,323	34,119	1,796
Right to Buy 1-4-1 Receipts	4,830	5,462	632
Right to Buy other retained receipts	155	0	(155)
Shared Ownership capital receipts	163	909	745
Other Capital Receipts	156	48	(108)
S.106 Contributions	10,515	12,840	2,325
<b>TOTAL</b>	<b>62,421</b>	<b>69,549</b>	<b>7,128</b>

HRA Capital Financing Requirement

	Bal 31.3.2024 £000	Bal 31.3.2025 £000	Change £000
<b>CFR (Underlying need to borrow)</b>	212,600	212,600	0
(Expenditure funded by Borrowing)			
Annual Cost of Debt	7,230	8,266	1,036
Average Cost of Capital to HRA	3.40%	3.89%	0.49%
of Which			
<b>[a] PWLB external debt</b>	159,722	154,491	(5,231)
Average cost of debt	5,224	5,223	(1)
Average Cost of Capital	3.27%	3.38%	0.11%
<b>[b] Internal borrowing</b>	52,878	58,109	5,231
Average cost of debt	1,995	3,043	1,037
Average Cost of Capital	3.77%	5.24%	19.83%

## Appendix 6

## HRA CAPITAL PROGRAMME PROPOSED REVISED BUDGETS 2025/26

	2025/26 Original Approved Budget. £000	2025/26 Other Budget Changes £000	2024/25 Proposed C/fwd £000	2024/25 Revised Budget £000
<b><u>Housing Services Programme</u></b>				
<b><u>Major Repairs</u></b>				
Roofing works	(277)	(12)	(250)	(539)
External Windows & Doors	(1,410)	(17)	(44)	(1,471)
Internal Structure & Finishes	(137)		0	(137)
Kitchen & Bathroom Renewals	(1,093)	176	(115)	(1,032)
Blocks	(2,390)	1,590	0	(800)
Mechanical & Electrical Services	(850)		(250)	(1,100)
Reactive major repairs	(2,000)		0	(2,000)
	<b>(8,157)</b>	<b>1,737</b>	<b>(659)</b>	<b>(7,079)</b>
<b><u>Improvements &amp; Conversions</u></b>				
Estate Improvements	(432)	0		(432)
Sheltered Housing Upgrades	(74)		(174)	(248)
	<b>(506)</b>	<b>0</b>	<b>(174)</b>	<b>(680)</b>
<b><u>Other Capital Spending</u></b>				
Disabled Adaptations	(719)	0	0	(719)
Fire Safety Provision	(3,301)	0	(250)	(3,551)
Climate Change Emergency	(5,936)	2,879	(2,279)	(5,336)
Sewage Treatment Works	(1,586)			(1,586)
	<b>(11,542)</b>	<b>2,879</b>	<b>(2,529)</b>	<b>(11,192)</b>
Total HS Capital Programme	<b>(20,205)</b>	<b>4,616</b>	<b>(3,362)</b>	<b>(18,951)</b>

## Appendix 7

## HRA CAPITAL PROGRAMME PROPOSED REVISED BUDGETS 2025/26

2025/26 Original Approved Budget. £000	2025/26 Other Budget Changes £000	2025/26 Proposed Bfwd £000	2025/26 Revised Budget £000
--	---	-------------------------------------	--------------------------------------

## New Build Programme &amp; Other Capital

## Approved Schemes

Hazeley Road Twyford	(915)		(915)
Kings Barton Acquisition	(3,360)	(13,471)	(3,169)
Property Buybacks	(980)		(68)
LAHF Property Acquisitions	0	(531)	0
<b>Total New Build Programme</b>	<b>(5,255)</b>	<b>(14,002)</b>	<b>(3,237)</b>

## Total Approved Capital Programme

<b>(25,460)</b>	<b>(9,386)</b>	<b>(6,599)</b>	<b>(41,445)</b>
-----------------	----------------	----------------	-----------------

## Unapproved schemes

Woodman Close	(978)		0
CornerHouse	(900)	900	0
Unallocated sites	(6,065)	(369)	0
<b>Total New Build Programme</b>	<b>(7,943)</b>	<b>531</b>	<b>0</b>

## Total HRA Capital Programme

<b>(33,403)</b>	<b>(8,855)</b>	<b>(6,599)</b>	<b>(48,857)</b>
-----------------	----------------	----------------	-----------------

## SCRUTINY COMMITTEE

REPORT TITLE: GENERAL FUND OUTTURN 2024/25

8 SEPTEMBER 2025

REPORT OF CABINET MEMBER: Councillor Neil Cutler – Deputy Leader and  
Cabinet Member for Finance and Performance

Contact Officer: Liz Keys   Tel No: 01962 848226   Email lkeys@winchester.gov.uk

WARD(S): ALL

### RECOMMENDATION:

It is recommended that the committee scrutinise and comment on the proposals within the attached draft cabinet report, ref CAB3514 which is to be considered by cabinet at its meeting on the 10 September 2025.

This page is intentionally left blank

REPORT TITLE: GENERAL FUND OUTTURN 2024/25

10 SEPTEMBER 2025

REPORT OF CABINET MEMBER: Councillor Neil Cutler – Deputy Leader and  
Cabinet Member for Finance and Performance

Contact Officer: Liz Keys Tel No: 01962 848226 Email lkeys@winchester.gov.uk

WARD(S): ALL

#### PURPOSE

This report provides an overview of the General Fund Revenue outturn and Capital Programme outturn for 2024/25.

The 2024/25 General Fund budget was approved by Council in February 2024 (CAB3444 refers). The budget was set based on a stable financial position with a forecast balanced budget now covering 2024/25 and 2025/26. Quarterly monitoring has kept the forecast 2024/25 outturn under close review. A final outturn favourable variance of just over £2.4m is reported, resulting from additional interest receivable and a number of service variances.

RECOMMENDATIONS:

That Cabinet:

1. Note the General Fund Revenue Outturn and Capital Programme Outturn as set out in the report
2. Approve the transfers to and from the Major Investment Reserve as detailed in Appendix 1 and note the reserves and closing balances at 31 March 2025 (as set out in Appendix 2)
3. Approve the revised 2025/26 capital programme as set out in appendix 5 including the following new budgets:
  - a. Special maintenance vehicles replacements - £251,000
  - b. Rural Enterprise Prosperity Fund (additional funding received) - £223,000
  - c. Disabled Facilities Grant (additional funding received) - £185,000
4. Note the revised 2025-2035 capital programme as set out in appendix 6.
5. Approve the proposal to write-off the five individual outstanding Non-Domestic Rate debts totalling £458,213.50, listed in exempt Appendix 7, in accordance with Financial Procedure Rule 12.7(f).



IMPLICATIONS:1 COUNCIL PLAN OUTCOME

- 1.1 The budget approved in February 2024 (CAB3444 refers) directly supported the delivery of all outcomes set out in the Council Plan. This included revenue budget support for Greener Faster and carbon reduction investment proposals and funding to support cost of living through the Council Tax Support Fund and Exceptional Hardship Support Fund.
- 1.2 The council plan outcome focusing on Homes for All is also supported by the Housing Revenue Account Business Plan considered elsewhere on this agenda (CAB3516).

2 FINANCIAL IMPLICATIONS

- 2.1 As set out in the report.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 Local authorities are required by law to have a balanced budget. However, what is meant by 'balanced' is not defined in law and Chief Finance Officers are to use their professional judgement to ensure that the local authority's budget is balanced, robust and sustainable.
- 3.2 The Local Government Act 1972 (Section 151) makes the Chief Financial Officer responsible for the proper administration of the Council's financial affairs. The responsibilities of the Chief Finance Officer, including in relation to section 114 notices, are set out primarily in section 151 of the Local Government Act 1972.
- 3.3 All Members and officers have a general responsibility which is a fiduciary duty to residents to take reasonable action to provide for the security of the assets under their control and for ensuring that the use of these resources is legal, is properly authorised and achieves value for money. In doing so proper consideration must be given at all times to matters of probity and propriety in managing the assets, income, and expenditure of the Council.

4 WORKFORCE IMPLICATIONS

- 4.1 The council employed 460 permanent and fixed term staff at 31 March 2025 (General Fund and HRA), as reported to Audit and Governance in July (AG163). This is one of the most significant costs to the council and therefore as services change, the staffing requirements also change. This represents a net 14FTE increase during the year.

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 The Asset Management Strategy (CAB3377 refers) highlights how the Council's non-housing property assets (the Estate) play a significant role in

generating rental income and creating opportunity for social, economic, environmental, and cultural and regeneration interventions.

- 5.2 Overall property income for 2024/25 was £4.8m, including investment and non-investment properties. This is offset by expenditure of £1.2m, leaving a net surplus of £3.6m (excluding the Minimum Revenue Provision and borrowing costs).

## 6 CONSULTATION AND COMMUNICATION

- 6.1 The 2024/25 budget (CAB3444) and Capital Investment Strategy 2024-34 (CAB3443) were set in February 2024 and this followed consultation with stakeholders, including with parish councils through the parish liaison meetings; with local businesses through discussions with the Chamber of Commerce / BID Business forum; and with the public through an online survey.
- 6.2 Throughout the year, the financial monitoring reports have been to Scrutiny Committee quarterly.

## 7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 The commitment to carbon neutrality and investment in the Carbon Neutrality Programme is maintained in full. The capital programme also included provision specifically aimed at reducing carbon emissions.

## 8 PUBLIC SECTOR EQUALITY DUTY

- 8.1 The recommendations in this report do not amend budget proposals that have been subject to previous assessment. Officers have regard to the considerations as set out in the Equalities Act 2010 and will assess the Public Sector Equality at the time of decision making and implementation on any specific recommendations for changes to future budgets.

## 9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 None required.

## 10 RISK MANAGEMENT

- 10.1 Significant changes to local council funding from central government are under review as part of the Government's Fair Funding Review 2.0 consultation exercise, with changes expected to take effect from 2026/27. These changes, which have long been expected, will hopefully bring a multi-year settlement to give greater certainty over the medium-term once confirmed. However, until confirmed there remains significant uncertainty over medium-term funding levels. Modelling of sensitivities and scenarios is kept under review and as information becomes available forecasts will be updated.

Risk	Mitigation	Opportunities
<p><i>Financial</i> Budget deficit or unforeseen under or overspends.</p> <p>Financial pressure caused by influences outside the control of the council such as high rates of inflation, high borrowing costs, and uncertainty around local government funding settlements.</p>	<p>Regular monitoring of budgets and financial position including forecasting to year end to avoid unplanned over/underspends.</p> <p>Regular monitoring of macroeconomic situation and recommended establishment of an Exceptional Inflation Pressures reserve.</p>	<p>Early notification of unplanned under / overspends through regular monitoring allows time for plans to be put in place to bring the finances back into line with budget forecast.</p>
<p><i>Legal</i> Risk that external factors, such as high inflation, have an impact on budgets that is so severe that the Council cannot balance the budget and is at risk of needing to issue a s114 notice.</p>	<p>Enhanced monitoring of key at-risk areas (including parking and commercial rent income) and the establishment of an additional risk reserve to cover exceptional inflation pressures.</p>	
<p><i>Team capacity</i> Availability of staff to effectively monitor budgets and produce / report on outturn.</p>	<p>Resources to deliver projects are discussed at the project planning stage and agreed by the project board and monitored by the Programme and Capital Strategy Board. If, at critical budgeting times, resource shortages are identified, funding has been set aside in the budget to fund external support.</p>	<p>Opportunities present themselves for staff to get involved in projects outside their normal role enabling them to expand their knowledge and skills base as well as working with others.</p>
<p><i>Achievement of outcome</i> Risk that the balanced budget and stable finances required by the Your services, your voice Council Plan priority is not achieved or is not perceived to be open and transparent.</p>	<p>Through the quarterly monitoring reports, officers and members can monitor the ongoing financial position.</p>	

## 11 SUPPORTING INFORMATION:

### General Fund Revenue

- 11.1 A high quality of service delivery has been maintained during the year. In addition, progress continues to be made in delivering key areas of work and the council's major projects.
- 11.2 The final outturn position in Appendix 1 shows an increased transfer to reserves, compared to budget in February 2024, of just over £1.7m. Whilst regular updated forecasts have been reported throughout the year, the budget is not revised mid-year, so this report highlights all significant variations compared to the original budget (many of which have been reported previously).
- 11.3 Careful management of earmarked reserves has resulted in a £10m increase in overall balances at the end of 2024/25. However, significant commitments are in place against these balances and along with continued uncertainty around funding and interest rates, the council will continue to manage reserves in a prudent manner.

## 12 Impact on the collection fund

- 12.1 The Council acts as billing authority for the Winchester district and is therefore responsible for the collection of business rates and council tax on behalf of Hampshire County Council, Police and Fire authorities, parish councils and Central Government.
- 12.2 **Council Tax** - In January 2024, the Council forecast a collection rate of 99% based on previous experience of collection rates across the district. The outturn surplus of £1.3m reflected this high collection rate and also higher than forecast rateable properties during the year.
- 12.3 **Business Rates** – The total collectable business rates for 2024/25 were over £60m within the year including significant ongoing and new reliefs. The outturn deficit of £1.1m related mainly to increasing the allowance for doubtful debts and a significant increase in the appeals provision.

## 13 Revenue Baseline Budget Variances

- 13.1 Total general fund baseline net service expenditure was originally budgeted at £18.9m for 2024/25. A final outturn of £16.1m is £2.8m below budget. However, a number of these variances relate to additional funding received in year such as UK Prosperity Fund and homelessness, with unspent funding transferred to reserves for use in future financial years.
- 13.2 The most significant variances to the original budget are summarised in the table below, with further explanation in paragraphs 13.3 and 13.4 below.

<u>Income Variances</u>	Favourable / (Adverse) Variance £000
a) Local Economy (UKSPF)	373
b) Elections	323
c) Leisure Centre	308
d) Central Winchester	224
e) Homelessness	204
f) Car Parking	113
g) General Fund Property	102
h) Recycling Income	98
i) Private Sector Housing	70
j) Other	211
<b>TOTAL INCOME VARIANCE</b>	<b><u>2,026</u></b>
 <u>Expenditure Variances</u>	
a) Leisure Centre Provision Reversal	394
b) Support Service charges to HRA	209
c) Employee underspend	164
d) Other	236
e) Elections	(222)
<b>TOTAL EXPENDITURE VARIANCE</b>	<b><u>781</u></b>
<b>TOTAL FAVOURABLE SERVICE VARIANCE</b>	<b><u>2,807</u></b>

13.3 The reasons for the “income” variances in the above table can be summarised as:

- a) Local Economy (UKSPF) – additional in-year funding has been received and budget is proposed to be brought forward to 2025/26 to match expenditure plans.
- b) Elections – additional income is matched to additional expenditure relating to non-WCC elections in 2024/25.
- c) Leisure Centre – reduced energy costs from the annual energy benchmarking exercise has reversed previous additional costs from 2023/24 and resulted in a higher management fee being payable to the council.

- d) Central Winchester – unbudgeted contribution towards project management fees which only became payable upon signing of the development agreement in April 2024.
- e) Homelessness – additional in-year funding was received and budget is to be brought forward to 2025/26 to match expenditure plans.
- f) Car Parking Income – additional income of £0.113m over a budget of £7.672m represents a variance of 1.5% and relates to higher than forecast car park usage during the year.
- g) General Fund Property – additional income of £0.102m relates mainly to additional income resulting from the surrender of a lease.
- h) Recycling Income – additional income of £0.098m relates to additional income from glass due to a higher than forecast price per tonne and also higher than forecast 2023/24 materials recycling facility income.
- i) Private sector housing – higher than forecast DFG payments in 2024/25 resulted in a higher than forecast recovery of administrative costs (£0.07m higher than budgeted) which are based on 12% of cost.
- j) Other income variances – various smaller variances relating to higher income from fees and charges.

13.4 Explanations for the “expenditure” variances in the above table are provided below:

- a) Leisure centre provision reversal – a £394k accrual was charged to revenue for a potential liability relating to the construction of the leisure centre. The actual liability was paid via capital and so this variance arises due to the reversal of the not needed revenue accounting adjustment.
- b) Support Service recharges to the HRA – an increase in support service recharges to the HRA as a result of the latest agreed apportionment methodologies. This increase is reflected in the baseline budget from 2025/26.
- c) Employees – net vacancy savings and a slightly lower than budgeted inflationary increase for the year led to lower than budgeted expenditure of £0.164m (total savings of £0.57m including vacancy management target savings achieved).
- d) Other minor savings across numerous service areas across the general fund.
- e) Elections – additional expenditure relates to the additional income shown under ‘income’ variances above.

- 13.5 An overall income surplus of £0.6m within 'Investment Activity' relates to:
- Additional net interest receivable of £1.1m caused by higher than expected balances (specifically s106 balances) and higher than forecast rates of return.
  - Additional investment property income of £0.2m caused by unused contingency budgets for void properties and rent reviews in 2024/25. Baseline budgets from 2025/26 have been updated to reflect latest forecasts.
  - An adverse variance of £0.7m relating to the minimum revenue provision, is mainly due to the reclassification of lease budgets between services and investment activity, due to the introduction of the accounting standard IFRS16.

#### 14 "One Off" Budgets

- 14.1 In addition to the baseline budget to fund core services, a number of "one off" provisions were approved and included in the 2024/25 budget to fund key projects. The original one-off revenue budgets totalled £1.378m and this was revised to £6.166m during the year taking into account of budget brought forwards and in-year approvals. The final outturn of £3.395m was therefore £2.017m below revised budget. There were also a number of additional grants received in-year which increased the budget available to carry forward. The key one-off revenue budgets are listed below:

General Fund One-off Expenditure Budgets	Original Budget	Revised Budget	Outturn	Variance to Revised Budget	Additional Govt. Funding	Budget Brought Forward to 25/26
	£000	£000	£000	£000	£000	£000
1 Homes for Ukraine	0	980	315	664	99	763
2 Other smaller 'one-off' projects	498	2,215	1,525	690		573
3 Homelessness New Burdens	0	40	489	-449	910	461
4 Central Winchester Regeneration	0	663	222	441		441
5 Monuments	0	437	6	431		431
6 Climate Emergency	0	403	107	296		296
7 Food Waste Implementation	0	232		232		232
8 Car Parks	320	450	117	333		220
9 Future of Waste	0	161	52	109		109
10 Employee project budgets	666	585	743	-158		
	<b>1,484</b>	<b>6,166</b>	<b>3,578</b>	<b>2,588</b>	<b>1,009</b>	<b>3,525</b>

- Homes for Ukraine – additional funding planned to be spent in 2025/26.
- Other smaller 'one-off' projects such as the IMT 10-year plan and community grants.
- Homelessness New Burdens – additional funding planned to be spent in 2025/26.

- 4) Central Winchester Regeneration – approved project budget now planned to be spent in 2025/26.
- 5) Historic Buildings / Monuments budget has been brought forward to 2024/25 to reflect latest spend forecasts.
- 6) Climate Emergency work – this budget supports ongoing climate emergency revenue projects. The underspend has been carried over to 2025/26.
- 7) Food Waste Implementation – to support the implementation of food waste which is due for phased commencement from October 2025.
- 8) Car Parks Maintenance – budget brought forward to reflect the latest spend forecasts from the 2024/25 programme.
- 9) Future of Waste – to support the ongoing future of waste project.
- 10) Employee Project Budgets – relating to various projects such as food waste, planning, homelessness, and homes for Ukraine.

## 15 Outturn by Council Plan outcome

15.1 The Council Plan outcome summary outturn below shows the full general fund revenue outturn position for 2024/25.

15.2 Out of the final net surplus of £2.437m, £0.711m has been transferred to the General Fund balance, and £1.726m has been transferred to earmarked reserves. The full budget variance analysis is shown in section 13 above and variances in the table below show variations to original budget which may for example be additional expenditure which is fully funded by government grants.

<b>General Fund 2024/25 Outturn</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
	£000	£000	£000
ENVIRONMENT	6,945	6,851	94
LIVING WELL	3,348	2,669	679
HOMES FOR ALL	2,512	2,364	148
VIBRANT LOCAL ECONOMY	981	1,159	(178)
YOUR SERVICES, YOUR VOICE	6,518	6,470	48
<b>TOTAL</b>	<b>20,304</b>	<b>19,513</b>	<b>791</b>
FUNDING AND OTHER ACTIVITY	23,139	27,866	(4,727)
TRANSFERS TO (FROM) EARMARKED RESERVES	(2,835)	(8,352)	5,518
SURPLUS TRANSFERRED TO GF BALANCE		(711)	
SURPLUS TRANSFERRED TO MAJOR INVESTMENT RESERVE		(1,726)	



- 15.3 The outturn underspend has enabled the council to increase the general fund balance by £0.7m to £3.5m and also increase the net transfer movement to earmarked general fund revenue reserves by £1.7m. Funding and other activity outturn of £4.8m higher than budget was largely related to £3.5m of CIL funding billed during the year and additional government funding totalling £1.7m and relating to grants such as Preventing Homelessness, Rough Sleeping, and Simpler Recycling implementation.

16 Funding including Government financial support

- 16.1 In total, including Council Tax, funding of £22.4m was £1.7m higher than the original budget of £20.7m. All of the additional funding is one-off in nature but there is a distinction between retained business rates which is available for general use and Other Government Grants, significantly new homes bonus, which is available for specific purposes such as Homelessness and Homes for Ukraine.
- 16.2 The Government distributed a number of specific support packages during the year. The city council has received/claimed during 2024/25:

	<u>£000</u>
a) Preventing Homelessness	0.742
b) Homes for Ukraine	0.365
c) Simpler Recycling Implementation	0.306
d) Rough Sleeping	0.214
e) Asylum Dispersal Grant	0.187
f) Electoral Integrity	0.067
g) Domestic Abuse Grant	0.050
h) Redmond Review Implementation	0.044
if) Housing Benefits	0.037
j) Defra Biodiversity	0.027
k) Tenant Satisfaction measures	0.018
l) Cyber Assessment Framework	0.015
m) Transparency	0.008
n) Neighbourhood planning grant	0.005
<b>TOTAL</b>	<b>2.085</b>

17 Earmarked Reserves

- 17.1 General Fund earmarked reserve balances have increased from £41.3m at April 2024 to £49.5m at the end of March 2025. This increase was mainly caused by additional funding such as Community Infrastructure Levy, government funding relating to Homes for Ukraine and Homelessness which

has been transferred to earmarked reserves for spend in 2025/26, plus general underspends transferred to reserves.

- 17.2 Earmarked reserve balances are set out in appendix 2. The 'operational reserves' balance has increased from £11.5m at the end of 2023/24 to £14.2m at the end of 2024/25. This balance also includes reserves set aside for Homelessness and Future of Waste where budget spending plans will come forward in due course.

## 18 NNDR Debt Write-off

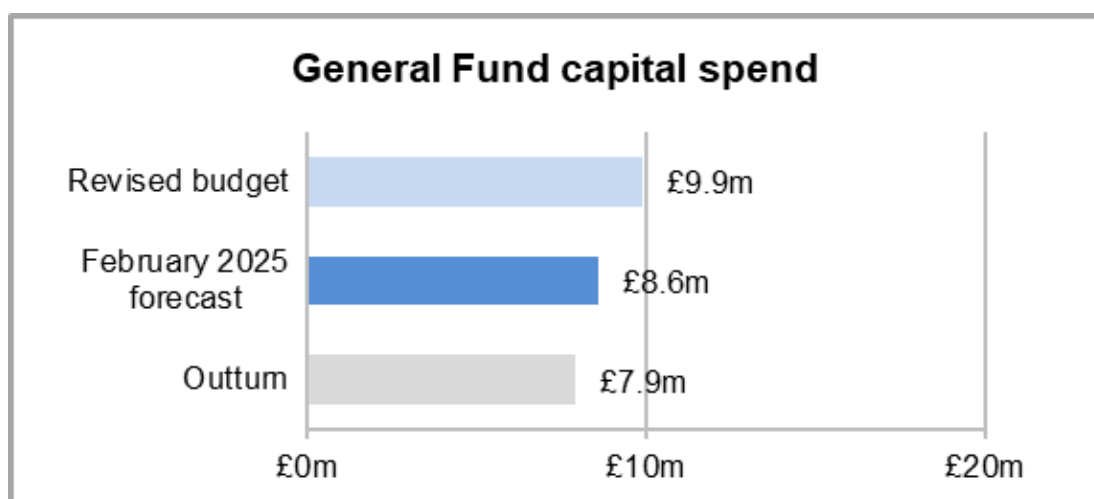
- 18.1 The Council adopts a robust but supportive approach to managing debt. Formally writing off debt is always only considered a last resort. As a result, some older debts remain in the accounts for as long as it is considered a possibility to recover them (including the completion of administration decisions in the event of business closure). However, there are a small number of debts which should now be written off.
- 18.2 There are five debts included at exempt Appendix 7, for uncollected Non-Domestic Rates (aka Business Rates), for which approval to write-off the debt is sought in accordance with Financial Procedure Rule 12.7(f), due to the lack of options available to the council to recover any payment. The first four debts have already gone through an insolvency process, of one description or another, and the fifth debt is mid-process, but due to the existing nature of the company there remains no avenue of recovery for the council to obtain any payment for this debt.
- 18.3 This is a summary of the debts and further details are contained in exempt Appendix 7:

Case	Debt period	Total debt for Write-Off	Insolvency Action
1	1 April 2023 to 3 December 2024	£85,353.17	In Administration (Insolvency)
2	1 March 2022 to 31 August 2024	£74,192.16	Dissolved (Insolvency)
3	1 April 2019 to 31 March 2020	£68,150.00	Creditors Voluntary Liquidation (Insolvency)
4	1 December 2018 to 11 March 2021	£91,090.86	Dissolved (Insolvency)
5	1 July 2021 to 19 November 2023	£139,427.31	To be Dissolved (Insolvency)
		<b>£458,213.50</b>	

## 19 **General Fund Capital**

- 19.1 Total capital expenditure in year was £21.2m - of which £13.3m relates to the Housing Revenue Account (HRA). The detailed HRA outturn is reported separately to Cabinet (CAB3516).

- 19.2 General Fund capital expenditure amounted to £7.9m. Excluding the SAPS scheme (see below), this compares to an original budget of £12.1m, set in February 2024 (CAB3443) and a revised budget of £9.9m (including 'brought forwards' and other revisions) set in September 2024 (CAB3464). Following subsequent approvals and reprogramming, the forecast expenditure was amended to £8.6m as reported in February 2025 (CAB3495). Further details by project are provided in Appendix 4.
- 19.3 In addition, a budget of £4m in respect of the Strategic Asset Purchase Scheme (SAPS) was allocated. When the scheme was approved by Council a SAPS Board was created which includes members and officers; the board receives recommendations of potential purchases and the s151 officer has delegated authority to make acquisitions up to £4m following discussions with the board, subject to due diligence, or recommend to Cabinet and Council to approve for acquisitions above £4m. During the financial year no suitable purchases were identified.



## 20 Key items of expenditure

20.1 The following are some of the key items of expenditure in 2024/25:

i. **King George V (KGV) Pavilion**

*Total Budget: £3.3m*

*Exp: Prior years £3.09m*

*2024/25 £0.33m*

*Total £3.42m*

Work on the new pavilion was completed in spring 2024 and has been available to users since June 2024. It replaces two out-dated, underused, and inaccessible pavilions with a single larger, accessible, modern facility designed with sustainability and carbon saving measures. The new pavilion will benefit communities across the city and district and looks to support the development of 'grass roots' football, with a particular focus on women's, girls', and youth football.

There was a small overspend on the total budget equivalent to roughly 3.5%. This was funded from uncommitted capital receipts.

ii. **Disabled Facilities Grants**

24/25 Budget: £1.23m

*Exp: recurring*

2024/25 £1.6m

The Private Sector Housing (PSH) Team is responsible for the administration of Disabled Facilities Grants (DFGs). Such grants enable residents of private and / or social housing who are disabled or have a mobility or other limiting condition to apply for adaptations to be undertaken in their home. Such adaptations can include the installation of stair lifts, level access showers, kitchen adaptations or ramping etc. and enable residents to remain in their homes rather than having to move, go into hospital or residential care. In 2024/25 the PSH Team approved 100 DFG applications enabling families to be kept together.

The original budget was based on the previous annual grant receivable from government. The actual spend exceeded this but was funded by £298,000 additional grant received, a contribution of £15,000 from Hampshire County Council in respect of one case, and unapplied DFG grant received in prior years of which £0.6m is now remaining.

iii. **River Park Cricket Pavilion**

Total Budget: £2.3m

*Exp: Prior years £nil*

2024/25 £0.039m

Total £0.039m

Work on the new pavilion has commenced and is expected to be completed in early 2026. Expenditure in 2024/25 related to preliminary items including design. The new pavilion will be a valuable additional asset in River Park, which is already a hub for sporting, community and social activity and recreation. It will provide the required standard of changing rooms, umpire facilities, toilets, and accessibility to enable a wide and diverse range of people to participate in cricket. By providing high quality facilities, increased community sport outcomes can be achieved across a wider demographic and the pavilion can be used to support users of River Park, not just cricket, by provided changing and club house facilities to support their events or sports.

iv. **Friarsgate – interim open space**

Total Budget: £0.441m

*Exp: Prior years £0.114m*

2024/25 £0.219m

Total £0.333m

Following the demolition of the former medical centre, work was completed on the interim open space, Friarsgate Park, which will serve as a meanwhile use while plans are drawn up for the wider Central Winchester Regeneration scheme in the longer term. The park includes benches and planters, as well as a small bridge and beds of wildflowers.

v. **WCFC all-weather 3G pitch**

Total Budget: £1.466m

*Exp: Prior years £nil*

2024/25 £1.408m

Total £1.408m

Following a successful grant application which funds almost 90% of the project costs, work has been completed on the installation of a 3G artificial turf pitch at the Winchester City Football Club alongside some stadium improvements. The project will deliver on aims and commitments such as reduced health inequalities, a wide range of physical and cultural activities for all ages and abilities and supporting communities to extend the range of sports and cultural facilities across the district. In addition to providing opportunities to host inter-school tournaments and skills workshops for under 16s, older adults, and disability football, the new facilities offer new opportunities for female coaches and players through the involvement of Winchester City Flyers FC.

- vi. **59 Colebrook St.** *Total Budget: £0.61m*
- Exp: Prior years £0.003m      2024/25 £0.556m      Total £0.559m*

The refurbishment and conversion of 59 Colebrook Street for shared accommodation has been completed and is at the final account stage with the final cost expected to be just under budget. Around 75% of the budget is funded from external grants and initially the property will be used to house those from the Ukrainian Resettlement scheme.

- vii. **CIL funded community projects** *24/25 Budget: £0.47m*
- Exp: recurring      2024/25 £0.23m*

Several grants totalling £227,000 were paid over in 2024/25 as part of the ongoing CIL funded community projects programme. As these are external projects, often relying on other funding sources, the exact timing is uncertain and subject to delay. The scheme allows community groups to apply for a share of between £10,000 and £200,000 for essential infrastructure projects. Supported projects included the refurbishments of a community centre and a village hall, a church extension and refurbishment, the installation of solar PV, and the provision of several recreational facilities – play equipment, play area refurbishment, and the installation of a multi-use games area.

- viii. **UKSPF & REPF** *24/25 Budget: £0.83m*
- Exp: recurring      2024/25 £0.83m*

The UK Shared Prosperity Fund (UKSPF) is the UK's replacement of the EU European Structural and Investment Programme and provides local authorities funding for communities, places, businesses, people and skills. Funding is provided for both revenue and capital purposes. In 2024/25, £233,000 of capital grants were made for a number of projects including low carbon technology training bays, EV chargers, a sound system for the Hat Fair, solar infrastructure, and a fleet of e-bikes for local businesses.

The Rural England Prosperity Fund (REPF) is a top up to UKSPF and is the replacement for the EU funded LEADER Programme used to support the

development of rural economies. Capital grants are awarded to small businesses, voluntary organisations, charities, and community groups. In 2024/25 a total of £598,000 in capital grants were paid to help with the installation of solar PV, a community bus replacement, a baby balcony at a nursery, and the purchase of a tuk tuk as well as several other projects.

- 20.2 In addition to the projects detailed above, the following projects were either complete or substantially complete in 2024/25: the purchase of land at the Dean in Alresford for the development of a car park; a number of public convenience refurbishments as part of the ongoing programme; Guildhall Fire Safety works; Chesil multi-storey resurfacing and LED light replacement; The Weirs essential repairs final phase; St Giles Hill stabilising works; KGV play area; the purchase of shares in Venta Living; the installation of bus shelters in Cromwell Road and Andover Road; the purchase of new racking for the bone store relocation to F2; and a capital grant to Bishop's Waltham Parish Council for a footpath and cycle link. Works were also carried on several other schemes – detail of expenditure on all capital projects is provided at Appendix 4.

## 21 Reforecast of capital programme

- 21.1 The 2025/26 capital programme has been reforecast to include adjustments made for brought forward budgets from 2024/25 and other adjustments such as budget reductions following tender or reforecasting to the subsequent period.
- 21.2 With the exception of budgets funded by external grant or unfinanced (prudential borrowing), reduced budgets result in funding being released back to earmarked reserves or to the capital receipts reserve where it becomes available to fund future projects.
- 21.3 In addition to the reforecast of the programme, the following budgets have been added to the programme in 2025/26 and 2026/27:
- a) Special maintenance vehicles – a budget of £251,000 has been added in 2025/26 for the purchase and conversion of new vehicles including a panel van, two transit tippers, and a heavy-duty tipper subject to approval to spend. These will replace the existing leased vehicles which have reached the end of their useful lives.
  - b) Rural Enterprise Prosperity Fund – since February budget, an allocation of £223,000 of new funding for 2025/26 has been provided to the council.
  - c) Disabled Facilities Grant – MHCLG funding in 2025/26 has been increased by £185,000.
  - d) CIL – additional budgets have been added in respect of new allocations to projects (CAB3518 refers) including: £36,393 to Hampshire County Council (HCC) in 2025/26 for the upgrade of the

existing pedestrian crossing at Friarsgate in Winchester; £282,000 to HCC in 2026/27 for the provision of a footway adjacent to Andover Road Micheldever; and £153,000 in 2026/27 for the provision of a perimeter footpath at River Park recreation ground in Winchester (a council led project).

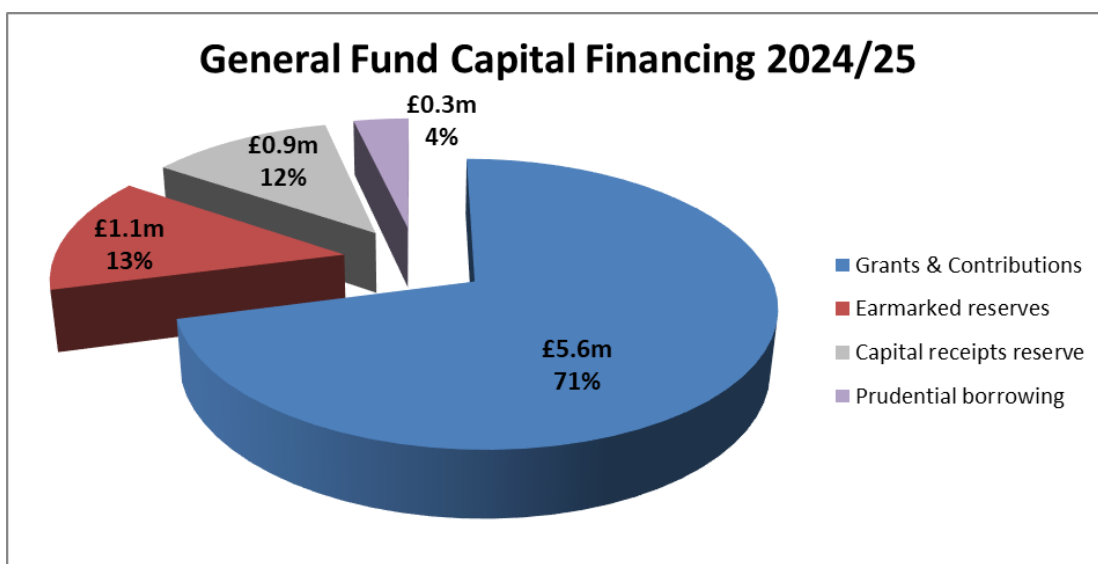
- 21.4 Full details of all changes to the 2025/26 capital programme are provided in Appendix 5 and the impact on the overall 10-year capital programme is provided at Appendix 6.

## 22 Flexible use of capital receipts

- 22.1 Ordinarily, capital resources such as capital receipts can only be used on capital expenditure (i.e. the creation or enhancement of a capital asset). However, the MHCLG Secretary of State issued a direction to local authorities in order to give them the freedom to use capital receipts from the sale of their own assets (excluding Right to Buy receipts) to help fund the revenue costs of transformation projects and release savings, including through redundancy, for the financial years 2016/17 to 2021/22. The government has since extended this to 2029/30 although redundancy costs must no longer be included unless “necessarily incurred and limited to...statutory payments”. By using capital receipts, the council is able to avoid the negative impact of on its annual revenue budget of one-off costs, but this will reduce the available resources for future capital projects.
- 22.2 In the Capital Investment Strategy approved in February 2021 (CAB3283), £194,000 of eligible capital receipts were set aside for this purpose which were applied to partially fund £266,000 in severance costs in 2020/21. This resulted in ongoing annual savings of circa £700,000 per annum. No further use of capital receipts has been made since then and the council currently has no specific plans to apply further capital receipts to transformation plans through its flexible use of capital receipts strategy (most recently approved in the Capital Investment Strategy in February 2025 (CAB3495)). However, the approved strategy allows it to do so should there be qualifying spend and if sufficient eligible capital receipts are available.

## 23 Capital financing

- 23.1 The sources of finance available for capital projects include capital receipts, grants and contributions, reserves, revenue contributions, and prudential borrowing or “Capital Financing Requirement” (unfinanced capital expenditure met by future revenue provision). Under the Prudential Code, the council can invest in a capital programme so long as its capital spending plans are “affordable, prudent and sustainable”. The financing of the 2024/25 General Fund capital expenditure is illustrated in the following graph. The single largest source of finance was capital grants and contributions.



- 23.2 Where capital expenditure is to be financed in future years by charges to revenue, the expenditure results in an increase in the council's borrowing need known as "Capital Financing Requirement" (CFR), a measure of the capital expenditure incurred historically by the council that has yet to be financed. While the council has sufficient cash and investment balances, it is able to internally borrow but as CFR increases, and cash and investment balances decrease, it will need to increase its external borrowing in addition to the £154.5m the council has already borrowed to finance HRA projects including the HRA self-financing settlement. In the General Fund an annual charge called Minimum Revenue Provision (MRP) is required to finance prior year unfinanced expenditure; this reduces the CFR over the lives of the related assets. Following the adoption of IFRS 16 (leases) in local government from 1 April 2024, an asset representing the right to use the item over the lease term will be recognised for all leases (except for those that are for low value items or whose term is less than one year). Liabilities are also recognised in the Balance Sheet for the obligations that the council has to pay rents for the rights acquired, discounted to their present value. In accounting terms, this is a form of borrowing and so increases the CFR. This will be reduced over time as the lease liability reduces with each subsequent payment.



<b>Capital Financing Requirement</b>	<b>General Fund £000</b>	<b>Housing Revenue Account £000</b>	<b>Total £000</b>
<b>Capital Financing Requirement at 1 April 2024</b>	<b>70,160</b>	<b>212,546</b>	<b>282,706</b>
Unfinanced capital expenditure - in year	1,383	0	1,383
Introduction of IFRS 16	602	0	602
Minimum revenue provision (MRP)	(1,737)	0	(1,737)
Voluntary provision for the financing of capital	0	0	0
<b>Capital Financing Requirement at 31 March 2025</b>	<b>70,408</b>	<b>212,546</b>	<b>282,954</b>
<b>Made up of:</b>			
External borrowing	0	154,491	154,491
Internal borrowing	70,408	58,055	128,463

## 24 Commercial activities: property

- 24.1 The council owns an investment property portfolio (assets held solely for rental income or capital appreciation) which was valued at £68.7m as at 31 March 2025 (£69.7m as at 31 March 2024) and generated gross income of £4.16m and net income after costs, including minimum revenue provision, of £2.70m in 2024/25. This income helps contribute to the Council Plan outcomes. This represents an average net yield of 3.9%.
- 24.2 In 2024/25, the council disposed of the remainder its share in a Partnered Home Purchase (PHP) scheme shared property following staircasing. In addition, the council transferred 59 Colebrook St from investment properties to operational assets following its conversion to shared accommodation.

*Property held for investment purposes in £000s*

<b>1 April 2024</b>	<b>69,667</b>
Acquisitions	0
Enhancements	1
Disposals	(160)
Gains/(losses) in fair value	(605)
Transfer (to)/from PPE (operational assets) *	(168)
<b>31 March 2025</b>	<b>68,735</b>

\*An investment property is held for rental income and/or capital appreciation; when the continued purpose of holding the asset changes to meeting a service objective, it is transferred to Property Plant & Equipment or vice versa

## 25 Proportion of financing costs to net revenue stream

- 25.1 Although capital expenditure is not charged directly to the revenue budget, interest payable on loans, MRP, and any revenue funded reductions in the borrowing need are charged to the General Fund (GF) or Housing Revenue Account (HRA) income and expenditure statements as appropriate. The net annual charge is known as financing costs - this is compared to the net revenue stream: Council Tax, Business Rates, and general government grants in the case of the GF; and rents and other charges in the case of the HRA.
- 25.2 The Council's General Fund capital programme includes a number of unfinanced projects (i.e. funded by prudential borrowing). MRP (equivalent to the repayment of loan principal) is applied annually and commences in the financial year following an asset becoming operational and increases the financing costs.
- 25.3 The General Fund financing costs as a proportion of net revenue stream are lower than forecast due to higher than forecast income from council tax, business rates, and non-ringfenced government grants. The HRA financing costs are lower than budgeted as the council had sufficient cash and investment balances to delay additional external borrowing thus reducing the interest cost against forecast.

*Prudential Indicator: Proportion of financing costs to net revenue stream*

	<b>2023/24 actual</b>	<b>2024/25 forecast</b>	<b>2024/25 actual</b>	<b>2025/26 budget</b>
GF financing costs (£m)	1.6	1.7	1.8	1.7
GF proportion of net revenue stream	7.2%	7.8%	8.1%	8.1%
HRA financing costs (£m)	5.3	7.4	5.2	8.3
HRA proportion of net revenue stream	15.9%	20.0%	13.9%	21.9%

## 26 Hampshire Community Bank

- 26.1 In November 2024, Hampshire Community Bank went into administration. The council had purchased 188 shares over three tranches totalling £188,000. As a consequence, the shares already purchased have been written out of the council's balance sheet and the fourth tranche purchase of an additional 62 shares at a cost of £62,000 will no longer go ahead.

- 26.2 The bank was started in 2014 to help small firms across the county and was supported by a number of other local authorities and universities. Its aim was to become a licensed retail bank, but it was unable to do this within the funding and timescales available.
- 26.3 When the council originally made the decision to invest (CAB2630 refers), it recognised that there was considerable risk with this investment and no guarantee that the bank would be successful in its application to become licensed.
- 27 OTHER OPTIONS CONSIDERED AND REJECTED
- 27.1 The potential to use the additional surplus for specific investment has been considered. However, in light of the specific emerging pressures identified within the MTFs, this is not recommended at this stage.

## BACKGROUND DOCUMENTS

### Previous Committee Reports:

CAB3494 - General Fund Budget 2025/26 dated 12 February 2025

CAB3495 – Capital Investment Strategy 2025-2035 dated 12 February 2025

CAB3483 - General Fund Budget Options and Medium-Term Financial Strategy dated 20 November 2024

### Other Background Documents:

None

## APPENDICES:

Appendix 1 – General Fund Summary Outturn

Appendix 2 – General Fund Earmarked Reserves

Appendix 3 – Winchester Town Account Outturn

Appendix 4 – General Fund Capital Expenditure 2024/25 outturn

Appendix 5 – Revised 2025/26 General Fund Capital Programme

Appendix 6 – Revised 2025-2035 General Fund Capital Programme

Appendix 7 (exempt) – Non-domestic rates debts write-off

This page is intentionally left blank

General Fund Revenue 2024/25 (£m)	Original		
	Budget	Forecast	Outturn
<b>Funding</b>			
Council Tax (excluding Parish Precepts)	9.830	9.830	9.952
Retained Business Rates	7.459	7.459	7.296
Revenue Support Grant	0.166	0.166	0.166
New Homes Bonus	1.645	1.645	1.645
Services Grant	0.014	0.016	0.016
3% Guarantee	1.182	1.193	1.193
Simpler Recycling Implementation			0.306
Rural Services Delivery Grant	0.063	0.063	0.063
New Burdens Funding	0.335	1.242	1.779
	<b>20.694</b>	<b>21.614</b>	<b>22.415</b>
<b>Investment Activity</b>	2.326	2.326	2.959
<b>Resources available</b>	<b>23.020</b>	<b>23.940</b>	<b>25.375</b>
<b>Baseline Net Expenditure</b>			
Gross Income	17.458	17.358	19.484
Gross Expenditure	-36.383	-35.883	-35.602
<b>Baseline resource requirements</b>	<b>-18.925</b>	<b>-18.525</b>	<b>-16.118</b>
One-off net expenditure	-1.378	-6.166	-3.395
Reserve Related Movements	-2.717	0.750	-5.150
<b>Total net resource requirements</b>	<b>-23.020</b>	<b>-23.940</b>	<b>-24.664</b>
<b>Budget Surplus / (Shortfall)</b>	<b>0.000</b>	<b>0.000</b>	<b>0.711</b>

This page is intentionally left blank

**GENERAL FUND EARMARKED RESERVES (£000)**

**OPERATIONAL RESERVES**

Major Investment Reserve  
Community Grants & Commissions  
Cost of Living / Healthy Communities  
Digital Transformation  
Greener Faster  
Flood Support Schemes  
Future of Waste  
Landscape Mitigation  
Local Development Framework (LDF)  
New Burdens - Ukraine  
New Burdens  
Thriving Places  
Regeneration

**ASSET RESERVES**

Property - Asset Management Reserve  
Car Parks Property  
Information Management and Technology

**RESTRICTED RESERVES**

S106 (Interest)  
Community Infrastructure Levy - General Fund  
Community Infrastructure Levy - Winchester Town  
Winchester Town Reserve

**RISK RESERVES**

Municipal Mutual Insurance  
Transitional Reserve  
Exceptional Inflation Pressures  
Homelessness Prevention B&B  
Business Rates Retention

**Total General Fund Earmarked Reserves**

General Fund Balance

2024/25	2024/25	2024/25
Op. Bal.	Forecast	Cl. Bal.
(6,351)	(4,024)	(8,401)
(444)	(322)	(289)
(166)	(166)	(166)
(400)	(400)	(400)
(214)	(214)	(214)
(46)		
(500)	(813)	(889)
(10)	(8)	(8)
(798)	(1,164)	(980)
(1,442)	(657)	(1,276)
(919)	(1,236)	(1,381)
(101)	(91)	(101)
(106)		(52)
<b>(11,497)</b>	<b>(9,095)</b>	<b>(14,157)</b>
(3,995)	(5,048)	(5,548)
(2,039)	(2,123)	(2,647)
(451)	(327)	(693)
<b>(6,485)</b>	<b>(7,498)</b>	<b>(8,887)</b>
(888)	(888)	(510)
(11,695)	(10,432)	(13,429)
(701)	(648)	(827)
(378)	(212)	(310)
<b>(13,662)</b>	<b>(12,180)</b>	<b>(15,075)</b>
(139)	(139)	(139)
(5,620)	(6,990)	(7,408)
(2,902)	(2,000)	(2,000)
(1,000)	(1,000)	(1,838)
<b>(9,661)</b>	<b>(10,129)</b>	<b>(11,385)</b>
<b>(41,305)</b>	<b>(38,901)</b>	<b>(49,504)</b>
(2,789)	(2,789)	(3,500)

This page is intentionally left blank



**WINCHESTER TOWN ACCOUNT - 2024/25 Outturn**

	Budget	Forecast	Outturn	Variance	Budget C/F
<b><u>Cost of Services</u></b>					
<b>Recurring Budgets:</b>					
Allotments	(4,000)	(4,000)	(3,879)	(121)	
Bus Shelter Cleaning / Maintenance / New Provision	20,000	20,000	20,683	(683)	
Cemeteries	87,039	87,039	56,652	30,387	
Christmas Lights	7,500	7,500	7,500	0	
Neighbourhood Service Officers (Contribution)	45,000	45,000	45,000	0	
Footway Lighting	33,873	33,873	19,552	14,321	
Grants and Vision Delivery	70,000	70,000	59,490	10,510	
Support Costs for Grant Scheme	2,000	2,000	2,000	0	
Maintenance Work to Council Owned Bridges	5,500	5,500	9,838	(4,338)	
Night Bus Contribution	12,751	12,751	9,347	3,404	
Public Conveniences (Contribution)	50,000	50,000	50,000	0	
Recreation Grounds & Open Spaces	875,607	875,607	822,796	52,811	
Town Forum Support	5,000	17,500	17,500	(12,500)	
<b>Total Cost of Services</b>	<b>1,210,270</b>	<b>1,222,770</b>	<b>1,116,479</b>	<b>93,791</b>	<b>0</b>
<b><u>Taxation and Non-specific grant income</u></b>					
Council Tax Income	(1,273,758)	(1,273,758)	(1,273,758)	0	
Interest on Balances	(7,105)	(5,560)	(16,409)	9,303	
<b>Total Taxation and Non-specific grant income</b>	<b>(1,280,862)</b>	<b>(1,279,317)</b>	<b>(1,290,166)</b>	<b>9,303</b>	
<b><u>Transfers to/(from) Earmarked reserves</u></b>					
(Surplus added to Reserves) / Deficit taken from Reserves	(70,593)	(56,547)	(173,687)	103,094	
Capital Expenditure funded by Town Reserve	100,000	220,000	241,250	(141,250)	
Release from Town Community Infrastructure Levy Reserve					
<b>Opening Reserve Balance (at 1st April)</b>	<b>(236,821)</b>	<b>(378,239)</b>	<b>(378,239)</b>	<b>141,418</b>	
<b>Closing Reserve Balance (carried forward)</b>	<b>(207,413)</b>	<b>(214,785)</b>	<b>(310,675)</b>	<b>103,262</b>	
Closing Reserves forecast as % of net expenditure	<b>17%</b>	<b>18%</b>	<b>28%</b>		

This page is intentionally left blank

## General Fund capital expenditure outturn 2024/25

This appendix details the revised budget approved in September 2024 (CAB3464), approved changes since then, and actual expenditure in 2024/25.

	Priority	2024/25					Comments
		Revised budget (CAB3464)	Approved changes and adjts.	Approved budget	Actuals	Under / (over) spend	
		£000	£000	£000			
<b>General Fund</b>							
<b>Approved*</b>							
Disabled Facility Grants	Good Homes for All	1,230	-	1,230	1,643	(413)	Overspend funded from additional grant received and prior year unspent grant
IMT Assets	Effective and Efficient	209	-	209	-	209	£58k equipment spend recoded to revenue as below capital de minimis
Food waste collection	Greener Faster	-	143	143	135	8	Winnall depot fit out costs and EV charger for fleet
WCFC all weather 3G pitch	Healthy Communities	1,466	-	1,466	1,408	58	Project complete
CIL funded community projects	Thriving Places	864	-	864	227	637	Several external projects yet to commence
SAPS - Car Park at the Dean, Alresford	Thriving Places	600	-	600	640	(40)	Purchase of land - £40,000 overspend in year due to fees originally profiled to later year.
59 Colebrook Street - shared accommodation	Good Homes for All	607	-	607	556	51	Project complete - final account stage
Guildhall fire safety improvement works	Effective and Efficient	485	-	485	414	71	Majority of works complete
Car Parks	Thriving Places	603	4	607	257	350	Includes resurfacing at park & ride, CCTV upgrades, and rapid EV charger at WSLP
Car parks - public convenience improvements	Thriving Places	210	-	210	41	169	The refurbishment of Chesil multi-storey public conveniences was completed
Chesil Multi Storey car park - resurfacing	Thriving Places	299	-	299	295	4	Project complete
Chesil Multi Storey car park - replacement lighting	Thriving Places	50	-	50	21	29	Project complete
Public conveniences improvements	Thriving Places	210	100	310	35	275	Works carried out at Market Lane and Jewry St public conveniences
Friar Gate Park	Thriving Places	328	-	328	219	109	Project complete
KGW Park Plan	Healthy Communities	57	-	57	46	11	Gravel footpath, purchase of portable goals, and refurbishment of games area completed
Meadowside Leisure centre - new equipment	Healthy Communities	22	-	22	-	22	No longer required as area at leisure centre has been repurposed
Meadowside Leisure centre - solar PV	Greener Faster	60	-	60	-	60	Now expected to complete in 2025/26
King George V Pavilion replacement	Healthy Communities	218	-	218	330	(112)	Project complete
Housing Company - acquisition of shares	Good Homes for All	150	-	150	150	-	Project complete
Open Spaces & Recreational Facilities - KGV play area	Healthy Communities	120	-	120	114	6	Project complete
Open Spaces & Recreational Facilities - Talvera Road play area	Healthy Communities	100	-	100	90	10	Project complete
Open Spaces & Recreational Facilities - Wickham rec. ground grant	Healthy Communities	-	30	30	-	30	Reforecast to 2025/26
Open Spaces & Recreational Facilities - Abbey Gardens play area	Healthy Communities	-	23	23	22	1	Rubber mulch surface approved via decision notice in November 2024
The Weirs - essential repairs	Thriving Places	200	-	200	150	50	Final phase complete
North Walls - tennis court resurfacing	Healthy Communities	7	-	7	-	7	Remaining budget no longer required
Hampshire Community Bank - share purchase	Thriving Places	62	-	62	-	62	HCB is in administration and the council will therefore make no further investments
Winchester Sport & Leisure Park	Healthy Communities	55	-	55	23	32	
North Walls Park Plan - path improvements	Healthy Communities	50	-	50	50	-	Project complete
St Giles Hill stabilisation works (Town)	Healthy Communities	50	-	50	46	4	Project complete
North Walls Pavilion replacement	Healthy Communities	40	-	40	39	1	Expenditure on preliminary fees - main works commenced in 2025/26
Winchester Town bus shelters	Thriving Places	21	-	21	20	1	Project complete
UK Shared Prosperity Fund - approved projects	Thriving Places	69	164	233	233	0	Additional projects approved for spend via decision notice
Rural Prosperity Fund - approved projects	Thriving Places	157	442	599	598	1	Additional projects approved for spend via decision notice
Jane Austen Statue - capital grant	Thriving Places	10	-	10	-	10	Grant paid over in early 2025/26
Relocation of bone store to F2 - racking	Effective and Efficient	75	-	75	70	5	Project complete
Bishop's Waltham Footpath and Cycleway - capital grant	Healthy Communities	-	73	73	73	0	Approved via decision notice in February 2025
<b>Total Approved*</b>		<b>8,684</b>	<b>979</b>	<b>9,663</b>	<b>7,946</b>	<b>1,717</b>	

## General Fund capital expenditure outturn 2024/25

	Priority	2024/25					Comments
		Revised budget (CAB3464)	Approved changes and adjs.	Approved budget	Actuals	Under / (over) spend	
		£000	£000	£000			
<b><u>Subject to Appraisal*</u></b>							
Asset Management Plan	Effective and Efficient	150		150	-	150	Provisional budget for reactive capital works not required in year
Energy Management Projects	Greener Faster	250	-	250	-	250	Provisional budget for energy management projects not required in year
Rural Prosperity Fund	Thriving Places	444	(442)	2	-	2	Additional projects approved for spend via decision notice
UK Shared Prosperity Fund	Thriving Places	127	(127)	-	-	-	Additional projects approved for spend via decision notice
Public conveniences improvements (Middlebrook St & Changing Places)	Thriving Places	150	(100)	50	-	50	£100,000 for changing places approved for expenditure
City Offices - additional solar PV	Greener Faster	100	-	100	-	100	
<b>Subject to Appraisal*</b>		<b>1,221</b>	<b>(669)</b>	<b>552</b>	<b>-</b>	<b>552</b>	
<b>Total General Fund</b>		<b>9,905</b>	<b>310</b>	<b>10,215</b>	<b>7,946</b>	<b>2,269</b>	

\* Under the Council's Financial Procedure Rule 7.4, the inclusion of a scheme in the capital programme does not constitute authority to incur the expenditure. Such authority is obtained subject to the various conditions and limits as set out in the Constitution.

**The Strategic Asset Purchase Scheme (SAPS) is subject to separate governance procedures as outlined in the Capital Investment Strategy**

SAPS - unallocated	Thriving Places	4,000	-	4,000	-	4,000	No suitable purchases identified
<b>Total SAPS - unallocated</b>		<b>4,000</b>	<b>-</b>	<b>4,000</b>	<b>-</b>	<b>4,000</b>	

## Revised 2025/26 General Fund capital programme

This appendix details the original budget approved in February 2025 (CAB3495), approved changes since then, adjustments for brought forward balances from 2024/25 and other changes

	Priority	2025/26					Comments
		Original budget (CAB3495)	Approved changes	Brought forward from 2024/25	Other changes incl. reforecast	Revised budget	
		£000	£000	£000	£000	£000	
<b>General Fund</b>							
<b>Approved*</b>							
Disabled Facility Grants	Good Homes for All	1,343	-	-	185	1,528	Government announced additional funding in 2025/26 after budget was set
North Walls Pavilion replacement	Healthy Communities	2,260	-	1	-	2,261	
Food waste collection - capital investments incl. vehicles & caddies	Greener Faster	1,816	(18)	6	-	1,804	
IMT Assets	Effective and Efficient	95	-	42	(5)	132	
Car Parks	Thriving Places	840	(20)	69	(6)	883	
CIL funded community projects	Thriving Places	701	291	242	-	1,234	
CIL funded HCC projects	Thriving Places	300	328	-	36	664	Additional projects approved in CAB3498 and CAB3518
Public conveniences improvements	Thriving Places	180	-	97	(40)	237	£40,000 reforecast to 2026/27
Open Spaces & Recreational Facilities - Chaundler Road	Healthy Communities	110	-	-	-	110	
Meadowside Leisure centre - 3G pitch refurbishment	Healthy Communities	82	-	-	-	82	
Meadowside Leisure centre - solar PV	Greener Faster	60	-	-	-	60	
KGV Park Plan	Healthy Communities	47	-	-	(47)	-	
Wickham Recreation Ground - grant of S106 monies to parish	Healthy Communities	160	-	30	-	190	
59 Osprey Street - shared accommodation	Good Homes for All	-	-	51	-	51	
Gunhall fire safety improvement works	Effective and Efficient	-	-	71	-	71	
Car Parks - public convenience improvements	Healthy Communities	-	-	170	-	170	
Relocation of bone store to F2 - racking	Effective and Efficient	-	-	4	-	4	
Winchester Sport & Leisure Park	Healthy Communities	-	-	32	-	32	
Janet Austen Statue - capital grant	Thriving Places	-	-	10	-	10	
Electric animal welfare vans	Effective and Efficient	-	51	-	-	51	Approved via decision record in April 2025
Winchester Football Club clubhouse improvements	Healthy Communities	-	100	-	-	100	Approved via decision record in June 2025
<b>Total Approved*</b>		<b>7,994</b>	<b>732</b>	<b>825</b>	<b>123</b>	<b>9,674</b>	

## Revised 2025/26 General Fund capital programme

	Priority	2025/26					Comments
		Original budget (CAB3495)	Approved changes	Brought forward from 2024/25	Other changes incl. reforecast	Revised budget	
		£000	£000	£000	£000	£000	
<b>Subject to Appraisal*</b>							
Demolition of former leisure centre at River Park	Healthy Communities	2,000	-	-	(2,000)	-	Not expected in 2025/26 (CAB3466 refers)
Energy Management Projects	Greener Faster	500	-	-	-	500	
Asset Management Plan	Effective and Efficient	150	(100)	-	-	50	£100,000 approved via decision record for expenditure on WCFC clubhouse improvements
North Whiteley Sports Pavilion - grant of S106 monies to parish	Healthy Communities	100	-	-	-	100	
CIL funded community projects - unallocated	Thriving Places	350	(350)	-	-	-	Allocated to approved projects
Guildhall capital repairs to clock tower	Effective and Efficient	250	-	-	(250)	-	Works now expected to proceed in 2025/26
Cipher House roof replacement	Effective and Efficient	160	-	-	-	160	
UK Shared Prosperity Fund	Thriving Places	60	-	-	-	60	
Rural Prosperity Fund	Thriving Places	-	-	-	223	223	The government allocated the council additional funding after February budget
Special maintenance vehicle replacements	Effective and Efficient	-	-	-	251	251	To replace existing vehicles which have come to the end of their useful lives
<b>Subject to Appraisal*</b>		3,570	(450)	-	(1,776)	1,344	
<b>Total General Fund</b>		11,564	282	825	(1,653)	11,018	
<b>* Under the Council's Financial Procedure Rule 7.4, the inclusion of a scheme in the capital programme does not constitute authority to incur the expenditure. Such authority is obtained subject to the various conditions and limits as set out in the Constitution.</b>							
<b>The Strategic Asset Purchase Scheme (SAPS) is subject to separate governance procedures as outlined in the Capital Investment Strategy</b>							
SAPS - unallocated	Thriving Places	4,000	-	-	-	4,000	
<b>Total SAPS - unallocated</b>		4,000	-	-	-	4,000	

## Revised 2025-35 General Fund capital programme

		2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	TOTAL
	Priority	Revised budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	2025-2035 Forecast
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<b>General Fund</b>												
<b>Approved*</b>												
Disabled Facility Grants	Good Homes for All	1,528	1,343	1,343	1,343	1,343	1,343	1,343	1,343	1,343	1,343	13,615
North Walls Pavilion replacement	Healthy Communities	2,261	-	-	-	-	-	-	-	-	-	2,261
Food waste collection - capital investments incl. vehicles & caddies	Greener Faster	1,804	-	-	-	-	-	-	-	-	-	1,804
IMT Assets	Effective and Efficient	132	214	285	240	30	65	294	35	210	35	1,540
Car Parks	Thriving Places	883	-	-	-	-	-	-	-	-	-	883
CIL funded community projects	Thriving Places	1,234	-	-	-	-	-	-	-	-	-	1,234
SAPS - Car Park at the Dean, Alresford	Thriving Places	-	425	-	-	-	-	-	-	-	-	425
CIL funded HCC projects	Thriving Places	664	282	-	-	-	-	-	-	-	-	946
Meadowside Leisure centre - new equipment	Healthy Communities	-	-	-	101	-	-	-	-	-	-	101
Public conveniences improvements	Thriving Places	237	40	-	-	-	-	-	-	-	-	277
Open Spaces & Recreational Facilities - Chaundler Road	Healthy Communities	110	-	-	-	-	-	-	-	-	-	110
Meadowside Leisure centre - 3G pitch refurbishment	Healthy Communities	82	-	-	-	-	-	-	-	-	-	82
Meadowside Leisure centre - solar PV	Greener Faster	60	-	-	-	-	-	-	-	-	-	60
Wickham Recreation Ground - grant of S106 monies to parish	Healthy Communities	190	-	-	-	-	-	-	-	-	-	190
59 Cornbrook Street - shared accommodation	Good Homes for All	51	-	-	-	-	-	-	-	-	-	51
Guilford Hall fire safety improvement works	Effective and Efficient	71	-	-	-	-	-	-	-	-	-	71
Car parks - public convenience improvements	Healthy Communities	170	-	-	-	-	-	-	-	-	-	170
Relocation of bone store to F2 - racking	Effective and Efficient	4	-	-	-	-	-	-	-	-	-	4
Winchester Sport & Leisure Park	Healthy Communities	32	-	-	-	-	-	-	-	-	-	32
Jane Austen Statue - capital grant	Thriving Places	10	-	-	-	-	-	-	-	-	-	10
Electric animal welfare vans	Effective and Efficient	51	-	-	-	-	-	-	-	-	-	51
Winchester Football Club clubhouse improvements	Healthy Communities	100	-	-	-	-	-	-	-	-	-	100
<b>Total Approved*</b>		<b>9,674</b>	<b>2,304</b>	<b>1,628</b>	<b>1,684</b>	<b>1,373</b>	<b>1,408</b>	<b>1,637</b>	<b>1,378</b>	<b>1,553</b>	<b>1,378</b>	<b>24,017</b>

\* Under the Council's Financial Procedure Rule 7.4, the inclusion of a scheme in the capital programme does not constitute authority to incur the expenditure. Such authority is obtained subject to the various conditions and limits as set out in the Constitution.

**The Strategic Asset Purchase Scheme (SAPS) is subject to separate governance procedures as outlined in the Capital Investment Strategy**

[illegible]



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

## SCRUTINY COMMITTEE

REPORT TITLE: Q1 2025/26 FINANCE & PERFORMANCE MONITORING

REPORT OF CABINET MEMBER: CLLR CUTLER – DEPUTY LEADER AND  
CABINET MEMBER FOR FINANCE AND PERFORMANCE

Contact Officer: Simon Howson   Tel No: 01962 848 104

Email: [showson@winchester.gov.uk](mailto:showson@winchester.gov.uk)

### RECOMMENDATION:

That the Scrutiny Committee raises with the Deputy Leader or relevant Cabinet member any issues arising from the information in this report, ref CAB3513, which is being presented to Cabinet on the 10 September 2025 and considers whether there are any items of significance to resolve or to be drawn to the attention of Cabinet.

This page is intentionally left blank

## **Finance and Performance Report – April to June 2025**

### **Recommendation**

That Cabinet notes the progress achieved during Q1 of 2025/26 and endorses the contents of the report.

### **Index**

#### **Performance Report**

Section 1 – Greener Faster

Section 2 – Healthy Communities

Section 3 – Thriving Places

Section 4 – Good Homes for All

Section 5 – Efficient and Effective

Section 6 – Listening and Learning

#### **Finance report.**

Section 7 - Financial report

### **Updates since Q4 24/25 report**

The Tier 1 programme and project highlight reports have been updated to include the red/amber/green status from previous quarterly reports to show historical trends and provide better context on progress over time.

### **Red/Amber/Green status**

The table below provides a brief explanation of the RAG status used throughout this report to quickly and visually communicate the status of projects and service plan actions.

<b>GREEN</b>	<b>Normal level of attention</b> Project is on track to be delivered on time and within agreed resources
<b>AMBER</b>	<b>Minor concern</b> Some issues, being managed, needs to be closely monitored
<b>RED</b>	<b>Major concern</b> Serious issues, milestone dates being missed, recovery plan required

## **PERFORMANCE REPORT**

### **Section 1 Greener Faster**

#### **Delivery highlights – April to June 2025**

- Results from the national Climate Score Cards published, Winchester City Council is the best district council nationally for tackling climate change. The council was awarded a score of 68% overall (an increase of 19% compared to 2023). Press release issued.
- Carried out internal stakeholder engagement of Nature Improvement Plan (NIP), feedback received and reviewed. Work progressed on updating final draft NIP for HEP committee in July.
- Public consultation on Hampshire's Local Nature Recovery Strategy, WCC fed into the consultation.
- Launch of UK Shared Prosperity Fund (£327k) and Rural England Prosperity Fund (£223k). A number of submissions are for projects tackling the climate emergency. Reviewing and scoring of applications.
- Government funding for new private sector housing retrofit scheme Warmer Homes: Local Grant has been scaled back significantly (est. 70%), work with Warmer Homes Consortium Members & Affiliated Community Partners has been carried out to review deliverables.
- Launched and collated data from the annual staff travel survey, with 221 respondents. The survey fed into the data required for the council's annual carbon footprint for 24/25. The council's carbon footprint data collection was completed in Q1 and shared with consultants to progress the data analysis and outcomes for the council's annual carbon footprint report for 2024/25.
- From 1 April the ice machine and walk in fridge have been switched off at the Guildhall (use of this equipment is dependent on Guildhall events). It is estimated that this will save 5,160KWh of electricity and 1.06tCO<sub>2</sub>e annually.
- Large scale renewable project appointed contractor to work on updating the financial modelling of the scheme. Work progressed on developing an indicative design of the scheme. Prepared an update for PAC board setting out revised timescales for the delivery of the project.
- Itchen View Sewage Treatment Works has been upgraded by Partnership for South Hampshire to generate nutrient credits. A contractor has been appointed to carry out a feasibility review into potential sites to see if they are practically suitable for upgrading after the initial desktop survey indicated they were.

**Our Carbon Neutrality Action Plan (Council)**

<b>Lead Cabinet Member:</b> Cllr Kelsie Learney					<b>Project Sponsor:</b> Cheryl Headon							
Programme RAG status*	Timeline				Budget				Carbon			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<b>RAG Status update</b> <p>Carbon savings attributed to switching all council fleet to low carbon vehicles has not been achieved due to vehicle availability, internal approval processes and procurement lead time, this means that both carbon and timeline project RAG status are rated amber for this quarter. Energy saving measures to decarbonise Guildhall / City offices are costly and unlikely to be achieved due to devolution. The government have withdrawn all funding for public sector decarbonisation schemes adding a further barrier.</p> <p>*RAG status rating is based on annual progress in year against the identified 2025/26 delivery programme, carbon targets and budget.</p>												
<b>Progress achieved during the last quarter:</b> <p>Work is complete to ensure that CNAP programme 2025/26 aligns with the Council Plan 2025 -2030 and service delivery plans. Progress has been made across all pathways for Q1. The following updates are some of the key highlights:</p> <ul style="list-style-type: none"> <li>• Procured two electric vehicles for Animal Welfare Officers.</li> <li>• Organising the rollout of and upgrade of staff laptops. Launch of staff engagement campaign to facilitate this.</li> <li>• Outcomes received and reviewed from solar desktop feasibility studies for small scale solar PV on council assets this includes both rooftop and canopy sites. Meetings with finance to determine financial viability of proposals.</li> <li>• Delivered communications to support the launch of the staff benefit 'Heat Scheme' to help staff achieve cheaper energy bills and reduce emissions, internal promotion of sustainable staff travel initiatives.</li> <li>• Baseline Arcadian soil carbon analysis completed at Winnall Moors and St Faith's meadow, confirmed that carbon captured by the soil shows is at the lower end of carbon range. Work ongoing to establish next steps.</li> </ul>												
<b>Actions for the next quarter:</b> <ul style="list-style-type: none"> <li>• Delivery of two electric vehicles for Animal Welfare Officers. Financial approval to procure replacement panel van for Special Maintenance fleet.</li> <li>• Draft and develop outline business case for small scale solar PV on council assets.</li> <li>• Ongoing promotion of 'Heat Scheme' to help staff achieve cheaper energy bills and reduce emissions.</li> <li>• Final draft of The Nature Improvement Plan to be presented to HEP committee in July and Cabinet in September.</li> <li>• Review of tender returns for solar PV installation works at Meadowside Leisure Centre.</li> </ul>												

**Our Carbon Neutrality Action Plan (District)**

<b>Lead Cabinet Member:</b> Cllr Kelsie Learney					<b>Project Sponsor:</b> Cheryl Headon							
Programme RAG status	Timeline				Budget				Carbon			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<p><b>RAG status update</b></p> <p>Timeline: whilst good progress has been made across the pathways some projects are still in their infancy and will take time to deliver the kilotonnes of CO<sub>2</sub>e savings required. This major programme risk is being managed.</p> <p>Carbon: A key challenge for the district CNAP is tracking the carbon saved by the actions/ projects. Where possible, progress is being made on tracking carbon savings from council led actions / projects within the district. However, it is difficult to correlate these savings with government data for district emissions. This is because the government dataset is reported two years in arrears and due to the scale of the emissions and the lag in data reporting it is not possible to directly attribute these CNAP actions to government carbon savings.</p> <p>*RAG status rating is based on annual progress in year against the identified 2025/26 council delivery programme, carbon targets and budget.</p>												
<p>Work is complete to ensure that CNAP programme 2025/26 aligns with the Council Plan 2025 -2030 and service delivery plans. Communications team have delivered sustained comms to support all the projects, grants, campaigns and events in the CNAP. Good progress has been made across all pathways for Q1.</p> <p><b>Key progress</b></p> <ul style="list-style-type: none"> <li>• Legal have reviewed and drafted Power Purchase agreement for solar for business programme and currently reviewing lease agreement. Preplanning application has been drafted and submitted.</li> <li>• Finalised grant acceptance letter for Social Housing Fund for solar PV, ASHP and battery. Procured and appointed contractor to carry energy assessments to identify eligible properties. Cabinet approved the use and maintenance payment proposal to all homes receiving solar panels.</li> <li>• Draft energy baseline has been completed for Winchester district Local Area Energy Plan (LAEP), progressing with modelling scenarios for Net Zero target. Work has commenced on developing workstreams to support the Community-led Energy plan, communities have been assessed based on primary substation areas; Harestock has been selected.</li> </ul>												
<p><b>Actions for the next quarter:</b></p> <ul style="list-style-type: none"> <li>• HCC Active Travel Grant – identify and work with partners to submit a bid, by mid-September deadline, to deliver an active travel scheme in Winchester district.</li> <li>• Final draft of The Nature Improvement Plan to be presented to HEP committee in July and Cabinet in September.</li> <li>• Anticipated outputs from LASER report on assessing the financial modelling and viability of large-scale renewable energy scheme.</li> </ul>												



**Future of Waste and Recycling**

<b>Lead Cabinet Member:</b> Cllr Kelsie Learney / Cllr Steve Cramoysan	<b>Project Sponsor:</b> Cheryl Headon							
<b>Programme RAG status</b>	<b>Timeline</b>				<b>Budget</b>			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<p><b>Progress achieved during the last quarter:</b></p> <p><b>Contract amendments</b></p> <ul style="list-style-type: none"> <li>Deed of variation to the main Biffa contract for the new food waste service and the vehicle lease agreement are both nearing completion.</li> </ul> <p><b>Grounds Maintenance relocation</b></p> <ul style="list-style-type: none"> <li>The contract team is now fully operational at the Ring Tower depot in Winnall following the completed relocation. Barfield Close Depot is now fully leased to Biffa to provide additional space for the new food waste service. The Ring Tower building has now been handed to Asset Management team as BAU.</li> </ul> <p><b>Preparing the Biffa depot for food waste</b></p> <ul style="list-style-type: none"> <li>Some building/ modification works are required in the office building and in the yard to allow for the new food waste service. Works have begun in June and are expected to complete by mid-July.</li> </ul> <p><b>Communal Properties – preparing for food waste recycling</b></p> <ul style="list-style-type: none"> <li>Work with Southampton University, Test Valley BC and Eastleigh BC on a joint research project to improve recycling in communal properties has now concluded. Strategies generated during the project are already being put in place by the project team and WCC housing colleagues. Full results of this research should be available by August 2025.</li> <li>Recruitment for Recycling officer posts has commenced. These officers will be prioritising communal property liaison and bin store signage.</li> <li>Detailed information on the Councils communal properties has been prepared in liaison with Housing team and passed to Biffa.</li> </ul> <p><b>Procurement of food waste containers and vehicles</b></p> <ul style="list-style-type: none"> <li>All containers and liners are on schedule for delivery in July.</li> <li>Vehicle deliveries are on schedule for delivery in August.</li> </ul> <p><b>Communications</b></p> <ul style="list-style-type: none"> <li>Vehicle wrap and calendar artwork designs have been finalised. Work on the remaining communications assets is well underway and expected to be complete by the end of July to allow time for printing and processing. In</li> </ul>								

addition, the Planning guidance document on the Council website is being updated to include food waste

### **Funding and Budgets**

- Details of the New Burdens funding for the transitional element have now been received and are currently being assessed against the allocation made in the Council's budget. In addition, the council has received an indication of pEPR funding which DEFRA have confirmed will need to be allocated to improvements in household recycling. This will likely be allocated to Simpler Recycling Implementation, subject to a spending plan and Cabinet approval.

### **Timeline & Simpler recycling Implementation**

- HCC have confirmed that they will be building a new Materials Recovery Facility to accommodate the full suite of Simpler Recycling materials, which includes pots, tubs, tray, cartons, co-mingled glass and recycling, and separated paper and card. The Project team have started working on a delivery timetable to accommodate these changes by early 2028 when the new MRF is expected to become operational. The programme timeline is now green to reflect this certainty.

### **Actions for the next quarter:**

- Finalise and complete the legal requirements for the new food waste service.
- Work with Biffa to monitor vehicle procurement and delivery.
- Finalise the bin delivery schedule for the phased rollout.
- Complete modification works at the Biffa depot to support the new food waste service.
- Finalise and prepare communications materials for food waste rollout.
- Progress the recruitment of Recycling Officers, with a focus on communal property engagement.
- Send letters to landlords/management companies regarding food waste arrangements.
- Prepare for the delivery of food waste containers and liners scheduled for July.
- Prepare new bin calendars including food waste information and a letter to all residents

**Nutrient Mitigation Solution**

<b>Lead Cabinet Member:</b> Cllr Jackie Porter, Cllr Mark Reach	<b>Project Sponsor:</b> Simon Hendey/ Cheryl Headon							
<b>Programme RAG status</b>	<b>Timeline</b>				<b>Budget</b>			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<b>Progress achieved against last quarter</b> <b><u>Housing Revenue Account (HRA)</u></b> <ul style="list-style-type: none"> <li>Northington credits (Nitrates @ £3,250 and Phosphates @ £50k) are now being sold.</li> <li>Goodens credits are not yet being sold, as doing so would trigger a £40,000 monitoring fee payable to SDNPA. We are waiting for sufficient market interest to offset the cost.</li> <li>Total credits invoiced £ 201k and total paid £ 131k</li> </ul> <b><u>Partnership for Southern Hampshire (PfSH)</u></b> <ul style="list-style-type: none"> <li>The upgrade to Itchen View has been completed and signed off by WCC building control. WCC needs to agree process for approving release of credits technical feasibility study including CCTV investigation has been commissioned for nine shortlisted sites to assess their viability. With a view that this then leads into a tender for the completion of the works.</li> <li>Project manager needs to be appointed for a year to manage this piece of work from PfSH funds.</li> </ul>								
<b>Actions for the next quarter:</b> <b><u>Housing Revenue Account (HRA)</u></b> <ul style="list-style-type: none"> <li>No HRA funded upgrades are scheduled to take place in Q2.</li> </ul> <b><u>Partnership for Southern Hampshire (PfSH)</u></b> <ul style="list-style-type: none"> <li>The original timelines were ambitious, relying on desk-based research, but detailed site studies, due for completion by the end of 2025, will provide more precise data on site conditions and potential upgrade options.</li> <li>Sites will be prioritised for investigation based on the desk research findings and internal expertise. As each site is completed, reports will be issued, allowing the project to move forward alongside the feasibility study.</li> </ul>								

**Greener Faster - Progress against actions in service plans**

Ref	Project	Cabinet Member	Delivery Date	Status R/A/G
1	Prepare full business case for a large-scale renewal energy project	Cllr Learney	April 2027	
2	Produce a business case for delivery for phase 1 of the small-scale renewable energy generation	Cllr Learney	October 2025	
3	Deliver the Air Quality Strategy and Action Plan	Cllr Learney/ Cllr Cramoysan	March 2030	
4	Take steps to reduce carbon from council owned occupied estate	Cllr Tod	Ongoing	
5	Develop a Local Area Energy Plan	Cllr Learney	December 2025	
6	Create sustainable travel networks and projects in local areas	Cllr Learney	April 2026	
7	Develop an Electric Vehicle Charging Points framework for the district	Cllr Learney	April 2026	
8	Develop a Nature Improvement Plan	Cllr Learney	March 2026	

## Measuring our progress

Long range trackers (Annual – financial year)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	17/18 (base)	21/22	22/23	23/24	24/25	Target & Status 24/25	Target 25/26
GF1	Council total market-based emissions (tCO <sub>2</sub> e) <sup>1</sup>	Learney	Cheryl Headon	4,251.1	4,260.2	3,970.3	4,090.5	tbc	3,700	Set in July 2025
GF1a	Council market-based Scope 1 & 2 emissions (tCO <sub>2</sub> e)	Learney	Cheryl Headon	1,667.8	595.6	523.4	398.2	tbc		
GF1a	% change relative to 2017/18 baseline year	Learney	Cheryl Headon	n/a	-64%	-69%	-76%	tbc		
GF1b	Council market-based Scope 3 emissions (tCO <sub>2</sub> e) <sup>1</sup>	Learney	Cheryl Headon	2,583.4	3,664.6	3,446.9	3,692.3	tbc		
GF1b	% change relative to 2017/18 baseline year	Learney	Cheryl Headon	n/a	42%	33%	43%	tbc		
GF3	WCC air quality measure	Learney	Cheryl Headon	n/a	n/a	n/a	n/a	n/a		2030 – NO <sub>2</sub> 31.1 µg/m <sup>3</sup>

- Footnotes:

<sup>1</sup> Since 2017/18 the council has acquired more assets and reports more activities under scope 3 (this includes WSLP, Chesil Lodge, Home working and staff commuting, council cared for housing schemes); Target of 3,700 is the overall target for GF1 to GF1b as they are sub-sets  
 Scope 1 = Direct emissions from our activities e.g. gas, council owned cars and vans; Scope 2 = Indirect emission from energy use e.g. electricity;  
 Scope 3 = Indirect emissions from our activities and supply chain e.g. contractor emissions including P&R buses, Winchester Sport & Leisure Park and waste collection.

Long range trackers (Annual – calendar year)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	2017 (base)	2020	2021	2022	2023	Target 2030	Status
GF2a	District territorial GHG (ktCO <sub>2</sub> e) <sup>2</sup>	Learney	Cheryl Headon	953.7	790.5	828.9	796.8	768.6		
GF2a	% change relative to 2017/18 baseline year	Learney	Cheryl Headon		-17%	-13%	-16%	-19%		
GF2b	District carbon emissions under scope of LA influence (ktCO <sub>2</sub> e)	Learney	Cheryl Headon	669.9	560.1	591.3	556.7	533.0	520.00	n/a
GF2b	% change relative to 2017 baseline year	Learney	Cheryl Headon		-16%	-12%	-17%	-20%		

Practical real-time measures (Quarterly)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q1 - 24/25	Q2 - 24/25	Q3 - 24/25	Q4 - 24/25	Q1 - 25/26	Target 25/26	Status
GF4	% of household waste sent for reuse, recycling, and composting	Learney	Simon Hendey	42.84%	43.26%	37.79%	35.70%	40.89%	40%	
GF5	Residual household waste per household (kg/hh)	Learney	Simon Hendey	105.36	100.12	103.91	102.42	103.62	<420 kg/hh	
GF6	Energy usage (kWh) – Electricity – City Offices <sup>3</sup>	Learney	Simon Hendey	23,396	24,634	41,260	41,002	24,491	Measure only	n/a
GF7	Energy usage (kWh) – Electricity – Guildhall <sup>3</sup>	Learney	Simon Hendey	65,707	82,014	77,890	78,998	62,400	Measure only	n/a
GF8	Energy usage (kWh) – Gas – City Offices <sup>3</sup>	Learney	Simon Hendey	1,969	24	28,262	62,786	0	Measure only	n/a
GF9	Energy usage (kWh) – Gas – Guildhall <sup>3</sup>	Learney	Simon Hendey	49,499	55,920	82,805	89,345	18,010	Measure only	n/a
GF10	Renewable energy generated (kWh) from solar panels <sup>4</sup>	Learney	Simon Hendey	138,388	113,011	25,842	43,123	140,117	Measure only	n/a
<b>Footnotes:</b> <sup>2</sup> Target is the overall target for GF2a and b as they are sub-sets <sup>3</sup> Due to the way metering is set up this includes the whole of each building (less Shoal who are sub-metered) - tenants occupying space including the university (West Wing, Guildhall), CAB and NHS (City Offices) are recharged a percentage for their usage. <sup>4</sup> Data reported relates to: WCC Sites (City Offices, Cipher House, Vaultex.), Winchester Sport and Leisure Park, Depot and Marwell Zoo.										

Commentary:

**GF8** – Gas is switched off in City Offices due to time of year, however Guildhall retains usage due to public space and occupancy from other tenants which we then recharge for.

## **Section 2 Healthy Communities**

### Delivery highlights – April to June 2025

- Work began on a brand-new sports pavilion at River Park in Winchester.
- A new non-turf cricket wicket was installed at KGV recreation ground in Winchester thanks to funding secured from the England & Wales Cricket Board (ECB) and was officially opened with a celebratory under-16s girls' match.
- New playground opened in Colden Common, thanks to CIL funding of £80,000.
- Winchester Basics Bank has opened a new hub at Badger Farm Community Centre, thanks in part to a council grant of £5,000, and the new small community grants programme for 2025/26 was launched.
- Core grants totalling £389,218 were awarded for 2025/26 to thirteen organisations, delivering a wide range of advice, counselling, one-to-one support, social activities and performances to residents across the district.
- Launched 'Live Longer Better' programme to encourage physical activity in older age and help maintain independence for longer. The first phase saw sessions at three council-run sheltered housing schemes in Winchester & Denmead.
- Football coaching for young people during the May half-term school holiday attracted 105 participants, of which representatives of target groups were 25% girls and 30% claiming free school meals.
- Weekly park yoga sessions started at Winchester and Whiteley, which will run throughout the summer and attracted large numbers, including more than 200 people on a particular Sunday in June.
- The council's Health Priorities Statement for the district was approved at a Cabinet Member Decision Day, setting out the health goals, aims and priorities that will be used to ensure that council services, facilities and support programmes bring the maximum possible health benefits.
- First draft of the new Playing Pitch Strategy and Sports Facilities Assessment was produced by consultants.
- Planning application submitted by the developer Cala Homes, for a new community centre at Kings Barton that has been designed to accord with the specification agreed with the council and set out in the Community Building Strategy for the site.
- Support to Ukrainian guests continued during Q1, including visa hubs in partnership with Citizens Advice that helped 30 Ukrainians to extend their current 3-yr visas. Employment support work included sessions on digital support, job searching & using LinkedIn - 43 completed the employment support survey.
- Activities to mark 80 years since Victory in Europe (VE) Day included dressing of Winchester city centre with bunting, the VE 80 flag raised at the Guildhall and handcrafted poppies on the gates of Abbey House. The Mayor of Winchester hosted members of the local Royal British Legion at Abbey House and attended community-led events across the district.
- Staff recruited for delivery of bike bus project: successful launch and uptake of the scheme at Bishop Waltham Junior School.

**Healthy Communities – progress against actions in service plans**

Ref	Project	Cabinet Member	Delivery Date	Status R/A/G
1	Review data and agree scope of the work for community facility audit(s)	Cllr Becker	March 2026	
2	Deliver a programme of engagement and activity sessions enabling residents to live longer better (HCC fund)	Cllr Becker	March 2026	
3	Adopt a Winchester District Community Wellbeing and Resilience strategy, supported by a statement of our health priorities	Cllr Becker	October 2025	
4	Complete the construction to replace the River Park cricket pavilion	Cllr Becker	June 2026	
5	Community Integration programme for overseas guests - deliver the HCC funded support for independent living and community integration	Cllr Becker	Ongoing	
6	Deliver a programme of grants to community and voluntary sector organisations	Cllr Becker	February 2026	
7	Active Travel Networks – bike bus programme with schools	Cllr Learney	April 2026	
8	Roll out programme of training for Spaces of Sanctuary scheme	Cllr Becker	June 2025	

**Red/Amber Status**

3 - Community Wellbeing and Resilience strategy is scheduled for discussion at Housing and Environment Policy Committee in September, which will mean a delay in securing final approval.



## River Park Cricket Pavilion

<b>Lead Cabinet Member:</b> Cllr Kathleen Becker				<b>Project Sponsor:</b> Cheryl Headon							
<b>Project RAG status</b>				<b>Timeline</b>				<b>Budget</b>			
				Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<b>Progress achieved during the last quarter:</b> <ul style="list-style-type: none"><li>• Liaison meeting held with key stakeholders the Pavilion Project</li><li>• Asbestos survey to be completed.</li><li>• Progress update meeting held with community and members</li><li>• Ground survey to sample conditions completed.</li><li>• Site set up and hoarding completed.</li><li>• Ground piles now completed.</li><li>• Cage frame for foundations completed.</li></ul>											
<b>Actions for the next quarter:</b> <ul style="list-style-type: none"><li>• Foundation pour to commence shortly.</li><li>• Continue to update key stakeholders at key stages of design</li><li>• Regular contract meetings with contractor and consultants</li><li>• Regular liaison meetings with internal team</li><li>• Monitor progress of works against programme</li><li>• Review ongoing budget.</li></ul>											

## Measuring our performance

Long range trackers (Annual)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	20/21	21/22	22/23	23/24	24/25	Target & Status 24/25	Target 25/26
HC1	% adults participating in 150+ mins of sport / physical activity per week within the Winchester district <sup>1</sup>	Becker	Cheryl Headon	71.0%	73.7%	73.0%	73.3%	Tbc – Nov 25	Measure only	Measure only

Practical real-time measures (Quarterly)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q1 - 24/25	Q2 - 24/25	Q3 - 24/25	Q4 - 24/25	Q1 - 25/26	Target 25/26	Status
HC2	Winchester Sport and Leisure Park - total number of visits <sup>2</sup>	Becker	Cheryl Headon	340,189	340,178	347,038	358,832	356,284	1,455,549 <sup>2</sup>	
HC3	Winchester Sport & Leisure Park - number of all concessionary rate visits	Becker	Cheryl Headon	131,095	135,532	136,816	140,036	137,710	570,653	
HC4	Meadowside - total number of visits	Becker	Cheryl Headon	19,506	19,886	18,892	20,977	19,506	83,224	
HC5	Meadowside - number of all concessionary rate visits	Becker	Cheryl Headon	2,552	2,677	2,631	3,481	3,463	11,908	
HC6	Number of housing benefit claimants (rolling total)	Cutler	Liz Keys	2,726	2,553	2,452	2,301	2,154	Measure only	n/a
HC7	Number of Council tax reduction claimants (rolling total)	Cutler	Liz Keys	5,854	5,850	5,805	5,784	5,767	Measure only	n/a
HC8	Average time taken to process new housing benefit claims (days)	Cutler	Liz Keys	20.73	25.95	16.24	21.38	21.39	24 days	
HC9	% Winchester residents claiming out-of-work benefits <sup>3</sup>	Thompson	Cheryl Headon	2.10%	2.30%	2.20%	2.10%	2.10%	Measure only	n/a

- Footnotes:**

<sup>1</sup> Data released every November

<sup>2</sup> Target reflects a 5% increase on the actual figures achieved in 2024/25 and is 11% higher than the projections for 25/26 set out in the original tender proposal.

<sup>3</sup> Data provided by ONS – “CC01 Regional labour market: Claimant Count by unitary and local authority”. Published 17<sup>th</sup> of the month.

### **Section 3 Thriving Places**

Delivery highlights – April to June 2025

- City Street Market Development Programme: New contract for Winchester Street Market and delivery of policies started.
- Delivery of the UK Shared Prosperity (USKP) programme 2025/2026: the government allocation of £550,500 has allowed for an open call for UKSP and Rural England Prosperity Fund to businesses and community organisations to apply for funding. This has resulted in 52 applications totalling £1,421,799 in value.
- Delivery of a programme of green business support: new green business film launched and secured further funding for low carbon business assessment programme
- Employment and skills projects and plans: employment and skills plans secured for Locks Farm Solar project and care home in Colden Common requiring 1,138 hours of green skills training.
- Jane Austen 250 press preview in May launched the programme and included a visit to City Museum, Cathedral and 8 College Street. 14 national and international broadcast and print titles attended resulting in coverage from Visit England PR, Daily Mirror, Visit England, Hampshire Chronicle, and Mail on Sunday. Additional press trips co-ordinated by WCC have resulted in coverage in [Toronto Star](#) (Canada's largest daily newspaper and online news site) and [La Vanguardia](#) (Spain's third national newspaper with an average of 1.6m unique users to the website).
- Initial work on promoting city centre street markets has included specific activity and inclusion in wider city campaigns to encourage footfall and spend. Eleven traders have specifically been name checked over three dedicated social posts which have had a combined reach of over 4.5k across Visit Winchester Facebook and Instagram.
- Hampshire, Southampton and Portsmouth Local Visitor Economy Partnership (LVEP) received accreditation from VisitEngland in May. The LVEP will be delivered by Winchester City Council, Hampshire County Council, Southampton City Council and Portsmouth City Council as members of the Executive Delivery Group, with Tourism South East taking the strategic lead. WCC attended an inception meeting with Visit England, and various other meetings to agree timescales for development of a Hampshire-wide Destination Management Plan and membership of an Advisory Board.
- Achieved 42 pieces of [national coverage](#) from April to June 2025 with a combined reach of 609.5million. Winchester received over 300 brand mentions within this coverage, raising general awareness of the city and its attractions. Highlight coverage included BBC UK online, Country Life, supporting footfall and awareness of the city and district's 2025 events programme.

**Bar End Depot**

Lead Cabinet Member: Cllr Martin Tod				Project Sponsor: Simon Hendey				
Programme RAG status	Timeline				Budget			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<b>RAG status update</b>  The status for the timeline for this project has changed to red for Q1 reflecting the impact of market conditions on preferred bidder proposals. Ongoing negotiations are taking place to secure the preferred bidder which should be concluded one way or another in quarter two.								
<b>Progress achieved during the last quarter:</b>  Although head of terms had been agreed with preferred bidder changing market factors in senior living and healthcare sectors prevented entering into contract.								
<b>Actions for the next quarter:</b>  Continue negotiations with preferred bidder or seek alternative proposals from second placed offer.								

**Central Winchester Regeneration (CWR)**

<b>Lead Cabinet Member:</b> Cllr Martin Tod				<b>Project Sponsor:</b> Simon Hendey / Ken Baikie				
<b>Programme RAG status</b>	<b>Timeline</b>				<b>Budget</b>			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<p><b>RAG status update:</b></p> <p><b>Timeline</b> - The timeline for stage 1 which ran up to Q4 is Amber due to delayed submission of the Development Delivery Plan (DDP). The submission date was extended by mutual agreement between WCC and Jigsaw to allow for further work on the viability of the scheme and to allow time for any potential new funding sources to be identified following the Autumn Statement by the Chancellor. It is not anticipated this extension to the DDP submission date will cause any delays to the next project stage.</p> <p>Stage 2 commenced in Q1, timescales for this quarter are aligned with the project's milestones for this stage and the RAG status is therefore Green.</p> <p><b>Budget</b> – the RAG status remains Green for Q1 as expenditure is aligned with the projected activities for this quarter and is within the agreed budget.</p>								
<p><b>Progress achieved during the last quarter:</b></p> <ul style="list-style-type: none"> <li>Following Cabinet approval of the Development Delivery Plan (DDP) on the 13 March, a public event was held on 2 April 2025 where Jigsaw shared details of the DDP and next steps. The planning and design stage of the project is now underway, and Jigsaw are working with the LPA on the pre-application.</li> <li>Work continues to refine the financial model and further work to establish a suitable solution to reprovide bus infrastructure has also been commissioned.</li> </ul>								
<p><b>Actions for the next quarter:</b></p> <ul style="list-style-type: none"> <li>Jigsaw will continue refining the financial model, working up the detailed design for the area and working with the LPA on the pre-application.</li> <li>Public drop in events to take place on 17 and 18 July 2025 to provide an update on progress - the public will have an opportunity to speak to the project team directly and ask any questions.</li> <li>Begin drafting the Full Business Case to be submitted alongside the detailed design.</li> <li>Undertake a bus hub options study to assist in the regeneration of CWR and the longer-term bus strategy for the city.</li> </ul>								

**Local Plan**

Lead Cabinet Member: Cllr Jackie Porter				Project Sponsor: Cheryl Headon				
Programme RAG status	Timeline				Budget			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<b>Progress achieved during the last quarter:</b>								
<ul style="list-style-type: none"><li>• Prepared responses to the Inspector’s Matters Issues and Questions with the assistance of a number of teams from across the city council and a number of specialist consultants</li><li>• Held briefing sessions with the Local Plan KC to discuss and agree draft responses to matters that were raised in the Regulation 19 representations/the Inspector’s Matters Issues and Questions</li><li>• Attended and gave evidence at the Local Plan examination hearing sessions which commenced on the 22 April 2025 and concluded on 6 June 2025</li><li>• Prepared and agreed responses to matters of clarification from the Inspector arising from the Local Plan examination</li><li>• Ensured that the Local Plan websites are kept up to date with the latest news.</li></ul>								
<b>Actions for the next quarter:</b>								
<ul style="list-style-type: none"><li>• There has been an Inspector led public consultation which closed on the <a href="#">24<sup>th</sup> July 2025</a> on the start date of the Local Plan and the phasing policy. The outcome of the <a href="#">public consultation</a> will be reviewed by the Inspector as part of her deliberations on the soundness of the Local Plan that is subject to an examination.</li><li>• Action any requests from the Inspector following the close of hearing sessions – depending on what the Inspector says, commence work on consulting on the Main Modifications</li><li>• Start work on the next Local Plan in terms of working out the team responsibilities/initial thoughts on the next steps</li><li>• Review the briefs for the different commissions that will need to be undertaken for the next Local Plan and review any lessons learnt</li><li>• Work with the digital planning team in terms of having demonstrations on different public consultation software packages that appear to have more functionality than Citizen Space (which is currently used for the Local Plan public consultation); and</li><li>• Continue to liaise with neighbouring Local Plan authorities and attend Duty-to-cooperate meetings.</li></ul>								

## Station Approach – Stage 2

Lead Cabinet Member: Cllr Martin Tod					Project Sponsor: Simon Hendey / Ken Baikie			
Programme RAG status	Timeline				Budget			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<p><b>Progress achieved against last quarter.</b></p> <p>Progress achieved against the last quarter includes key engagement activities and milestones around the final CMP. A member briefing was held on June 3rd, followed by an officer briefing on June 4th, helping to ensure both groups were well-informed and aligned. These sessions led up to the Cabinet meeting on June 18th, 2025, where Planning Officers—supported by members of the project team—presented the final version of the CMP and were on hand to respond to any questions. The meeting concluded with Cabinet endorsing the Concept Master Plan. The CMP will now be used as a key material consideration for any planning applications that come forward for the site.</p>								
<p><b>Actions for the next quarter</b></p> <p>Over the next quarter, the project team will prepare an end-of-stage report to formally close Stage 2 of the project. The findings will be presented to the PAC Board in August for review and discussion.</p> <p>Additionally, the Station Approach website will be updated to include the final version of the CMP, making it publicly accessible and ensuring the site reflects the current stage of the project.</p>								

## Winchester Movement Strategy

Lead Cabinet Member: Cllr Kelsie Learney				Project Sponsor: Simon Hendey				
Programme RAG status	Timeline				Budget			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<b>RAG status update:</b>  Funding for transport related schemes will now be via individual CIL applications, and central government bids, therefore development of schemes rely on successful bids.								
<b>Progress achieved during the last quarter:</b> <ul style="list-style-type: none"><li>• City LCWIP updated based on consultation feedback.</li><li>• Building control requirements being processed, funding agreement for the Micro consolidation Hub Trial prepared alongside licences and contracts.</li><li>• CIL application for funding for Friarsgate crossing upgrade prepared.</li><li>• Officer workshop on Fulflood Liveable Neighbourhood Scheme undertaken.</li></ul>								
<b>Actions for the next quarter:</b> <ul style="list-style-type: none"><li>• Approval of City LCWIP.</li><li>• Develop potential schemes for Fulflood.</li><li>• Finalise and sign off Agreements and Licences for the Micro consolidation trial.</li></ul>								



**Thriving Places - progress against our actions in service plans**

Ref	Project	Cabinet Member	Delivery Date	Status R/A/G
1	Deliver a programme of events to mark the 250th anniversary of Jane Austen's birth	Cllr Thompson	December 2025	
2	Manage the delivery of UKSPF programme	Cllr Thompson	March 2026	
3	Produce a Winchester District Tourism Strategy	Cllr Thompson	October 2025	
4	Deliver a programme of green business support and investment in renewable technologies (Green Economic Development Strategy (GEDS) Carbon Neutrality Action Plan (CNAP))	Cllr Thompson	March 26	
5	Deliver the West of Waterloo Public Arts programme	Cllr Thompson	March 26	
6	City Street Market Development Programme	Cllr Thompson	December 25	
7	Deliver the actions in year 1 Action Plan of the Cultural Strategy	Cllr Thompson	March 2026	
8	Contribute to and engagement with the creation of a Local Visitor Economy Partnership (LVEP). Deliver the actions in year 1 Action Plan of the Cultural Strategy	Cllr Thompson	March 2026	
9	Future of former Leisure Centre: Market the site for sale and find a new investor	Cllr Tod	September 26	

## Measuring our progress

Long range trackers (Annual)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	20/21	21/22	22/23	23/24	24/25	Target & Status 24/25	Target 25/26
TP1	% of economically active people in employment (aged 16-64)	Thompson	Cheryl Headon	77.4%	83.7%	75.1%	81.5%	83.6%	Measure only	Measure only
TP2	Business counts (micro, small, medium, large enterprises– source: NOMIS)	Thompson	Cheryl Headon	8,035	8,110	8,165	8,225	8,095	Measure only	Measure only
TP3	No. of unemployed (source: ONS)	Thompson	Cheryl Headon	1,800	1,700	1,235	1,900	1,600	Measure only	Measure only
TP4	% of addresses with Gigabit availability	Thompson	Cheryl Headon	n/a n/a	n/a	n/a	n/a	62.2	n/a	Measure only

Practical real-time measures (Quarterly)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q1 - 24/25	Q2 - 24/25	Q3 - 24/25	Q4 - 24/25	Q1 - 25/26	Target 25/26	Status
TP5	Number of reported fly-tips (actual incidents) <sup>1</sup>	Cutler	Cheryl Headon	168	158	183	210	102	Measure only	n/a
TP6	% of fly-tips cleared within contract deadlines/days	Cutler	Cheryl Headon	82%	73%	85%	82%	77%	80%	
TP7	Number of reported graffiti incidents (online form totals)	Cutler	Cheryl Headon	26	11	9	12	11	<150	
TP8	"Public Space" issue reports <sup>2</sup>	Cutler	Cheryl Headon	143	131	121	163	110	<570	
TP9	% of WCC revenue spend with local suppliers	Cutler	Gareth John	22.00%	22.00%	28.39%	18.80%	23.30%	25%+	
TP10	City centre high street footfall <sup>3</sup>	Thompson	Cheryl Headon	2,738,660	2,714,455	2,792,881	2,930,567	2,779,719	Measure only	n/a
TP11	Market Towns high street footfall	Thompson	Cheryl Headon	n/a	n/a	n/a	n/a	tbc	Measure only	n/a

• **Footnotes:**

<sup>1</sup> Figures are net total of 'actual' reports received (less any that have been identified as duplicates, out of district, private land etc.)

<sup>2</sup> Figures based on total form reports received for 'Clean my Street' relating to bins/bring sites, street mess – human, syringes, spilt waste, street sweeping, overflowing litter/dog waste bins etc.-- glass, litter, alongside report forms submitted for Park Areas and Public Conveniences.

<sup>3</sup> Provided by the Winchester BID Place Informatic reports

Commentary where practical real-time KPI not on target:

**TP9** 50% of the total revenue expenditure for Q1 was incurred with large organisations based outside of Hampshire such as Biffa and Cardo. However, of the remaining 50%, nearly half of this was spent locally equating to 23.2% of total revenue spend. This is an increase of 4.5% on the previous qtr. The majority of this increase is due to higher expenditure with the councils ground maintenance contractor IDVerde; which is to be expected as we move into Spring/Summer.

**TP11** Data not yet available as it would require purchase (and budget funding) to allow us to publish data (cost of £1,800 plus VAT per annum, per town centre)

- Fly-tip clearance breakdown:

	Q1 24/25	Q2 24/25	Q3 24/25	Q4 24/25	Q1 25/26
<b>Total fly tips confirmed cleared</b>	148	148	156	187	83
Fly- tips up to 1 metre cubed in size	32	36	31	27	13
<i>Number of which cleared in time (5 working days submission to clearance)</i>	23	25	21	16	7
<i>Percentage of up to 1 metre cubed cleared in time</i>	72%	70%	68%	59%	54%
Fly-tips size 1 metre cubed and above	116	112	125	160	70
<i>Of which in time (15 working days submission to clearance)</i>	98	83	111	137	57
<i>Percentage of 1 metre cubed and above cleared in time</i>	85%	74%	90%	86%	81%
<b>Average percentage of all fly-tips cleared in time</b>	<b>82%</b>	<b>73%</b>	<b>85%</b>	<b>82%</b>	<b>77%</b>

- The completion targets of 5 and 15 working days include 3 to 5 days for evaluation of fly-tip to assess if any enforcement action can be taken and 2 to 10 days for clearance (depending on size of up to a metre cubed / 1 metre cubed and above).
- The target of 80% was selected as a viable baseline as this is the first time it has been included in the strategic key performance indicators and will be reviewed annually.
- Q1 data is slightly down on target, this is due to April having a disproportionate number of fly-tips over a wider geographical area across the Winchester district impacting clearance times and transit.

## **Section 4 Good Homes for All**

### Delivery highlights – April to June 2025

- The draft Preventing Homelessness and Rough Sleeping Strategy (2025–2030) is now in draft form and out for consultation inviting stakeholders and service users to share their views and feedback by completing a short digital survey. Feedback from the consultation will be reviewed and incorporated into the final strategy. The revised strategy will be presented to the EHP Committee in September 2025 for comment.
- We have been working to improve how we recognise and respond to domestic abuse situations across our services. The work has involved adopting a comprehensive set of standards from the Domestic Abuse Housing Alliance and in June the work was recognised when we received gold accreditation. Only two other local authorities in Hampshire have achieved the gold standard, and it means we are now officially recognised as an organisation that is well placed to support anyone who comes to us that is experiencing a domestic abuse situation.
- The new build affordable units at Hazeley Road, Twyford are now under construction and progressing well. Negotiations are close to concluding on the acquisition of affordable units at Kings Barton, Winchester, and it is anticipated the first units will be available for occupation in autumn 2025.
- Build contractor bids for the development of 5 affordable units in Sparsholt have been received, and the Final Business Case will be brought to Cabinet in October 2025.
- The Local Plan that is subject of a Local Plan examination includes a number of new policies on a range of key issues (energy efficient standards, design of new development and affordable housing etc). The outcome of the Local Plan examination will determine whether the city council can proceed to the next stage (consultation on Main Modifications) and following this, whether the city council can is able to proceed to adoption of the Local Plan and the implementation of these new policies many of which have important implications for Homes for All.

**New Homes Programme**

Lead Cabinet Member: Cllr Mark Reach					Project Sponsor: Simon Hendey							
Programme RAG status					Timeline				Budget			
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
RAG status update												
There is an increase in programme confidence due to the recent S106 acquisition negotiations, but the RAG status remains Amber due to the lack of control over the pace of delivery by the private developer market. Continued commitment to commissioned schemes to mitigate S106 acquisitions risks.												
Progress achieved during the last quarter:												
<ul style="list-style-type: none"><li>Following completion of the Winnall scheme in Q4 2023/24, new flats and houses continue to be occupied. This includes shared ownership homes and, following the signing of a lease with Venta Living Ltd (the council’s housing company), homes for market rent.</li><li>Market engagement with SME and volume housebuilders is ongoing, with the aim of securing new build units for use as council housing.</li><li>Discussions continue with Cala regarding the acquisition of 146 S106 units at Kings Barton, Winchester.</li><li>Construction commenced on the 10 affordable units at Hazeley Road, Twyford.</li><li>Feasibility studies are underway on a number of pipeline council commissioned schemes with the aim of making them financially viable against a challenging economic backdrop.</li></ul>												
Actions for the next quarter:												
<ul style="list-style-type: none"><li>Kings Barton, Winchester - progress detailed contract negotiations for the S106 acquisitions.</li><li>Hazeley Road, Twyford – attend site progress meetings alongside Employer’s Agent, and liaise with housing colleagues regarding build progress and handover.</li><li>Woodman Close, Sparsholt – analyse bids from building contractors and prepare final business case for Cabinet approval.</li><li>Southbrook Cottages, Micheldever – finalise accounts with building contractor and prepare post completion report for Scrutiny Committee and Cabinet review.</li></ul>												

**Housing Compliance Improvement Plan**

<b>Lead Cabinet Member:</b> Cllr Mark Reach	<b>Project Sponsor:</b> Simon Hendey			
<b>Programme RAG status</b>	<b>Timeline</b>		<b>Budget</b>	
	<b>Q4</b>	<b>Q1</b>	<b>Q4</b>	<b>Q1</b>
<b>RAG status update</b> <p>Despite some minor slippage against key milestone deliverables linked to resource constraints the status is green reflecting completions of work within the quarter. Timescales are monitored and reviewed regularly and any issues escalated for awareness to Programme and Capital (PAC) Board. Appointment to key roles to strengthen capacity and resource are now in place to ensure delivery is achieved against this plan.</p>				
<b>Progress achieved during the last quarter:</b> <ul style="list-style-type: none"> <li>• The project has progressed significantly across this quarter with data validation work to reach a more assured position on all 6 areas of compliance.</li> <li>• Mobilised fire door survey programme.</li> <li>• Mobilised Fire Risk Assessment (FRA) programme.</li> <li>• Appointed multi-disciplinary specialist team to support fire safety work.</li> <li>• Appointed Fire Safety Manager.</li> <li>• Work to progress and appoint a third-party supplier to deliver 100% stock condition programme has been progressed to contract award stage.</li> <li>• Decision made to appoint third party supplier to support with review of compliance policies &amp; procedures.</li> <li>• Appointed Building Safety Officer.</li> <li>• Completed Fire Risk Assessment programme.</li> </ul>				
<b>Actions for the next quarter:</b> <ul style="list-style-type: none"> <li>• Appoint and mobilise work with third party supplier to deliver suite of updated compliance policies &amp; procedures.</li> <li>• Mobilise stock condition programme with pilot phase identified to ensure approach, data collation and outputs from survey achieves project objectives linked to accurate stock condition data.</li> <li>• Review and develop compliance reporting to provide accurate position of remedial actions resulting from programmes.</li> <li>• Introduce monthly exception reports across all compliance programmes to ensure internal controls are in place to validate data &amp; reporting.</li> <li>• Scope and plan implementation of Compliance system to strengthen assurance for compliance reporting.</li> <li>• Progress and mobilise asbestos survey programme.</li> <li>• Complete market research and seek approval to procure new Asset system.</li> <li>• Collaborative working with the RSH is in place through regular meetings with the next ones taking place in July and September 2025.</li> </ul>				

## Housing procurement of Repairs, Maintenance, Voids, Compliance and Retrofit

Lead Cabinet Member: Cllr Mark Reach				Project Sponsor: Simon Hendey				
Programme RAG status	Timeline				Budget			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<b>Progress achieved during the last quarter:</b> <ul style="list-style-type: none"><li>• Staff workshop and 121's with service leads to shape project requirements.</li><li>• Data validation completed for asbestos and electrical programmes against housing stock list -key information for the tender documentation</li><li>• Data validation in progress across all compliance areas.</li><li>• Discussions with market leading compliance data and storage system providers</li><li>• Procurement in flight of True Compliance to improve data management and control of housing stock compliance data to reduce risk and improve safety of HRA homes and buildings. (with Legal)</li><li>• Reviewed profiling and priorities of all compliance requirements. Identified and commenced activity as below:<ul style="list-style-type: none"><li>○ Communities and Housing Investment Consortium (CHIC) Framework identified for passive fire and water treatment direct awards approximate go live date on October 25.</li><li>○ Compliance policies agreed.</li></ul></li></ul>								
<b>Actions for the next quarter:</b> <ul style="list-style-type: none"><li>• Strategic procurement approach agreed and commenced.</li><li>• Agree timetable for all activity within the procurement requirements to commence in line with project prioritisation.</li><li>• Continue to liaise with tenants to ensure data, specifications, policies and procedures are available for the tender documents.</li><li>• Expand the scope up for the responsive repairs and voids redesign and commence procurement.</li><li>• Progress discussions with Framework providers for the remaining compliance 'Big 6' to be live by financial year end.</li><li>• Compliance procedures staff workshops underway.</li></ul>								

**Good Homes for All - Progress against our actions in service plans**

Ref	Project	Cabinet Member	Delivery Date	Status
1	Procurement of major repairs and maintenance contract for council homes. Inclusive of tenant engagement.	Cllr Reach	August 2026	
2	Council housing retrofit carbon reduction programme. Focus on lowest EPC properties to achieve more energy efficient homes to meet the carbon neutral 2030 target. Establish a Retrofit Carbon Reduction Strategy	Cllr Reach	Ongoing	
3	Review and refresh the Preventing Homelessness and Rough Sleeping Strategy	Cllr Reach	March 2026	
4	Achieve regulatory requirements to address damp and mould cases. Ensuring cases are identified and dealt with promptly / effectively when raised by council and private rented tenants	Cllr Reach	March 2026	

**Red/Amber status**

- Progress of the council's housing retrofit carbon reduction programme has been held back owing to delays with the Swedish Cottages project. Interim measures are in hand to ensure customers' homes are wind and weather proof before winter sets in and a new procurement will be necessary to complete the retrofit work that was programmed for the remaining properties.



**Measuring our progress – Good Homes for All**

Long range trackers (Annual)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	20/21	21/22	22/23	23/24	24/25	Target & Status 24/25	Target 25/26
GH1	% of all WCC homes achieving energy efficiency rating of C or above	Reach	Simon Hendey	62%	63%	65%	70%	70%	70%	74%
GH2	Total new home completions across the district (rolling total)	Reach	Simon Hendey	n/a	121	139	276	308	1,000 by 2032	1,000 by 2032
GH3	Homelessness – numbers recorded as rough sleepers <sup>1</sup> (as at year end)	Reach	Simon Hendey	n/a	n/a	2	3	5	0	5
<b>Footnote:</b> <sup>1</sup> Figures are updated from an annual MHCLG rough sleeping count annual snapshot, which takes place every November										

Practical real-time measures (Quarterly)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q1 - 24/25	Q2 - 24/25	Q3 - 24/25	Q4 - 24/25	Q1 - 25/26	Target 25/26	Status
GH4	Avg time for homeless household to receive offer of a permanent home (days)	Reach	Simon Hendey	95	158	332	310	256	365 days	
GH5	Retrofit adjustments – total number of houses (running total)	Reach	Simon Hendey	47	172	223	247	0	308	
GH6	Retrofit adjustments – total number of adjustments made (running total)	Reach	Simon Hendey	81	411	424	486	0	1,335	
GH7	Percentage of planning decisions upheld at appeal (WCC / SDNP)	Porter	Cheryl Headon	n/a	n/a	n/a	n/a	100% / n/a	70%	

**Commentary**

**GH3** - Several local challenges are currently contributing to an increase in rough sleeping numbers including the reduction in stage 1 supported housing accommodation available for those sleeping rough or at risk of rough sleeping and a lack of suitable accommodation, particularly one-bedroom accommodation. Westview House, previously the district's Stage 1 accommodation provider, closed in April 2025 following A2's termination of their support contract. This decision was prompted by the county council's announcement to withdraw all funding for Stage 1 accommodation from March 2026. The closure resulted in the loss of 29 bed spaces.

In response, the council is actively collaborating with alternative accommodation providers to mitigate the impact. Plans include:

- Increasing capacity at Trinity, The Beacon, and Emmaus House

- Exploring the potential to bring Westgate back into use

The council has secured county funding to establish an in-house Housing First scheme, which will offer 7 beds dedicated to supporting the district's most complex and vulnerable individuals who are homeless or at risk of rough sleeping

We are constantly working with those found rough sleeping through our outreach work. It should be noted that the figure of 5 rough sleepers in the table above is from the annual rough sleeping count which is undertaken in November each year and is not a quarterly figure.

**GH5 and GH6** - The appointment of Consultants and Contractors could only be confirmed after Social Housing Decarbonisation funding was confirmed from DESNZ and tenders had been returned, so Q1 is mostly taken up with setting up all the contracts with each of the companies, in addition to needing to wait for cabinet approval on solar panels on 18th June. The team ensures that this period is not critical to the delivery of annual targets due to this necessary and time-consuming milestone.

**Measuring our progress – Housing TSM**

Practical real-time measures (Quarterly)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q1 - 24/25	Q2 - 24/25	Q3 - 24/25	Q4 - 24/25	Q1 - 25/26	Target 25/26	Status
GH8	Proportion of homes for which all required gas safety checks have been carried out	Reach	Simon Hendey	n/a	n/a	n/a	n/a	99.91%	100%	
GH9	Proportion of homes for which all Electric Checks have been carried out	Reach	Simon Hendey	n/a	n/a	n/a	n/a	98.30%	99.84%	
GH10	Asbestos Inspections % of Reg 4 Surveys	Reach	Simon Hendey	n/a	n/a	n/a	n/a	66.78%	100%	
GH11	Proportion of Lifts with 100% of valid Loler Certificates	Reach	Simon Hendey	n/a	n/a	n/a	n/a	97.50%	100%	
GH12	Proportion of homes with a 100% of Working Smoke Detector	Reach	Simon Hendey	n/a	n/a	n/a	n/a	99.70%	100%	
GH13	Proportion of homes with a 100% of Working Carbon Monoxide Detector	Reach	Simon Hendey	n/a	n/a	n/a	n/a	99.70%	100%	
GH14	Numbers of Damp and Mould Open Cases inspected and resolution agreed within 14 days	Reach	Simon Hendey	n/a	n/a	n/a	n/a	71%	95%	
GH15	Number of outstanding High Risk Fire Risk Assessment actions	Reach	Simon Hendey	n/a	n/a	n/a	n/a	3	0	
GH16	Number of outstanding Fire Risk Assessments	Reach	Simon Hendey	n/a	n/a	n/a	n/a	76	0	

**Commentary**

**GH10** – Remaining properties scheduled for inspection to be completed in July. So far, no high-risk actions have been identified

**GH11** – The lift at Albert Court has been decommissioned and we are consulting our tenants about next steps for this facility.

**GH14** - There were 2 damp and mould inspections not completed within the 14-day target date by 2 and 4 days (1 was completed on an agreed appointment date with the resident)

**GH15** – The 3 overdue FRA high risks are being resolved; 1 is related to an open door and the other 2 are tenancy related access matters which are being progressed.

**GH16** - The remaining 76 FRA's are in progress due to be completed in July, the FRA programme will then be completed.

**Section 5 Efficient and Effective**

Delivery highlights – April to June 2025

- Developed Service Level Digital & IT Roadmaps for 14 service areas (75%) with the remaining to be completed over the summer to inform the digital action plan.
- Launched CoPilot chat with an article in the council's internal Digital Dispatch, champions workshop and demo included as part of M365 open sessions.
- Digital & Change Champions workshops held focused on 'Web Accessibility and Design' and 'Use of CoPilot'.
- Officer working group established to support with testing and finalisation of My Council Services (MCS) Version 5 web-based forms in the Government Digital Service (GDS) format which will improve user experience and efficiency.

**Transformation Challenge (TC25)**

<b>Lead Cabinet Member:</b> Cllr Neil Cutler					<b>Project Sponsor:</b> Liz Keys							
Programme RAG status	Timeline				Budget				Budget Reduction			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
<b>RAG Status update</b>  Progress of circa £1.57m (52%) of the £3m target for baseline budget reductions has been achieved to date as a result of TC25. Not unexpectedly, as we move further into the programme, realising savings becomes more challenging and Local Government Reorganisation (LGR) also brings additional uncertainty and possible implications that are currently unbudgeted. The programme risks are kept under regular review, the next phase of our transformation programme is underway, and the programme is being managed robustly to ensure the £3m target budget reductions is achieved. There has been no change to the 'budget reduction' risk this quarter.												
<b>Progress achieved during the last quarter:</b> <ul style="list-style-type: none"> <li>During Q1 there has been a total of £3,370 budget reductions achieved               <ul style="list-style-type: none"> <li>£870 due to a Transport grants review and</li> <li>£2,500 budget reduction achieved as a result of reviewing the gas supply to the Westgate Museum</li> </ul> </li> <li>Review of postage requirements for the Revenues and Benefits team and a change in supplier from Whistl to Royal Mail has realised savings whilst maintaining service levels - Savings will be monitored and included in the corporate postage budget review as part of the MTFS preparation.</li> <li>Review of Local Enforcement Plan - Updated Local Enforcement Plan approved by Cabinet and published as of 1<sup>st</sup> July 2025.</li> <li>Completion of renovation works bringing 59 Colebrook Street back into use from 2 June 2025 offering 6 one-bedroom flats, generating additional income. Budget impact to be reviewed as part of MTFS preparation.</li> <li>Developed Service Level Digital &amp; IT Roadmaps for 14 services (75%) with the remaining to be completed over the summer, which will inform the digital action plan.</li> <li>Review of how the Insurance Service is delivered has been completed and has been brought back in-house.</li> </ul>												

**Actions for the next quarter:**

- Next phase of Strategic Reviews ('Preparing for change' meetings') to be held with CHOS' and Cabinet Members to inform future TC25 reviews and priority areas in preparation for LGR.
- Develop and finalise Service Level Digital & IT Roadmaps for remaining services and agree action plan.
- Community and Voluntary Sector Grants Review – assessment of options for 2026/27 Grant Programme including risks to service levels and outcomes to be reviewed by the Transformation Board.
- Strategic review of parking management – options appraisal due to be presented to ELB.
- Future delivery model of Land Charges options appraisal paper to be discussed by ELB.

**Efficient and Effective - Progress against actions in service plans**

Ref	Project	Cabinet Member	Delivery Date	Status
1	Further promotion of self-serve and digital services including the increased take-up of electronic billing (rollout of “Digital by Default”) and notifications for Council Tax, Business Rates and Housing Benefits services, and the further roll out of SMS for the issue of electronic payment alerts and reminders.	Cllr Cutler	Ongoing	
2	Support the TC25 transformation and digital agenda by supporting digital innovation and digital initiatives across the Council	Cllr Cutler	Ongoing	
3	Digitisation and review of the Planning Service (linked to this, other services that use the IDOX platform)	Cllr Porter	TBC	
4	Review of website to improve digital customer experience	Cllr Cutler	October 2025	
5	Customer focused digital improvements of housing landlord services	Cllr Reach	April 2026	
6	Development of Cyber Security and Resilience Strategy to increase cyber resilience and awareness across the council.	Cllr Cutler	April 2025	<b>Complete</b>
7	Lead on the review and refresh of strategic key performance indicator set that align to the new Council Plan priorities	Cllr Cutler	June 2025	

## Measuring our progress

Practical real-time measures (Quarterly)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q1 - 24/25	Q2 - 24/25	Q3 - 24/25	Q4 - 24/25	Q1 - 25/26	Target 25/26	Status
EE1	% complaints responded to within 10 working days	Becker	Liz Keys	79%	92%	86%	90%	88%	90%	
EE2	% of upheld and partially upheld complaints	Becker	Liz Keys	47%	48%	45%	68%	60%	Measure only	n/a
EE3	Number of digital resident interactions with the council (online reports)	Becker	Laura Taylor	8,837	7,294	6,706	16,616	7,564	42,000	
EE4	% of major planning applications decided within time or agreed extension (WCC / SDNP)	Porter	Cheryl Headen	100% / 100%	100% / ~	100% / ~	94.3% / ~	91.67% / ~	80%	
EE5	% of non-major planning applications decided within time or agreed extension (WCC / SDNP)	Porter	Cheryl Headen	97% / 86%	93% / 81%	82% / 81%	93% / 88%	93.67% / 84.67%	80%	

## Commentary

**EE1** – 64 out of 73 complaints were completed in time, so due to the small volume of complaints even a minor variation will impact the percentage disproportionately; Of those out of time - an average of 3 per month – this is generally due to complexity of housing complaint requests requiring investigations.



## **Section 6 Listening and Learning**

### Delivery highlights – April to June 2025

- Launched on the 30 June, engagement through a feedback survey across the Hampshire council areas to gather views to help understand what matters most to people and shape how councils work in the future
- We undertook our annual Employee Survey to hear the views of staff on how they feel about the different aspects of their working lives at the council.
- Invited residents to attend a public engagement event about the next steps for the former leisure centre and to let us know their thoughts about the planned process and potential future uses of the site.
- Tourism Consultancy Blue Sail commissioned to review research and evidence base to inform development of Winchester District Tourism Strategy. To date, 15 one-to-one consultations with key stakeholders have been conducted, over 65 businesses completed the business survey and over 700 visitors and non-visitors have responded to a visitor survey, to understand perceptions of Winchester and leisure behaviour.
- A West Waterlooville community engagement event was held in partnership with Hampshire and Isle of Wight Wildlife Trust and Dragonfly Arts, writer in residence attended and has produced multiple pieces of writing in response.
- Invited housing tenants, leaseholders and shared owners to comment and provide feedback on four of our key housing policies to ensure they are clear, accessible and reflect the needs of our tenants, leaseholders and shared owners. Their feedback will directly influence how these policies are finalised before being presented to Cabinet for adoption.
- Listened to tenants in an open and informal session where they could discuss their recent repair experiences directly with housing officers and contractors, ask questions about the repairs service and hear about service improvements and updates.
- Established a cross-party members task and finish group to facilitate effective member engagement and provide detailed oversight during the crucial initial phases of the Winchester Town Forum Community Governance Review.
- Invited residents to attend a drop in engagement event on 26 June to find out more and let us know their thoughts about the planned process and potential future uses of the former leisure centre site. Over 100 people attended to let the council know their views on what they would like to see at this site. Including people who were unable to attend, 993 feedback form responses were received.

**Listening and Learning – Progress against actions in service plans**

Ref	Project	Cabinet Member	Delivery Date	Status
1	Community Governance Review – creation of a Winchester Town Council	Cllr Becker Cllr Cutler	April 2027	
2	Local Government Reorganisation and Devolution	Cllr Tod	2027/28	
3	Transfer of assets to parish councils – public conveniences	Cllr Becker	August 2025	
4	Parish Council engagement – planning	Cllr Porter	September 2025	
5	Review and refresh EDI Policy, Strategy and Action Plan	Cllr Becker	February 2025	<b>Complete</b>
6	Prepare a consultation policy and charter for adoption and use across the council	Cllr Becker	June 2025	

**Red/Amber status**

**3** – Tenders received back in July. These include prices for district toilets cleaning. Once tender solution confirmed can then continue engagement with Parishes.

## Measuring our progress

Long range trackers (Annual)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	2021	2022	2023	2024	2025	Target & Status 2025	Target 2026
LL1	% of residents satisfied with the way the council runs things (LG Survey) <sup>1</sup>	Becker	Laura Taylor	No survey	75% (SE 62%)	No survey	69% (LG 55%)	N/A	> LGA average	> LGA average
LL2	Resident's satisfaction with local area (LG survey) <sup>1</sup>	Becker	Laura Taylor	No survey	96% (SE 74%)	No survey	87% (LG 75%)	N/A	> LGA average	> LGA average
LL3	Housing Satisfaction survey scores TSM	Reach	Simon Hendey	n/a	n/a	n/a	n/a	n/a	n/a	82%
<ul style="list-style-type: none"> <li><b>Footnotes:</b></li> </ul>										
<sup>1</sup> Previous year's data relates to past resident survey responses for equivalent questions										

Practical real-time measures (Quarterly)										
No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q1 - 24/25	Q2 - 24/25	Q3 - 24/25	Q4 - 24/25	Q1 - 25/26	Target 25/26	Status
LL4	Number of respondents to consultations	Becker	Laura Taylor	1,182	540	1,332	112	98	Measure only	n/a

**Section 7 Financial Report****Financial Position**

This section presents a summary of the council's financial position as of 30 June 2025 regarding the General Fund (Revenue and Capital) and Housing Revenue Account budgets.

**General Fund Revenue****Summary**

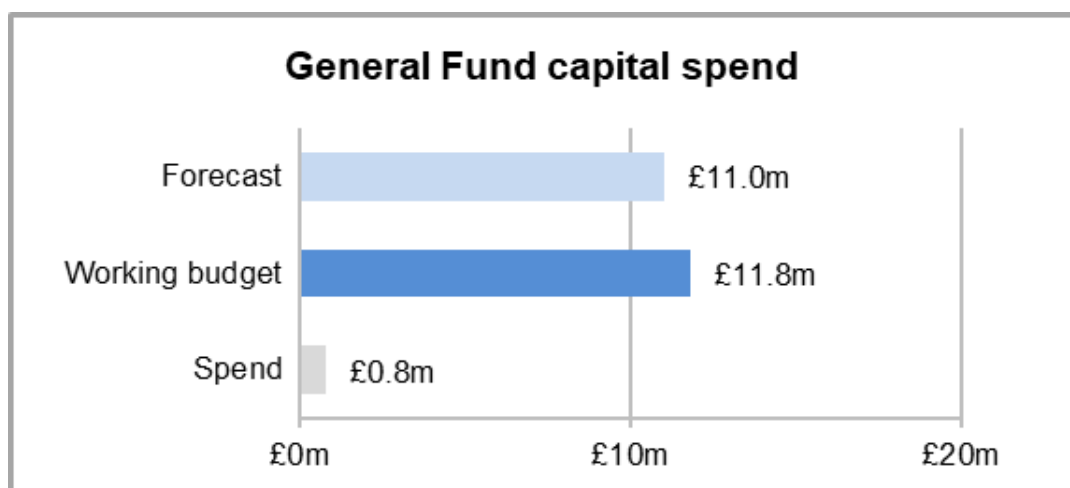
1. A balanced budget was set by Council in February 2025 (CAB3494 refers).
2. Inflation has increased in recent months to 3.6% in June 2025 (CPI). This remains within the original budget forecast.
3. The inflationary uplift budget forecast for salaries was 4.0% for 2025/26. The final pay offer is 3.2% and is slightly offset by lower government support for increased employers NI, leaving a net saving of c£0.1m.
4. Commercial property rents are subject to regular review and an additional £0.1m is currently forecast above the current budget for 2025/26. This is mainly due to rent reviews.
5. The ongoing TC25 project has identified further budget savings of approximately £0.195m per annum in 2025/26. The total budget savings forecast over the medium term are £0.263m.
6. Income is a major risk area and currently forecasts relating to Car Parking, Planning, General Fund Properties are currently in line with the budget set in February.

**General Fund Budget Forecast 2025/26**

<u>(£000)</u>	<u>Budget</u>	<u>Forecast</u>	<u>Variance</u>
Greener Faster	8,783	8,783	
Healthy Communities	4,108	4,108	
Good Homes for All	1,378	1,378	
Thriving Places	2,920	2,920	
Efficient and Effective	7,209	6,914	295
<b>TOTAL before funding</b>	<b>24,396</b>	<b>24,101</b>	<b>295</b>
<b>TOTAL funding</b>	<b>(24,396)</b>	<b>(24,496)</b>	<b>100</b>
<b>FORECAST BUDGET UNDERSPEND</b>			<b>395</b>

## General Fund Capital

1. General Fund capital expenditure to the end of June was £0.8m the majority of which relates to the following projects: CIL funded community projects (£0.23m), Disabled Facilities grants (£0.16m), Resurfacing of St Catherine's car park (£0.1m), Refurbishment of public conveniences (£0.09m), River Park Cricket Pavilion (£0.06m), and the Purchase of EV Animal Welfare vans (£0.05m). There have also been smaller amounts of expenditure on several other projects.
2. Capital budgets for 2025/26 have been revised for brought forward balances and other changes, such as reforecasting, as part of the General Fund 2024/25 outturn reported to September cabinet (CAB3514 refers), and this is reflected in the forecast below. Due to the nature of capital expenditure, there is always a risk of programme slippage particularly in respect of projects that have yet to commence. However, expenditure is expected to accelerate in the remaining quarters as projects such as the Cricket Pavilion and the purchase of food waste vehicles proceed.
3. The full year budget and forecast below excludes £4m in respect of the Strategic Asset Purchase scheme (SAPS). This budget will only be spent if suitable assets are identified. There have been no SAPS purchases to date in 2025/26.



4. Key items of expenditure in Q1 2025/26:

### **River Park Cricket Pavilion**

*Total Budget: £2.3m*

*Exp: Prior years £0.039m    Q1    £0.06m    Total £0.099m*

Work on the new pavilion has commenced and is expected to be completed in early 2026. The new pavilion will be a valuable additional asset in River Park, which is already a hub for sporting, community and social activity and recreation. It will provide the required standard of changing rooms, umpire facilities, toilets and accessibility to enable a wide and diverse range of people to participate in cricket. By providing high quality facilities, increased community sport outcomes can be achieved across a wider demographic and the pavilion can be used to

support users of River Park, not just cricket, by provided changing and club house facilities to support their events or sports.

***Disabled Facilities Grants***

*Total Budget: £1.34m*

*Expenditure: recurring annually*

*Q1 £0.16m*

During the period 1 April to 30 June £157,000 of grants were paid over. In addition to the grant allocation, the council holds £0.6m of unapplied grant from prior years which can be applied to DFG expenditure should it exceed grant received in year.

Such grants enable residents of private and/or social housing who are disabled or have a mobility or other limiting condition to apply for adaptations to be undertaken in their home. Adaptations can include the installation of stair lifts, level access showers, kitchen adaptations or ramping etc. and enable residents to remain in their homes rather than having to move, go into hospital, or into residential care.

***EV Animal Welfare Vans***

*Total Budget: £51,000*

*Exp: Prior years £nil*

*Q1 £45,000*

*Total £45,000*

Two animal welfare vans have been purchased to replace the existing leased vehicles that had reached the end of their lives. The new vans are electric and will therefore contribute to the council's goal of decarbonising its fleet of vehicles and reducing carbon emissions. The remaining budget is to convert the vans to operate as an animal welfare vehicle.

**Housing Revenue Account summary****Summary**

1. A deficit budget of £2.03m was set by Council in February 2025 (CAB3490 refers).
2. The inflationary uplift budget forecast for salaries, as with the General Fund, was 4.0% for 2025/26. The final uplift is yet to be determined but it must also be considered that the government grant for an increase in Employers NI was even lower than expected.
3. An overall deficit of £2.07m is forecast for 2025/26.

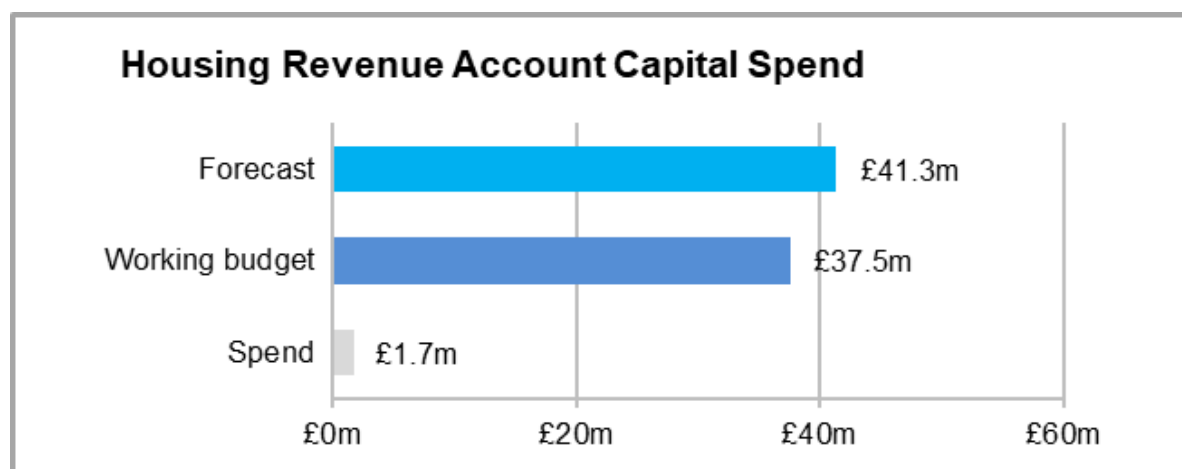
<b>Housing Revenue Account Budget Forecast 2025/26 (£000)</b>	<b>Expenditure</b>	<b>Income</b>	<b>NET</b>
Housing Management - General	7,024	(258)	6,766
Housing Management - Special	4,264	(3,258)	1,006
Repairs & Repairs administration	11,111	(182)	10,929
Debt management & interest income	7,165	0	7,165
Contribution to Major Repairs costs (Depreciation)	10,562	0	10,562
<b>TOTAL</b>	<b>40,126</b>	<b>(3,699)</b>	<b>36,427</b>
Rent, Service Charges & Other income			(34,350)
<b>FORECAST NET (SURPLUS)/DEFICIT</b>			<b>2,077</b>
<b>AGREED BUDGET</b>			<b>2,030</b>
<b>Forecast movement:</b>			<b>47</b>
<b>Of which (net):</b>			
<b>Baseline</b>			<b>0</b>
<b>One-off</b>			<b>47</b>

4. In total there is a forecast adverse variance of £47,000 which is made up of a number of variances which offset one another as follows.
5. There were a number of vacancies in the first quarter of 2025/26, giving rise to a favourable forecast variance of £0.21m. Work is ongoing to ensure posts are filled with suitable candidates; however, the vacancy saving forecast may increase if posts continue to remain vacant.
6. The 2025/26 budget included a one-off investment budget for software upgrades, stock condition survey, and repairs procurement. It is expected that £0.15m of the budget set aside for software development will not be spent in 2025/26 and will be returned to the working balance to be reprofiled over future years.
7. The cost of repairs was a significant issue in 2023/24 and 2024/25, and the budget was uplifted in 2025/26 to reflect the baselining of inflation in prior years. However, it remains a high risk spend area and based on current trends, an overspend of £0.2m against a £6.1m budget for reactive repairs and voids is expected. In addition, a waking watch has been in place at Winnall flats while fire safety issues are resolved. This has generated an adverse forecast variance of £0.05m. Compensation payments in respect of complaints and disrepair are also forecast to exceed budget by £0.05m. The remaining adverse variance of £0.1m is an accumulation of minor variances.



### Housing Revenue Account Capital Spend

1. Housing capital expenditure to the end of December was £1.711m, of which:
  - £0.827m was on major works.
  - £0.08m improvements & upgrades.
  - £0.249m on the New Build programme; and
  - £0.555m on other schemes.
2. Capital budgets for 2025/26 will be revised for carried forward balances and other changes following the approval of the HRA outturn report in September 2025. (report CAB3465). Due to the nature of capital expenditure, there is always a risk of programme slippage, particularly in respect of the unallocated new builds budget that is largely pending decisions to proceed with specific projects.
3. Capital expenditure in quarter 2, 3 and 4 is expected to include expenditure on the acquisitions at Kings Barton. The initial deposit payments, along with stage payments for units under construction are expected to commence in August and will account for nearly half of the overall capital forecast by March 2026. The budget profile for Kings Barton will be reviewed and updated in the outturn report in September.



4. Key items of expenditure in Q1 2025/26 includes:

- **Major repairs**

*Total Budget £8.57m*

*Exp: Recurring Annually*

*Q1 £0.827m*

The major repairs programme reflects the planned major repairs to the council's housing stock, and includes investment in doors, windows, wall structures, kitchens and bathrooms, roofing and other similar major works. As expected, expenditure against the budget is comparatively low as at the end of quarter 1. This is partly due to staff vacancy in the first quarter of 2025/26, and partly due to the completion of 2024/25 works prior to commencement of the 2025/26 programme. The forecast spend for 2025/26 is currently £7.76m against budget of £8.57m and reflects all works currently committed and in progress. Carry forward from 2024/25 for the

remainder of that year's planned programme will be requested within the outturn report.

- **Climate Emergency**

*Total Budget £5.936m*

*Exp: Recurring annually*

*Q1: £0.304m*

The agreed HRA Business plan agreed a £45m investment into energy efficiency measures across the housing stock over the next 8 years, and includes expenditure on insulation and ventilation measures, and significant energy investment measures at the Swiss Cottages. The current programme for 2025/26 is anticipated at £5.33m. The main variance relates to the termination of the contract at Swiss Cottages, which will be considered by Cabinet at its October meeting.

- **Improvements & Upgrades**

*Total budget £0.506m*

*Exp: Recurring annually*

*Q1 £0.08m*

The budget for improvements and upgrades relates specifically to Sheltered Housing upgrades and Estates improvements. The Estates improvements programme expected spend for 2025/26 is £0.35m, against budget of £0.46m.

**New build:**

- **Local Authority Housing Fund Round 3**

*Total budget: £0.530m*

*Exp: Prior years None*

*Q1 £0.000m*

The Council was successful in securing £0.9m in Round 3 of the Local Authority Housing fund. No properties were identified in Quarter 1; however two suitable properties were subsequently identified for purchase during July 2025. Further suitable properties are currently being sought prior to delegated decision to release budget.

- **Buyback of former Council Houses**

*Total budget: £1.36m*

*Exp: Prior years £0.312m*

*Q1 £0.00m*

*Total £0.312m*

In September 2024 the Cabinet approved the spend of up to £1.36m on the repurchase of former Council properties. To date, one property has been purchased at Princes Place. Further properties are currently being sought.

- **Kings Barton Property Acquisition**

*Total budget: £33.927m*

*Exp: Prior years £0.03m*

*Q1 £0.00m*

*Total £0.03m*

The acquisition of 146 units at Kings Barton was agreed during 2024/25. The deposit, and stage payments for properties are expected to commence in August 2025, with overall spend in 2025/26 expected to reach £20m. Budget carry forward and reprofiling of future year budgets will be reflected in the outturn report to Cabinet in September 2025.

- **Unallocated budgets New Homes**

*Total budget: £7.943m*

*Exp: Prior years £0.00m*

*Q1 £0.00m*

*Total £0.00m*

The capital programme includes £7.9m of budgets subject to approval of expenditure, of which £6m related to as yet unidentified schemes, £0.9m to Cornerhouse and £0.9m to Woodman Close. Cabinet agreed in July 2025 to dispose of Cornerhouse and return the budget to unallocated. There is currently no forecast to spend against these lines pending future decisions.

This page is intentionally left blank

## Scrutiny Work Programme Suggestion Form

This form enables councillors to put forward items for review or discussion to the council's committees that carry out the overview and scrutiny function. These are the Scrutiny Committee, the Business & Housing Policy Committee and the Health & Environment Policy Committee.

If you need further assistance, please contact Democratic Services.

Proposer:	Cllr Brian Laming
Title of Item:	The Planning Enforcement Service
Relevant Corporate Head of Service:	Julie Pinnock
Relevant Cabinet Member:	Cllr Jackie Porter

Please give a brief statement explaining what the issue is and why this item should be considered. Be sure to have a clear purpose and include any background information and evidence that will assist the committee in understanding the need for and timing of this item. Please advise if the matter is 'time-critical' as this will also assist in considering the scheduling of the matter':

The Scrutiny Committee is asked to establish a time-limited Task & Finish Group to conduct a focused review of Winchester City Council's Planning Enforcement Service.

As part of its work, Members will be reminded of the relevant sections of the Constitution, including the Schemes of Delegation relating to planning enforcement.

The session will also be guided by the Winchester City Council Planning Enforcement Policy adopted in July 2025, which will provide the structure for discussion. Officers will work with the Portfolio Holder to ensure that all necessary resources, relevant examples and background materials are available to Members to inform and support the discussions, whether in full Committee or within any associated task and finish groups.

The review will be undertaken through the following lenses:

**1. Performance Monitoring and KPIs**

Examine the effectiveness of current performance monitoring arrangements and the use of Key Performance Indicators (KPIs) to measure the impact and efficiency of the planning enforcement service. Consider whether current metrics are meaningful, up-to-date, and aligned with the objectives of the new policy.

## **2. Transparency and Public Access**

Consider the transparency of the planning enforcement service, with a focus on how accessible and understandable information and processes are to the public.

## **3. Comparative Benchmarking with Other Authorities**

Compare our enforcement practice with peers to provide performance context:

- a) Timeliness: How quickly others act and the effect on costs and outcomes.
- b) Performance: Adequacy of performance monitoring and KPIs; compare metrics with other councils.
- c) Costs: Enforcement budgets of selected Southern England authorities, using measures such as budget per case and per capita.

## **4. Communication**

- a) The availability of enforcement updates;
- b) Clarity of communications to residents;
- c) Timeliness and consistency of updates to Members and parish councils on enforcement activity within their areas;
- d) Communication of timeframes for initial investigation or action, with recognition of the legal and procedural complexities that may affect the pace of progress;
- e) How the service manages expectations, particularly where outcomes are subject to legal review, appeals, or require multi-agency coordination.

It is suggested that two working sessions are convened, each 90 minutes in length, comprising four Members plus the Portfolio Holder (2 Liberal Democrat, 1 Green, 1 Conservative). The first session would focus on Performance and Comparative Benchmarking, and the second on Public Access, Transparency and Communications. The output of this work will be a short report back to Scrutiny, concentrating on the recommended actions and approaches. This report will be prepared for the 10th February 2026 meeting, with the two sessions completed before the end of the current calendar year.

This review would enable the Committee to assess whether the service is delivering on the ambitions of the 2025 policy, and where improvements or refinements may be appropriate to strengthen trust, communication, and responsiveness.

What is the impact or effect on residents, how could they be included in the committee's considerations?

Considering the public expectation for effective enforcement to protect local amenity, the committee will examine how transparent communication of timeframes and processes, alongside readily accessible case updates, can manage resident expectations and build confidence.

What outcomes or changes would you like to see as a direct result of the committee addressing this item?

The group's work should directly result in a service that delivers on the ambitions of the 2025 policy by improving the service's performance monitoring, public transparency, and communication strategies, while incorporating insights from comparative benchmarking to refine operational practices

How does this item link to the council's priorities and corporate objectives?

This review directly links to the council's corporate objectives of being Efficient and Effective and fostering Listening and Learning, as it aims to strengthen trust, communication, and responsiveness within the planning enforcement service to improve resident satisfaction. It seeks to assess whether the service is delivering on the ambitions of the broader 2025 policy.

This page is intentionally left blank



## WINCHESTER CITY COUNCIL – THE SCRUTINY COMMITTEE WORK PROGRAMME

	Item	Lead Officer	Date for Scrutiny	Date for Cabinet
<b>Meeting 8 September 2025</b>				
1	Q1 Finance & Performance Monitoring	Simon Howson	8 Sep 2025	10 Sep 2025
2	Housing Revenue Account outturn 24/25	Liz Keys	8 Sep 2025	10 Sep 2025
3	General Fund outturn 24/25	Liz Keys	8 Sep 2025	10 Sep 2025
<b>Meeting 13 November 2025</b>				
4	General Fund Budget Options & Medium-Term Financial Strategy	Liz Keys	13 Nov 2025	19 Nov 2025
5	HRA business plan & budget options	Liz Keys	13 Nov 2025	19 Nov 2025
6	Q2 Finance & Performance Monitoring	Simon Howson	13 Nov 2025	19 Nov 2025
7	Hobbs View, Southbrook Cottages, Micheldever - Lessons Learned	Caroline Egan	13 Nov 2025	19 Nov 2025
<b>Meeting 10 February 2026</b>				
8	Treasury Management Strategy 26/27*	Liz Keys	10 Feb 2026	12 Feb 2026
9	Capital Investment Strategy 26-36*	Liz Keys	10 Feb 2026	12 Feb 2026
10	Housing Revenue Account (HRA) Budget 26/27*	Liz Keys	10 Feb 2026	12 Feb 2026
11	General Fund Budget 26/27*	Liz Keys	10 Feb 2026	12 Feb 2026
<b>Meeting 4 March 2026</b>				
12	Community Safety Partnership Performance Review	Sandra Tuddenham	4 Mar 2026	
13	Q3 Finance & Performance Monitoring	Simon Howson	4 Mar 2026	12 Mar 2026
<b>Items To be Confirmed.</b>				

This page is intentionally left blank

## Forward Plan of Key Decisions

1 September 2025 – 30 November 2025

This document sets out key decisions to be taken within the next 28 days, together with any key decision by individual Members of the Cabinet and officers. It also includes potential key decisions beyond that period, though this is not comprehensive and items will be confirmed in the publication of the key decisions document 28 days before a decision is taken.

Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £250,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet, together with the individual Cabinet Members, where appropriate. The membership of Cabinet and its meeting dates can be found [via this link](#). Other decisions may be taken by Cabinet Committees, Cabinet Members or Officers in accordance with the Officers' Scheme of Delegation, as agreed by the Council.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. The items of business where this is likely to apply are indicated on the plan.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this document may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

If you have any representations as to why the meeting should be held in private, then please contact the Council via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) . [Please follow this link to the Council's Constitution](#) which includes a definition of the paragraphs (Access to Information Procedure Rules, Part 4 paragraph 8.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

Anyone who wishes to make representations about any item included in the Plan please contact the Democratic Services Team prior to the meeting to make your request. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website. Where the document is a committee report, it will usually be available five days before the meeting. Other documents

relevant to the decision may also be submitted to the decision maker and are available on Council's website or via email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk).

Please note that the decision dates are indicative and occasionally subject to change.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Team Manager) on 01962 848 217.

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
--	------	----------------	--------------	----------------	--------------	---------------------------------------	---	----------------------------------	--------------------------------	--

## Section A

### Decisions made by Cabinet & Cabinet committees

Page 133	1	Nature Improvement Plan	Cabinet Member for the Climate Emergency & Nature Emergency	Yes	All Wards	Rick Smith	Cabinet report	Cabinet	Sep-25	10-Sep-25	Open
		Community Infrastructure Levy Funding Allocations	Cabinet Member for Place & Local Plan	Yes	All Wards	Steve Lincoln	Cabinet report	Cabinet	Sep-25	10-Sep-25	Open
	3	Q1 Finance & Performance Monitoring	Cabinet Member for Finance and Transformation	Yes	All Wards	Simon Howson	Cabinet report	Cabinet	Sep-25	10-Sep-25	Open
	4	Housing Revenue Account outturn 24/25	Cabinet Member for Good Homes	Yes	All Wards	Liz Keys	Cabinet report	Cabinet	Sep-25	10-Sep-25	Open

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
5	General Fund outturn 24/25	Cabinet Member for Finance and Transformation	Yes	All Wards	Liz Keys	Cabinet report	Cabinet	Sep-25	10-Sep-25	Open
6	Land transaction	Cabinet Member for Regeneration	Yes	All Wards	Geoff Coe	Cabinet report	Cabinet	Sep-25	10-Sep-25	Part exempt 3
	Local Government Reorganisation Submission	Cabinet Member for Regeneration	Yes	All Wards	Laura Taylor	Cabinet report	Council Cabinet	Sep-25	24-Sep-25 25-Sep-25	Open
8	<i>Completion of Swedish cottages retrofit project</i>	<i>Cabinet Member for Good Homes</i>	Yes	<i>All Wards</i>	<i>Gillian Knight</i>	<i>Cabinet report</i>	<i>Cabinet Council</i>	<i>Oct-25 Nov-25</i>	<i>14-Oct-25 6-Nov-25</i>	<i>Part exempt 3</i>
9	<i>Woodman Close, Sparsholt - Final Business Case</i>	<i>Cabinet Member for Good Homes</i>	Yes	<i>Wonston &amp; Micheldever</i>	<i>Caroline Egan</i>	<i>Cabinet report</i>	<i>Cabinet</i>	<i>Oct-25</i>	<i>14-Oct-25</i>	<i>Part exempt 3</i>

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
10	<i>Preventing Homelessness and Rough Sleeping</i>	<i>Cabinet Member for Healthy Communities</i>	Yes	<i>All wards</i>	<i>Karen Thorburn</i>	<i>Cabinet committee report</i>	<i>Cabinet Committee: Housing</i>	<i>Nov-25</i>	<i>4-Nov-25</i>	<i>Open</i>
11	<i>Disabled Facilities Grants: Policy Review</i>	<i>Cabinet Member for Healthy Communities</i>	Yes	<i>All Wards</i>	<i>Karen Thorburn</i>	<i>Cabinet committee report</i>	<i>Cabinet Committee: Housing</i>	<i>Nov-25</i>	<i>4-Nov-25</i>	<i>Open</i>
12	<i>Retrofit Strategy to 2030 and beyond</i>	<i>Cabinet Member for Good Homes</i>	Yes	<i>All Wards</i>	<i>Preshant a Burbidge</i>	<i>Cabinet committee report</i>	<i>Cabinet Committee: Housing</i>	<i>Nov-25</i>	<i>4-Nov-25</i>	<i>Open</i>
13	<i>Housing Compliance policies</i>	<i>Cabinet Member for Good Homes</i>	Yes	<i>All Wards</i>	<i>Sarah Hobbs</i>	<i>Cabinet committee report</i>	<i>Cabinet Committee: Housing</i>	<i>Nov-25</i>	<i>4-Nov-25</i>	<i>Open</i>
14	<i>Hobbs View, Southbrook Cottages, Micheldever - Lessons Learned</i>	<i>Cabinet Member for Good Homes</i>	Yes	<i>Wonston &amp; Micheldever</i>	<i>Caroline Egan</i>	<i>Cabinet report</i>	<i>Cabinet</i>	<i>Nov-25</i>	<i>19-Nov-25</i>	<i>Part exempt 3</i>
15	<i>General Fund Budget Options &amp; Medium Term Financial Strategy</i>	<i>Cabinet Member for Finance and Transformation</i>	Yes	<i>All Wards</i>	<i>Liz Keys</i>	<i>Cabinet report</i>	<i>Cabinet</i>	<i>Nov-25</i>	<i>19-Nov-25</i>	<i>Open</i>

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
16	HRA business plan & budget options	Cabinet Member for Good Homes	Yes	All Wards	Liz Keys	Cabinet report	Cabinet	Nov-25	19-Nov-25	Open
17	Housing Development Strategy	Cabinet Member for Good Homes	Yes	All Wards	Caroline Egan	Cabinet report	Cabinet	Nov-25	19-Nov-25	Open
18	Q2 Finance & Performance Monitoring	Cabinet Member for Finance and Transformation	Yes	All Wards	Simon Howson	Cabinet report	Cabinet	Nov-25	19-Nov-25	Open

## Section B

Decisions made by individual Cabinet Members

None currently scheduled for this period

## Section C

Decisions made by Officers

19	Treasury Management - decisions in accordance with the Council's approved strategy and policy	Cabinet Member for Finance and Transformation	Yes	All Wards	Designated HCC Finance staff, daily	Designated working papers	Designated HCC Finance staff, daily	Sep-25	Sep-25	Open
----	---	---	-----	-----------	-------------------------------------	---------------------------	-------------------------------------	--------	--------	------



	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
<b>Section D</b>  <b><i>Proposed budget timetable 2026/27</i></b>  <i>*Not classed as key decisions as final decision taken by full Council</i>										
20	General Fund Budget 26/27*	Cabinet Member for Finance and Transformation	No	All Wards	Liz Keys	Cabinet report	Cabinet Council	Feb-26	12-Feb-26 26-Feb-26	Open
21	Housing Revenue Account (HRA) Budget 26/27*	Cabinet Member for Good Homes	No	All Wards	Liz Keys	Cabinet report	Cabinet Council	Feb-26	12-Feb-26 26-Feb-26	Open
22	Capital Investment Strategy 26-36*	Cabinet Member for Finance and Transformation	No	All Wards	Liz Keys	Cabinet report	Cabinet Council	Feb-26	12-Feb-26 26-Feb-26	Open
23	Treasury Management Strategy 26/27*	Cabinet Member for Finance and Transformation	No	All Wards	Liz Keys	Cabinet report	Cabinet Council	Feb-26	12-Feb-26 26-Feb-26	Open

This page is intentionally left blank